

RED LAKE WATERSHED DISTRICT
August 12, 2021, 9:00 a.m.
Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	July 22, 2021 Minutes	Action
	August 5, 2021 Special Meeting Minutes	Action
	Financial Report dated August 11, 2021	Action
9:30 a.m.	Burnham Creek Wildlife Pool Structure Replacement RLWD Project No. 43A- Final Payment Hearing	Action
9:45 a.m.	Ditch 16, RLWD Project No. 177-Final Payment Hearing	Action
10:00 a.m.	Ditch 10, RLWD Project No. 161-Repairs to Outlet Final Payment Hearing	Action
	Black River Impoundment, RLWD Project No. 176	Information
	Pay Estimate No. 11	Action
	Change Order No. 3	Action
	Red Lake Electric Invoice	Action
	Thief River 1W1P, RLWD Project No. 149A	
	SD 83/Thief River Bank Stabilization-Plans and Specs	Info./Action
	City of TRF Oxbow Rest. & Stormwater Treatment, RLWD Proj. 46Q	Information
	Euclid East, RLWD Project No. 60-Outlet Channel Update	Information
	Red Lake River 1W1P-319 Grant, RLWD Project No. 46R	Action
	JD 72, RLWD Project No. 41 - Consolidation Hearing	Information
	East Polk County SWCD CWF Grant Match	Info/Action
	Table Permit No. 21017 and 21018, Elizabeth Berge	Info./Action
	Table Permit No. 21100, Vince Desselier	Info./Action
	Permits: No. 21104-21120,122	Action

Budget and Salary Recommendations	Action
2022 Proposed General Fund Budget	Action
Administrators Update	Information
Legal Counsel Update	Information
Managers' updates	Information
Adjourn	Action

UPCOMING MEETINGS

August 12, 2021	RLWD Board Meeting, 9:00 a.m.
August 17, 2021	Beltrami County Commissioners Meeting
August 26, 2021	RLWD Board Meeting, 9:00 a.m.

DRAFT

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
July 22, 2021

Vice President Gene Tiedemann called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Gene Tiedemann, Terry Sorenson, Brian Dwight, Tom Anderson, Allan Page and LeRoy Ose. Absent: Dale M . Nelson. Staff Present: Myron Jesme and Tammy Audette, and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. Manager Ose requested the addition of State Ditch 83, RLWD Project No. 14 to the agenda. A motion was made by Ose, seconded by Anderson, and passed by unanimous vote that the Board approve the agenda with the addition of State Ditch 83, RLWD Project No. 14. Motion carried.

The Board reviewed the July 8, 2021 minutes. Motion by Page, seconded by Anderson, to approve the July 8, 2021 Board meeting minutes as presented. Motion carried.

The Board reviewed the Financial Report dated July 21, 2021. Motion by Page, seconded by Ose, to approve the Financial Report dated July 21, 2021. Motion carried.

Staff member Arlene Novak stated that a Certificate of Deposit (CD) at Unity Bank will mature on July 31, 2021. If the District chose to reinvest the maturing CD, the interest rate would be .50%, which is the same rate the District is currently receiving in our checking account at American Federal Bank. Novak recommended transferring the funds into the American Federal Bank account. Motion by Page, seconded by Dwight, to approve the transfer of funds from the Certificate of Deposit from Unity Bank to American Federal Bank. Motion carried.

The Board reviewed Pay Estimate No. 1 for construction of the Threatt Ring Dike, RLWD Project No. 129AS, in the amount of \$43,347.86. Motion by Dwight, seconded by Ose, to approve Pay Estimate No. 1 in the amount of 43,347.86 to Taggart Contracting, Inc., for construction of the Threatt Ring Dike, RLWD Project No. 129AS. Motion carried.

Staff member Arlene Novak reviewed the General Fund Budget as of June 30, 2021.

Manager Ose discussed recent photos he took of State Ditch 83, RLWD Project No. 14. Ose indicated that with the low water levels, he would like to see the District complete as much repair as possible during this construction season. Jesme indicated that staff has been out and inspected various areas along the system in need of repair. Currently the contractor is installing rip rap at outlets of old side water inlet pipes as well as repairing minor bank sloughs. Motion by Ose, seconded by Anderson, to authorize District staff to work with Lunke Construction to continue spot repair areas of State Ditch 83, RLWD Project No. 14 and continue to work into the fall as conditions warrant. Motion carried.

Engineer Tony Nordby, Houston Engineering, Inc., stated that the contractor on the Black River Impoundment, RLWD Project No. 176, is working on the diversion ditch along CSAH 3 and stripping along the north diversion ditch along County Road 68. Nordby noted that the pipe installation crew will be arriving on site on July 21, 2021. Discussion was held on the installation of rock structures in areas of sandy, silty soil along the South diversion ditch parallel to CR 55. Nordby indicated punch list items have been completed on the outlet structure. Nordby has not heard back from the U.S. Army Corps of Engineers in regard to the wetland banking plan. The Board reviewed Pay Estimate No. 10 for the Black River Impoundment, RLWD Project No. 176, in the amount of \$83,002.25. Motion by Page, seconded by Dwight, to approve Pay Estimate No. 10 in the amount of \$83,002.25 to R.J. Zavoral & Sons, Inc., for construction of the Black River Impoundment, RLWD Project No. 176. Motion carried.

At 9:30 a.m. Vice President Gene Tiedemann stated that the bid opening for the construction of the Pine Lake Flood Damage Reduction and Fish Habitat Project, RLWD Project 26B, would be conducted. Legal Counsel Sparby noted the time and that no further bid proposals would be accepted after the 9:30 a.m. bid submittal deadline. Bids were opened and bid amounts were publicly announced and are on file at the District office. The following bids were received: Meyer Contracting, \$573,445.75; Taggart Contracting, \$442,500.00; Gladen Construction, \$432,693.30; Spruce Valley, \$443,287.00; Park Construction, \$772,163.40; Davidson Construction, Inc. \$342,162.00; and Wright Construction of Thief River Falls, Inc., \$241,344.95. Motion by Anderson, seconded by Ose, and passed by unanimous vote to accept the apparent low bid from Wright Construction of Thief River Falls, Inc., in the amount of \$241,344.95 for construction of Pine Lake Flood Damage Reduction and Fish Habitat Project, RLWD Project No. 26B, contingent upon the approval by Legal Counsel Sparby; District Staff, and Project Engineer Nate Dalager, HDR Engineering, Inc., in their review of the bid documents and materials.

Engineer Nate Dalager, HDR Engineering, Inc., stated that the punch list of items for construction of the Thief River Falls Westside Flood Damage Reduction Project, RLWD Project No. 178 has been completed. Dalager stated that the only item holding up the Final Payment Hearing is Change Order No. 8. Dalager requested that Administrator Jesme reach out to the foreman from R.J. Zavoral, Inc., to inquire on the status of Change Order No. 8. Administrator Jesme stated that he was informed there is additional MnDNR Flood Hazard Mitigation funding available, in the amount of \$250,000. The District will need to secure a match for the additional amount. Motion Ose, seconded by Dwight, to approve a resolution for the additional MnDNR Flood Hazard Mitigation funding in the amount of \$250,000 for the Thief River Falls Westside Flood Damage Reduction Project, RLWD Project No. 178. Motion carried. Jesme indicated that the original grant can be amended to include the additional funds.

The Board reviewed Pay Estimate No. 3 to R.J. Zavoral & Sons, Inc. in the amount of \$8,835.66 for the Ditch 10 Outlet Repairs, RLWD Project No. 161. Motion by Ose, seconded by Page, to approve Pay Estimate No. 3 to R.J. Zavoral & Sons, Inc., in the amount of \$8,835.66 for the

Ditch 10 Outlet Repairs, RLWD Project No. 161. Motion carried. Additional discussion was held on the landowners concerns with the elevation of the spoil.

Administrator Jesme stated that the RRWMB approved the additional \$84,000 funding increase for the City of Thief River Falls Oxbow Restoration and Stormwater Treatment Project, RLWD Project No. 46Q. The total RRWMB commitment is now \$250,000. The City of Thief River Falls committed to \$50,000 towards construction of the project. Dalager is waiting on the MnDNR permit application and review of the construction contracts from the city attorney.

Staff member Nick Olson, reported on the meeting with landowners downstream of the Euclid East Impoundment, RLWD Project No. 60C. Olson stated that upon meeting and approval with Polk County Drainage Authority, the District will start with recommended construction, which may include minor ditch grading, side slope repair along with several culverts and traps being added in various locations. A berm will be installed from the impoundment outlet, West to Highway 75. Olson stated that he had discussion with landowner, Brian Schultz, regarding a flowage easement or fee title purchase.

The Board reviewed information prepared by Staff member, Tony Olson, regarding a rusted-out/failing culvert in Ditch 7, RLWD Project No. 20. Olson received a quote in the amount of \$5,252.40 for replacement of the culvert, plus installation. Motion by Page, seconded by Anderson, to approve replacing the culvert in Ditch 7, RLWD Project No 20, at a cost of \$5,252.40, plus installation. Motion carried.

Administrator Jesme stated that the Joint Board for Judicial Ditch 72, RLWD Project No. 41, approved the redetermination of benefits. Upon the completion of the 30-day appeal period ends, the Joint Board will meet to schedule a consolidation hearing. Discussion was held on the petition from landowner, Gary Mathis, to withdraw his property from the Judicial Ditch 72 benefitted area. Jesme stated that Attorney, Kurt Deter, requested that Jesme contact Mathis regarding rescinding of his petition, as it is not realistic. The Board reviewed information from the Clearwater County Board meeting published in the Leader Record.

The Board reviewed the permits for approval. Motion by Anderson, seconded by Dwight, to approve the following permits with conditions stated on the permit: No. 21092, Louisville Township, Red Lake County; No. 21094, Kraig Kainz, Grand Plain Township, Marshall County; No. 21095, Equality Township, Red Lake County; No. 21096, Dennis Garry, Brandt Township, Polk County; No. 21097, Polk County Highway Department, Euclid Township, Polk County; No. 21098, Polk County Highway Department, Hammond Township; No. 21099, Polk County Highway Department, Euclid Township, Polk County; No. 21101, Polk County Highway Department, Grove Park Township, Polk County; No. 21102, Pennington County Highway Department, Bray Township, Pennington County; and, No. 21103, Pennington County Highway Department, Rocksbury Township, Pennington County. Motion carried.

Administrators Update:

- Jesme and Manager Ose attended the RRWMB meeting in Ada on July 20, 2021.
- Jesme participated in the Red River Basin Tour on July, 21, 2021.

- The following County Board meetings have been scheduled to present the 2020 Annual Report: Polk County, July 27th; Red Lake County, July 27th, Marshall County, August 3rd; Clearwater County, August 10th; Pennington County, August 10th; and Beltrami County, August 17th.
- Included in the packet was the 2021 Legislative Session Summary dated July 8, 2021.

Legal Counsel Sparby stated that due to the back log in the courts system caused by the Co-vid 19 pandemic, the appeal for the Improvement to Polk County Ditch 39, RLWD Project No. 179, is moved back to October. Sparby will meet with Attorney's Mark Grainger and John Kolb to see if they can complete a Stipulation of Facts that would allow the matter to proceed by way of a Summary Judgment Motion, without a trial.

Manager Dwight stated that the Personnel/Budget Committee will meet on August 5th. Dwight mentioned that it may be a good idea to name a chair for each of the committees to assure that the meetings move forward in an orderly fashion.

Manager Anderson discussed the potential of another COVID flare up in the region.

Motion by Ose, seconded by Anderson, to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary

RED LAKE WATERSHED DISTRICT
Special Board of Manager's Meeting Minutes
August 5, 2021

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Dale M. Nelson, Gene Tiedemann, Terry Sorenson, Brian Dwight, Tom Anderson, Allan Page and LeRoy Ose. Staff Present: Myron Jesme and Tammy Audette.

The Board reviewed the agenda. A motion was made by Tiedemann, seconded by Ose, and passed by unanimous vote that the Board approve the agenda. Motion carried.

Discussion was held on the bids received for Pine Lake Flood Damage Reduction and Fish Habitat Project, RLWD Project No. 26B. After reviewing the apparent low bid by Wright Construction of Thief River Falls, Inc., Administrator Jesme and Engineer Nate Dalager, HDR Engineering, Inc., discussed three major bidding concerns as follows:

1. Wright Construction of Thief River Falls, Inc. water control structure unit price did not include appropriate cost considerations for steel, which was quoted as costing at least an additional \$50,000.
2. There was an error in the Wright Construction of Thief River Falls, Inc. riprap units/price, which the vendor quoted in tons, but the bid was entered in cubic yards, which resulted in a ~50% underbid for a reasonable price.
3. Wright Construction of Thief River Falls, Inc. mobilization bid price was only \$4,000, and mostly all other bid items were relatively small total dollar amounts as well, which did not allow for the Contractor to make up for, or account for, reasonable labor and material costs or profit anywhere within the over bid.

The Contractor has stated that his work would be conducted under severe cost and performance pressure, resulting in a significant risk to meeting specifications and as well as quality standards in the Engineers opinion.

Administrator Jesme stated that Wright Construction of Thief River Falls, Inc. has explained his mistakes on the bid and his reasons for rescinding his bid. A motion was made by Dwight, seconded by Tiedemann, based on the review from the Administrator, Legal Counsel and Engineer, to allow Wright Construction of Thief River Falls, Inc. to rescind his bid amount and move on to the next lowest bid. Motion carried.

Motion by Sorenson, seconded by Anderson, accept the apparent second lowest bidder, Davidson Construction, Inc., Newfolden, MN in the amount of \$342,162.00. Motion carried.

Motion by Ose, seconded by Page, to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for August 11, 2021

Ck#	Check Issued to:	Description	Amount
online	EFTPS	Withholding for FICA, Medicare, and Federal taxes	4,258.66
online	MN Department of Revenue	Withholding taxes	767.80
online	Public Employees Retirement Assn.	PERA	2,654.87
online	EFTPS	Withholding for FICA, Medicare, and Federal taxes	133.88
online	MN Department of Revenue	Withholding taxes	9.70
38955	Chad D. & Ruth E. Broadwell	Crop damages, Black River Impoundment project	125.00
38956	R.J. Zavoral & Sons, Inc.	See below for breakout of projects	91,837.91
38957	Taggart Contracting, Inc.	Pay estimate #1-Threatt Ring Dike	43,347.86
38958	United States Treasury	PCORI annual fees-Affordable Care Act-Form 720	15.96
38959	Cenex Credit Card	Gas for vehicles	254.52
38960	City of Thief River Falls	Electricity, sewer, water, etc.	646.95
38961	Les's Sanitation, Inc.	Garbage pickup	35.74
38962	MN Energy Resources	Heating expense	20.00
38963	Northern Technologies, LLC	Soils testing-Black River Impoundment project	355.00
38964	Les Cota	Mow ditch system, Ditch 14, Proj. 171	845.00
38965	Delta Dental	Dental insurance premium	593.25
38966	Erskine Echo	Advertising for Dt. Inspector and Eng. Senior positions	288.60
38967	The Exponent	Notice of final payment hearing, RLWD Ditch 16	120.84
38968	Farmers Union Oil Company	Gas for vehicles	930.27
38969	Fleet Supply	Seed for Brandt emergency spillway	179.99
38970	Garden Valley Technologies	Internet expense	68.95
38971	Hach Company	Water quality supplies	23.49
38972	Hubert's Outdoor Power	License kit for the 2021 Four wheeler	13.55
38973	Hugo's #7	Meeting, office maintenance and water quality supplies	157.34
38974	Floyd Jesme	Spray yard for weeds	560.00
38975	Myron Jesme	Mileage to attend county commissioner meetings (2)	83.44
38976	Landman Publishing, LLC	Notice of final payment hearing, RLWD Ditch 10	216.12
38977	Marco	Monthly copier expense	215.57
38978	Matrix Trust Company	Deferred Compensation	1,209.78
38979	MN Dept. of Natural Resources	Clean Water and Land Legacy project signs	242.12
38980	Dale Nelson	Mileage	44.24
38981	Northwest Beverage	H2O for office	23.50
38982	Northwesterdn Mutual Financial	Deferred Compensation	808.06
38983	Pribula Engineering, PLLC	Engineering fees and 3 flapgates and delivery	36,075.00
38984	Quality Spray Foam/Anderson Exc.	Seeding near Penn.Co. Dt. 7, Proj. 178, TRF Westside	750.00
38985	Quill Corporation	Clipboard,computer and copy paper, pens	204.52
38986	Richards Publishing Co.	Pine Lake Outlet-FDR Proj. Advertisement for bids	168.75
38987	Rinke Noonan	Legal fees for Improvement to Polk Co. Dt. #39, Proj. 179	1,866.50
38988	RMB Environmental Laboratories	Lab analysis of water quality samples	3,572.00
38989	Speedee Delivery	Shipment of water quality samples	33.80
38990	Sun Life Financial	Life insurance premium	139.01
38991	Gene Tiedemann	Mileage	423.92
38992	TRF Pallet Inc.	6 bundles stakes and 3 bundles lath	284.52
38993	Vonasek Mowing	**See below for ditch/impoundment systems mowed	28,625.00
38994	Widseth Smith Nolting	Threatt Ring Dike-pre-construction meeting, staking, contractor	2,031.25
online	Further	HSA employee contributions	177.50
online	Further	Medical FSA	352.47
online	Further	Medical FSA	29.42
online	Blue Cross Blue Shield	Health insurance premium	5,022.00
direct	Brian Dwight	Mileage	513.99
direct	Al Page	Mileage	87.36
direct	Terry Sorenson	Mileage	109.20
	Payroll		
	Check #12272-12294		28,451.93
	Total Checks		\$ 260,006.10

* R.J. Zavoral & Sons, Inc.	
Proj. 149 RL1W1P Ditch 10 Repair	8,835.66
Proj. 176 Black Rvr. Impound.	<u>83,002.25</u>
Total	91,837.91

* Vonasek Mowing	
Proj. 43B Burnham Creek	9,125.00
Proj. 60C Euclid East Impoundment	2,250.00
Proj. 60D Brandt Impoundment	1,500.00
Proj. 81 Parnell Impoundment	3,000.00
Proj. 117 Johnson Petition	625.00
Proj. 121 Louisville/Parnell	1,125.00
Proj. 123 Baatz Petition	250.00
Proj. 133C Flood Storage site	312.50
Proj. 154 Flood Storage Site	812.50
Proj. 169 RLWD Ditch 12	3,125.00
Proj. 175 RLWD Ditch 15	<u>6,500.00</u>
Total	28,625.00

Banking

Northern State Bank

Balance as of July 21, 2021	\$ 292,384.84
Total Checks Written	(260,006.10)
Receipt #989980 State of Minnesota-Final payment for Agassiz Wetland grant	5,354.14
Receipt #989983 Northern State Bank-Monthly interest	127.24
Receipt #989990 Transfer in from American Federal Bank	<u>150,000.00</u>
Balance as of August 11, 2021	<u><u>\$ 187,860.12</u></u>

Current interest rate is .20%

American Federal Bank-Fosston

Balance as of July 21, 2021	\$ 4,638,376.48
Receipt #989977 Clearwater County-1st half of 2021 Riparian aid	6,390.50
Receipt #989978 Roseau County-Replace lost check from 2017 tax collection	9.01
Receipt #989979 Raynold & Kathryn Ulrich-Reimburse for culverts-TrueNorth Steel	10,255.66
Receipt #989981 Polk County-1st half of 2021 Riparian aid	5,370.50
Receipt #989982 Red River Watershed Mgmt. Board-Redistributed FDR funds	9,375.00
Receipt #989984 American Federal Bank-Monthly interest	1,948.79
Receipt #989985 Loren/Marjean Sanderson-Reimburse for dental and health insurance	795.45
Receipt #989986 Ashley and Peter Nelson-Est. cost share of ring dike construction	10,165.34
Receipt #989987 Unity Bank-Interest on matured CD	423.45
Receipt #989988 Marshall County-1st half of 2021 Riparian Aid	1,278.00
Receipt #989989 James Graham-Payment for purchase of excess property	50.00
Receipt #989990 Transfer to Northern State Bank	<u>(150,000.00)</u>
Balance as of August 11, 2021	<u><u>\$ 4,534,438.18</u></u>

Current interest rate is .50%

Unity Bank-CD	
12 month CD @ .84% Mature July 31, 2021	\$ 200,000.00
Interest paid quarterly	

8-11-21 Notified by Unity Bank that a check had been mailed but not yet received by RLWD



July 8, 2021

Myron Jesme, Administrator
Red Lake Watershed District
1000 Pennington Avenue South
Thief River Falls, MN 56701

RE: RLWD Project #43A

Dear Mr. Jesme,

I am writing to inform you that Swingen Construction has completed the contracted work at the Burnham Creek Wildlife Habitat Structure Replacement. The Minnesota Department of Natural Resources has assumed ownership of the structure with stoplogs and other accessories and is managing the water levels within the BR-6 Wildlife Pool. The contract costs are summarized in the table below.

Original Contract Price	\$148.400
Change Orders	None
Total Contract Price	\$148,400
Payment Application #1 (10/1/20 – 11/5/20)	\$113,924
Payment Application #2 - Final (11/6/20 – 6/21/21)	\$34,476

Sincerely,
HDR Engineering, Inc.

Jacob Huwe, PE
Water Resources Engineer



Burnham Creek Wildlife Pool Structure Replacement

RLWD Project #43A



7/8/2021



For (contract):		Burnham Creek Wildlife Pool Structure Replacement					Contractor:		Swingen Construction Company					
Application No.:		2					Application Period:		11/6/2020 - 6/21/2021					
A					B	C	D	E	F	G	H	I	J	
Item					Work Completed			Materials Presently Stored (not in C or D)	Total Completed and Stored To Date (C+D+E)	Percent Complete To Date (%)	Total Cost This Period	Total Cost Complete to Date	Balance to Finish (A - F)	
Item No.	Description	Unit	Contract Quantity	Contract Unit Price	Scheduled Value	From Previous Applications	This Period							
	MOBILIZATION	LUMP SUM	1	\$35,000.00	\$35,000.00	0.80	0.2	0.0	1	100.00%	\$7,000.00	\$35,000.00	0.00	
	DEWATERING	LUMP SUM	1	\$9,000.00	\$9,000.00	1.0	0.0	0.0	1	100.00%	\$0.00	\$9,000.00	0.0	
	REMOVE EXISTING STRUCTURE	EACH	1	\$10,000.00	\$10,000.00	1.0	0.0	0.0	1.0	100.00%	\$0.00	\$10,000.00	0.0	
	COMMON EXCAVATION	CU YD	350	\$22.00	\$7,700.00	350.0	0.0	0.0	350	100.00%	\$0.00	\$7,700.00	0.0	
	WATER CONTROL STRUCTURE	LUMP SUM	1	\$53,700.00	\$53,700.00	0.6	0.4	0.0	1	100.00%	\$21,480.00	\$53,700.00	0.0	
	RANDOM RIPRAP - TYPE I	CU YD	15	\$200.00	\$3,000.00	15.0	0.0	0.0	15	100.00%	\$0.00	\$3,000.00	0.0	
	RANDOM RIPRAP - TYPE III	CU YD	30	\$500.00	\$15,000.00	30.0	0.0	0.0	30	100.00%	\$0.00	\$15,000.00	0.0	
	TURF ESTABLISHMENT	LUMP SUM	1	\$10,000.00	\$10,000.00	1.0	0.0	0.0	1	100.00%	\$0.00	\$10,000.00	0.0	
	STORM WATER MANAGEMENT	LUMP SUM	1	\$5,000.00	\$5,000.00	1.0	0.0	0.0	1	100.00%	\$0.00	\$5,000.00	0.0	

Contract Closeout

- Original Contract Amount
 - \$148,400
- Payment 1 - \$113,924 paid 11-11-2020
- Unpaid Amount - \$34,476

Steel manufacturing delayed completion date of November 5, 2020.

- 5% Retainage
- 20% of Mobilization
- 40% of Structure Costs

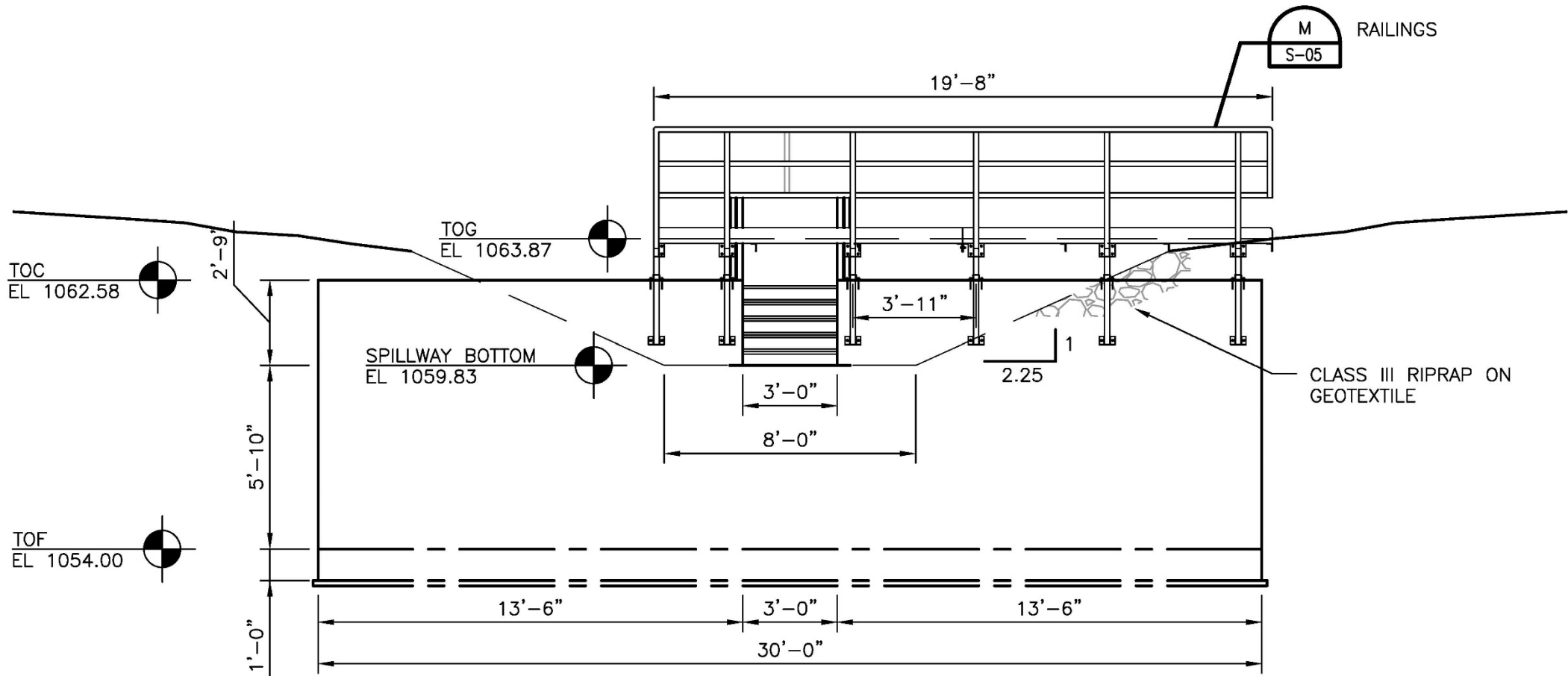






AS-BUILT
EL 1062.57

AS-BUILT
EL 1059.85



EAST ELEVATION

SCALE: 1/4" = 1'-0"

PRIBULA ENGINEERING, PLLC

208 3rd Avenue N.W.
East Grand Forks, MN 56721
218-773-9300

July 5, 2021

Myron Jesme, Administrator
Red Lake Watershed District
100 Pennington Avenue South
Thief River Falls, MN 56701

SUBJECT: Red Lake Watershed Ditch No. 16 – Report of Substantial Completion

Dear Mr. Jesme:

Burski Excavating, Inc. has completed all of the items listed on the project completion punch list that was dated 5-27-2021. Therefore all work under the contract with Burski Excavating, Inc, for the construction of Red Lake Watershed Ditch No. 16 (Red Lake Watershed District Project No, 117) has been completed.

The project cost is summarized as follows:

Original Contract Price	\$1,572,196.70
Change Order No. 1	(\$3,948.96)
Total Estimated Contract Cost	\$1,568,247.74
Actual Work Constructed Based on Contract	\$1,723,031.10
Amount Paid to Date	\$1,550,727.99
Unpaid Balance Due (10% Retainage)	\$172,303.11

Note:

- Based on a letter dated 7-9-2020 from the Red Lake Watershed District to Burski Excavating, Inc. the revised completion date for the project is May 18, 2021. The drain was functional at this time therefore I do not recommend any liquidated damages.
- The final project contractors cost is \$154,783.36 more than the total estimated contract cost. All completed work was paid for based on the contract unit prices. The contractor cost overrun is approximately 110% of the estimated cost. The addition cost is primarily due to approved additional mainline culverts and additional surface water field inlet installations.

- Due to dry germination and growing conditions the permanent grass cover is not as good as would be like. However, I do believe that the existing established grass cover is greater than 60% of the total cover that is required to close out the contract.
- The 12 month warranty period should begin at this time and continue through 7-6-2022.

Respectfully Submitted,

Jerry Pribula PE, Project Engineer

FINAL PAYMENT

Client Project No.
161

HEI Project No.
3655-0096

PAYMENT NUMBER: 4

Project: Red Lake Watershed District Ditch 10 Outlet Repair
Location: Section 18, Gervais Twp., Red Lake County

PERIOD OF ESTIMATE:
FROM **7/17/2021** TO **7/30/2021**

CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
Change Order		AMOUNT			
NO.	DATE	ADDITIONS	DEDUCTIONS		
1	05/05/21	\$7,500.00		1. Original Contract	\$ 218,498.95
2	05/26/21	\$5,735.04		2. Change Orders	\$ 13,235.04
				3. Revised Contract (1+2)	\$ 231,733.99
				4. Work Completed*	\$ 218,345.87
				5. Stored Materials*	\$ -
				6. Adjustments*	\$ -
				7. Subtotal (4+5+6)	\$ 218,345.87
				8. Retainage 0.00%	\$ -
				9. Previous Payments	\$ 205,100.24
				10. Amount Due (7-8-9)	\$ 13,245.63
TOTALS		\$ 13,235.04	\$ -		
NET CHANGE		\$ 13,235.04			

*Detailed Breakdown Attached if Non-Zero Value

CONTRACT TIME

Completion Date Contract

Original (days)	N/A	On Schedule? Yes	Starting Date: <u>4/23/2021</u>
Revised	N/A		
Remaining	N/A		Final Completion: <u>7/30/2021</u>

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies, to the best of his/her knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: R.J. Zavoral & Sons, Inc.
 By: _____
 Date: _____

ENGINEER'S RECOMMENDATION:

I have reviewed the progress of the work, and to the best of my knowledge, information and belief, in accordance with the terms of the Contract, the Contractor is entitled to a partial payment in the amount requested.



Engineer: Tony A. Nordby
 By: _____
 Date: 8/10/2021

OWNER'S APPROVAL:

Owner: Red Lake Watershed District
 By: _____
 Date: _____

REMIT PAYMENT TO:

R.J. Zavoral & Sons, Inc.
 1706 Bygland Rd SE
 P.O. Box 435
 East Grand Forks, MN 56721



CHANGE ORDER NO. 3

125 3rd Street E
Thief River Falls, MN 56701
P: 218.681.2951 F: 218.681.2987

Project Name: Black River Impoundment Project

Contract dated: October 9, 2020

Owner: Red Lake Watershed District

To: R.J. Zavoral & Sons
P.O. Box 435
East Grand Forks, MN 56721

HEI Project No. 3655-0091

This change is requested by Owner and made under the terms of or is supplemental to your present contract.

Description of Change:

Item 2452.618, "Vinyl Sheet Piling (Excavation Method)", shall be performed in locations where the specified and manufactured recommendation methods of installation are deemed unpractical due to current soil conditions. This item accounts for costs associated with installation that is beyond the specified and manufacturer recommendation methods. All work shall be performed in accordance with MnDOT 2452 and the following:

Item 2452.618, "Vinyl Sheet Piling (Excavation Method)", shall include all work consisting with furnishing, trench excavation, placing, driving, trench compaction, cutting off, and fastening of vinyl sheet piling. Trench compaction shall be performed in a minimum of 3 equal lifts and compacted with a vibrating tamping plate or an Engineered approved method before additional lifts are placed. Vinyl sheet piling shall be firmly fixed in assembly to the line desired and all joints are watertight as shown in the plans.

Item 2452.618, "Vinyl Sheet Piling (Excavation Method)" shall be measured in place and computed to the nearest square foot of total projected surface area installed. The linear horizontal measurement used in computing the area will be taken along the centerline sheet pile alignment to the nearest 0.1 foot with no allowance for the structure shape of the section. The linear vertical measurement used in computing the area will be final length to the nearest 0.1 foot. Cut-off material will not be measured for payment.

Item 2452.618, "Vinyl Sheet Piling (Excavation Method)" shall include all labor, equipment, and material costs required to furnish and place the vinyl sheet piling in accordance with the plans, specifications, and this change order. All costs required to complete this work shall be paid for under Item 2452.618, "Vinyl Sheet Piling (Excavation Method)", and no additional compensation will be considered thereof.

Item 2452.618, "Vinyl Sheet Piling (Excavation Method)" shall be used only as directed by the Engineer after Item 2452.618, "Vinyl Sheet Piling" is deemed unpractical by the Engineer.

Item 2452.618, "Vinyl Sheet Piling", estimated quantity shall be removed where the specified and manufactured recommendation methods of installation are deemed unpractical and replaced by Item 2452.618, "Vinyl Sheet Piling (Excavation Method)".

Adjust and/or change the following quantities to match the installed quantities:

Item No.	Description	Unit	Orig. or Prev. Changed Qty.	Qty. Change this CO + or -	Unit Price	Amount of Increase / (Decrease)
2452.618	Vinyl Sheet Piling (Excavated Method)	Sq. Ft.		5,775	11.75	67,856.25
2452.618	Vinyl Sheet Piling	Sq. Ft.	8,250	-5,775	9.50	(54,862.50)
Net Increase / (Decrease) this Change Order:						\$12,993.75

Quantities shown are not necessarily pay quantities and are subject to change.

Original Contract Amount:	\$4,374,457.66	Prior Change Orders:	\$55,256.09
		This Change Order:	\$12,993.75
Total Contract Amount after this Change Order:			\$4,442,707.50

Approved: _____	Date: _____
(Owner)	
Approved: <u>Joseph A. Nardly</u>	Date: <u>8/6/2021</u>
(Engineer)	
Approved: <u>Joseph R. J...</u>	Date: <u>8/6/2021</u>
(Contractor)	

the near future. The land use and rental rates for 2021 was discussed. Administrator Jesme is to contact current renter, Nick Knott, to discuss the construction to and rental for the 2021 crop year. After discussion on crop damage, staking of the property, and 2021 rental rates, a motion by Tiedemann, seconded by Page, to grant permission to Administrator Jesme to offer the same rental rate as 2020 for the 2021 crop year to current renter, Nick Knott. Motion carried.

Geotechnical quotes for the Black River Impoundment had been received by Northern Technologies, LLC, \$10,710.00; Terracon, \$17,422.00; and Braun Intertec, \$29,2020.00. Following discussion of the quotes received, a motion was made by Torgerson, seconded by Dwight to approve accepting the low quote of \$10,710.00 from Northern Technologies, LLC for geotechnical services at Black River Impoundment. Motion carried.

Engineer Tony Nordby presented a proposal from Red Lake Electric Cooperative (RLEC) on the power lines within the Black River Impoundment. To sum up various costs, RLEC estimated replacement of existing overhead lines plus factoring in depreciation of existing poles to total \$102,000. However, if the District would be willing to cost share in installing underground versus overhead, RLEC estimated the cost to put it all in underground and moving some random poles to be \$288,000.00 but was willing to split the costs with the District. Max cost to the District would be \$144,000.00. If the project costs over \$288,000.00 RLEC will cover those costs, if its less, we will split the cost. Motion by Dwight, seconded by Ose, to approve the Red Lake Electric Cooperative cost share proposal up to a maximum of \$144,000 to move random poles and bury electrical power lines within the Black River Impoundment area. Motion carried.

The Board reviewed Pay Estimate No. 8 in the amount of \$190,095.65 to Burski Excavating, Inc. for construction of RLWD Ditch 16, RLWD Project No. 177. Motion by Ose, seconded by Tiedemann, to approve Pay Estimate No. 8 for \$190,095.65 to Burski Excavating, Inc. for Ditch 16, RLWD Project No. 177. Motion carried. Administrator Jesme gave a construction update of the project and stated that the contractor had completed the project through Mr. Mark Holy's area and were progressing quite well.

The Board reviewed Pay Estimate No. 10 in the amount of \$255,969.62 to R.J. Zavoral and Sons, Inc. (Zavoral) for construction of the Thief River Falls Westside Flood Damage Reduction Project, RLWD Project No. 178. Following the September 10, 2020 Board meeting, Engineer Nate Dalager, HDR Engineering, Inc., submitted the response to R.J. Zavoral & Sons, Inc.'s July 14, 2020 request for a contract extension stating the Board had denied their request and cited a summary description of substantial completion of work items. Dalager stated by October 10, 2020, the project should be substantially completed. President Nelson stated that he had received phone calls regarding water backup and had reached out to Engineer Dalager. City of Thief River Falls Water Systems, Superintendent Wayne Johnson, stated that there had been a cattail plug and that was corrected. Engineer Dalager stated the outlet needs to be done by October 10, 2020. After October 10, technically the Board could impose penalties. Wayne Johnson stated that they have 2 discharges usually completed by end of Fall. First discharge was completed on Wednesday, September 23, 2020, and the second discharge is still planned. The Force Main is just about complete, still need to do pressure testing. The storm sewer is currently being installed. Motion by Ose, seconded by Sorenson, to approve Pay Estimate No. 10 in the

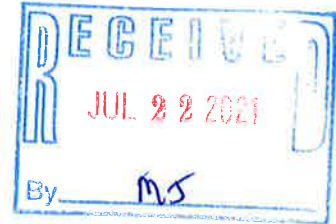


P.O. Box 430 • Red Lake Falls, MN 56750-0430
 Email: info@redlakeelectric.com
 Phone: (218) 253-2168 • Toll Free: (800) 245-6068
 Website: www.redlakeelectric.com

INVOICE: 21160

Invoice Date: 07/21/2021
 Terms: End of the Month
 Due Date: 08/28/2021
 Amount Due: \$ 158,506.61

RED LAKE WATERSHED DISTRICT
 1000 PENNINGTON AVE
 THIEF RIVER FALLS MN 56701-4013



Account: 13542
 Description: Black River Impoundment project, additional contribution requested due to increased wire costs that were not anticipated. Total project costs: \$374,127.05. Page 1 of 1

DESCRIPTION	QUANTITY	UOM	UNIT PRICE	AMOUNT	TAX
CATALOG ITEM: 107.20 Project contribution	1.000	EA	144,000.0000	144,000.00	
CATALOG ITEM: 107.20 Wire cost increase-see attached	1.000	EA	14,506.6100	14,506.61	

MESSAGES	
If you have any questions regarding your billing, please contact our office at 218-253-2168.	Subtotal: \$ 158,506.61
	Tax: \$ 0.00
	Total: \$ 158,506.61
	Amount Paid: \$ 0.00
	Amount Due: \$ 158,506.61

Return bottom portion with payment.



P.O. Box 430 • Red Lake Falls, MN 56750-0430
 Email: info@redlakeelectric.com
 Phone: (218) 253-2168 • Toll Free: (800) 245-6068
 Website: www.redlakeelectric.com

Account:	13542
Invoice:	21160
Due Date:	08/28/2021
Amount Due:	\$ 158,506.61
Amount Of Payment:	_____

Remit To:

RED LAKE WATERSHED DISTRICT
 1000 PENNINGTON AVE
 THIEF RIVER FALLS MN 56701-4013

RED LAKE ELECTRIC COOPERATIVE
 PO BOX 430
 RED LAKE FALLS MN 56750



Client Project No. 161
 HEI Project No. 3655-0096
 Project: Red Lake Watershed District Ditch 10 Outlet Repair
 Location: Section 18, Gervais Twp., Red Lake County
 Contractor: R.J. Zavoral & Sons, Inc.

PAY ESTIMATE

PAY ESTIMATE #:	4
SUBMITTED:	8/12/2021
BEGIN DATE:	7/17/2021
END DATE:	7/30/2021

ITEM NO.	DESCRIPTION	UNIT	CONTRACT			CURRENT PAY ESTIMATE		PREVIOUS PAY ESTIMATES		PAY ESTIMATES TO DATE	
			QUANTITY	PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
Original Contract Items											
2021.501	MOBILIZATION	Lump Sum	1.00	\$ 10,000.00	\$ 10,000.00		\$ -	1.	\$ 10,000.00	1.	\$ 10,000.00
2101.501	CLEARING AND GRUBBING	Acre	0.39	\$ 10,000.00	\$ 3,900.00		\$ -	0.39	\$ 3,900.00	0.39	\$ 3,900.00
2104.502	REMOVE HEADWALL	Each	1.00	\$ 4,500.00	\$ 4,500.00		\$ -	1.	\$ 4,500.00	1.	\$ 4,500.00
2104.607	SALVAGE RIPRAP SPECIAL (P)	C.Y.	436.00	\$ 15.00	\$ 6,540.00		\$ -	685.	\$ 10,275.00	685.	\$ 10,275.00
2105.507	COMMON EXCAVATION (P)	C.Y.	9,115.00	\$ 3.65	\$ 33,269.75		\$ -	9,115.	\$ 33,269.75	9,115.	\$ 33,269.75
2105.601	DEWATERING	Lump Sum	1.00	\$ 1.00	\$ 1.00		\$ -	1.	\$ 1.00	1.	\$ 1.00
2123.510	DOZER	Hour	5.00	\$ 175.00	\$ 875.00		\$ -	2.	\$ 350.00	2.	\$ 350.00
2451.507	GRANULAR BEDDING (CV) (P)	C.Y.	309.00	\$ 28.50	\$ 8,806.50		\$ -	249.	\$ 7,096.50	249.	\$ 7,096.50
2461.507	CONCRETE MIX NO. 3A GROUT	C.Y.	66.00	\$ 211.00	\$ 13,926.00		\$ -		\$ -		\$ -
2501.502	60" RC PIPE APRON	Each	1.00	\$ 2,450.00	\$ 2,450.00		\$ -	1.	\$ 2,450.00	1.	\$ 2,450.00
2501.503	60' RC PIPE CULVERT DESIGN 3006 CLASS III	Lin. Ft.	208.00	\$ 358.00	\$ 74,464.00		\$ -	208.	\$ 74,464.00	208.	\$ 74,464.00
2502.502	12" CONCRETE HEADWALL	Each	1.00	\$ 4,350.00	\$ 4,350.00		\$ -	1.	\$ 4,350.00	1.	\$ 4,350.00
2502.503	4" PERF. PE PIPE DRAIN	Lin. Ft.	788.00	\$ 2.50	\$ 1,970.00		\$ -	408.	\$ 1,020.00	408.	\$ 1,020.00
2511.507	RANDOM RIPRAP CLASS II	C.Y.	110.00	\$ 83.00	\$ 9,130.00		\$ -	110.	\$ 9,130.00	110.	\$ 9,130.00
2511.507	RANDOM RIPRAP CLASS III	C.Y.	261.00	\$ 83.00	\$ 21,663.00		\$ -	289.	\$ 23,987.00	289.	\$ 23,987.00
2511.507	GRANULAR FILTER (P)	C.Y.	120.00	\$ 61.00	\$ 7,320.00		\$ -	120.	\$ 7,320.00	120.	\$ 7,320.00
2573.501	STABILIZED CONSTRUCTION EXIT	Each	1.00	\$ 2,200.00	\$ 2,200.00		\$ -		\$ -		\$ -
2573.502	CULVERT END CONTROLS	Each	1.00	\$ 65.00	\$ 65.00		\$ -		\$ -		\$ -
2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER (12 INCH)	Lin. Ft.	508.00	\$ 1.40	\$ 711.20		\$ -		\$ -		\$ -
2573.503	SILFT FENCE, TYPE MS	Lin. Ft.	770.00	\$ 1.40	\$ 1,078.00		\$ -	890.	\$ 1,246.00	890.	\$ 1,246.00
2574.508	FERTILIZER, TYPE 1	Pound	1,350.00	\$ 0.54	\$ 729.00		\$ -	710.	\$ 383.40	710.	\$ 383.40
2575.504	EROSION CONTROL BLANKET CATEGORY 3N	S.Y.	3,310.00	\$ 1.45	\$ 4,799.50		\$ -	3,454.	\$ 5,008.30	3,454.	\$ 5,008.30
2575.505	SEEDING	Acre	5.41	\$ 650.00	\$ 3,516.50	3.2	\$ 2,080.00	2.96	\$ 1,924.00	6.16	\$ 4,004.00
2575.505	DISK ANCHORING SEED MIXTURE 22-112	Acre	2.15	\$ 55.00	\$ 118.25		\$ -	2.25	\$ 123.75	2.25	\$ 123.75
2575.508	SEED MIXTURE 22-112	Pound	71.00	\$ 4.25	\$ 301.75		\$ -	71.	\$ 301.75	71.	\$ 301.75
2575.508	SEE MIXTURE 25-121	Pound	174.00	\$ 4.25	\$ 739.50		\$ -	200.	\$ 850.00	200.	\$ 850.00
2575.509	MULCH MATERIAL TYPE 1	Ton	4.30	\$ 165.00	\$ 709.50		\$ -	4.3	\$ 709.50	4.3	\$ 709.50
2575.601	SEED MIXTURE CP-23A	Pound	17.00	\$ 21.50	\$ 365.50	17.25	\$ 370.88		\$ -	17.25	\$ 370.88
Extra / Change Order Items											
2104.601	SALVAGE & INSTALL 15" CS PIPE CULVERT	Lin. Ft.	74.	\$ 36.96	\$ 2,735.04		\$ -	74.	\$ 2,735.04	74.	\$ 2,735.04
2411.607	CONCRETE PIPE CRADLE	C.Y.	6.	\$ 500.00	\$ 3,000.00		\$ -	6.	\$ 3,000.00	6.	\$ 3,000.00
2501.601	AIR VENT	Each	3.	\$ 2,500.00	\$ 7,500.00		\$ -	3.	\$ 7,500.00	3.	\$ 7,500.00
Totals											
Original Contract Amount					\$ 218,498.95						
Extra / Change Order Amount					\$ 13,235.04						
Work Completed							\$ 2,450.88		\$ 215,894.99		\$ 218,345.87



BORDER STATES

Supply Chain Solutions™

Border States Electric Supply

Quote

Page: 1 of 2

Border States Electric - GFK
2311 S 48th St
Grand Forks ND 58201
Phone: 701-772-3477

COPY

BSE Quote: 25865438
Sold-To Acct #: 3979
Valid From: 11/02/2020 To: 11/09/2020
PO No: 1/0 & 4/0 CABLE 2021

Created By: Dustin Stangler
Tel No: 701-297-4735
Fax No: 701-237-9811

Red Lake Electric Cooperative Inc
PO Box 430
RL FALLS MN 56750-0430

Inco Terms:
FOB ORIGIN

Payment Terms:
Net 25th prox

Taxes, if applicable, are not included.

PRICE WHEN ORDERED

Order Note:

AVAILABILITY: STOCK SUBJ TO PRIOR SALE

Cust Item	BSE Item	Material MFG - Description	Quantity	Price Per	UoM	Value
#1	000010	- 1/C 1/0 SOLID ALUMINUM -SS- 220 OKOGUARD EPR - 030 SC EPR - 16 X #14 COPPER CONC WIRES (FULL NEUTRAL) - 050 OKOLENE PE W/3 RED STRIPES - SEQ PRINT - 15KV	55,000 EA	2,041.88 / 1,000	EA	112,303.40
		METAL WEIGHT LBS PER 1000 FT: COPPER 207 ALUMINUM 97				
		APPROX O.D. INCHES 1.122				
		REELS: 20 @ 2750 50X32X24 LW (REEL WIDTH 36.5)				
#2	000020	- 1/C 4/0 19X ALUMINUM FILLED STRAND -SS- 220 OKOGUARD EPR 030 SC EPR - 11 X #14 COPPER CONC WIRES (THIRD NEUTRAL) - 050 OKOLENE PE W/3 RED STRIPES - SEQ PRINT - 15KV	33,000 EA	2,251.31 / 1,000	EA	74,293.23
		METAL WEIGHT LBS PER 1000 FT: COPPER 141 ALUMINUM 199				
		APPROX O.D. INCHES 1.301				
		REELS: 12 @ 2750 58X32X28 LW (REEL WIDTH 36.5)				

33,000 = 67,382.04



Border States Electric Supply

INVOICE

BSE Invoice: 922349525
Cust Acct#: 3979
P.O.#: 1306
Sales Order#: 34518588
Sales Doc Type: Sales Order
Ordered By: steve conley
Payment Terms: Net 25th prox

Date: 06/29/2021

Border States Electric - GFK
2311 S 48th St
Grand Forks ND 58201
Phone: 701-772-3477

COPY

Red Lake Electric Cooperative Inc
PO Box 430
RL FALLS MN 56750-0430

Please remit to:
Border States Industries Inc
NW 7235
PO Box 1450
Minneapolis MN 55485-1450

Ship to:
Red Lake Electric Cooperative Inc
412 INTERNATIONAL DR
RL FALLS MN 56750

PRICE WHEN DELIVERED

Order Note:
AVAILABILITY: STOCK SUBJ TO PRIOR SALE

Table with columns: Cust Item, BSE Item, Material, Order Qty, Ship Qty, Back Ordered, Price, Per, UoM, Total Value. Includes handwritten annotations like '#', '33,000 FT', and '75,332.73'.

Summary table with columns: Description, Amount. Includes 'Total due by 07/25/2021', 'Shipping and Handling \$', 'Total \$', 'State Tax \$', 'County Tax \$', 'Local Tax \$', 'Other Tax1 \$', 'Other Tax2 \$', 'Other Tax3 \$', 'Tax Subtotal \$', 'Net Invoice Amount \$'.

A finance charge of 1.5% per month or the maximum allowable by law whichever is greater, will be assessed if payment is not received by invoice due date.

To access BSE's Terms and Conditions of Sale, please go to
https://www.borderstateselectric.com

Sign up for Border States all-new e-commerce platform!
Pay bills online, easy ordering anytime from any device
borderstates.com/enroll

ORIGINAL

COPY



BORDER STATES
Supply Chain Solutions™

Border States Electric Supply

INVOICE

BSE Invoice: 921915881
Cust Acct#: 3979
P.O.#: 1306
Sales Order#: 34518588
Sales Doc Type: Sales Order
Ordered By: steve conley
Payment Terms: Net 25th prox

Date: 04/19/2021

Border States Electric - GFK
2311 S 48th St
Grand Forks ND 58201
Phone: 701-772-3477

Red Lake Electric Cooperative Inc
PO Box 430
RL FALLS MN 56750-0430

Please remit to:
Border States Industries Inc
NW 7235
PO Box 1450
Minneapolis MN 55485-1450

Ship to:
Red Lake Electric Cooperative Inc
412 INTERNATIONAL DR
RL FALLS MN 56750

Price W/HW Delivered

Order Note:
AVAILABILITY: STOCK SUBJ TO PRIOR SALE

Cust Item	BSE Item	Material MFG - Description	Order Qty	Ship Qty	Back Ordered	Price	Per	UoM	Total Value
#2	000020	33,042 EA - 1/C 4/0 19X ALUMINUM FILLED STRAND -SS- 220 OKOGUARD EPR 030 SC EPR - 11 X #14 COPPER CONC WIRES (THIRD NEUTRAL) - 050 OKOLENE PE W/3 RED STRIPES - SEQ PRINT - 15KV	33,042	33,042		2,446.86	/1,000	EA	80,849.15
		METAL WEIGHT LBS PER 1000 FT: COPPER 141 ALUMINUM 199							
		APPROX O.D. INCHES 1.301							
		REELS: 12 @ 2750 58X32X28 LW (REEL WIDTH 36.5)							

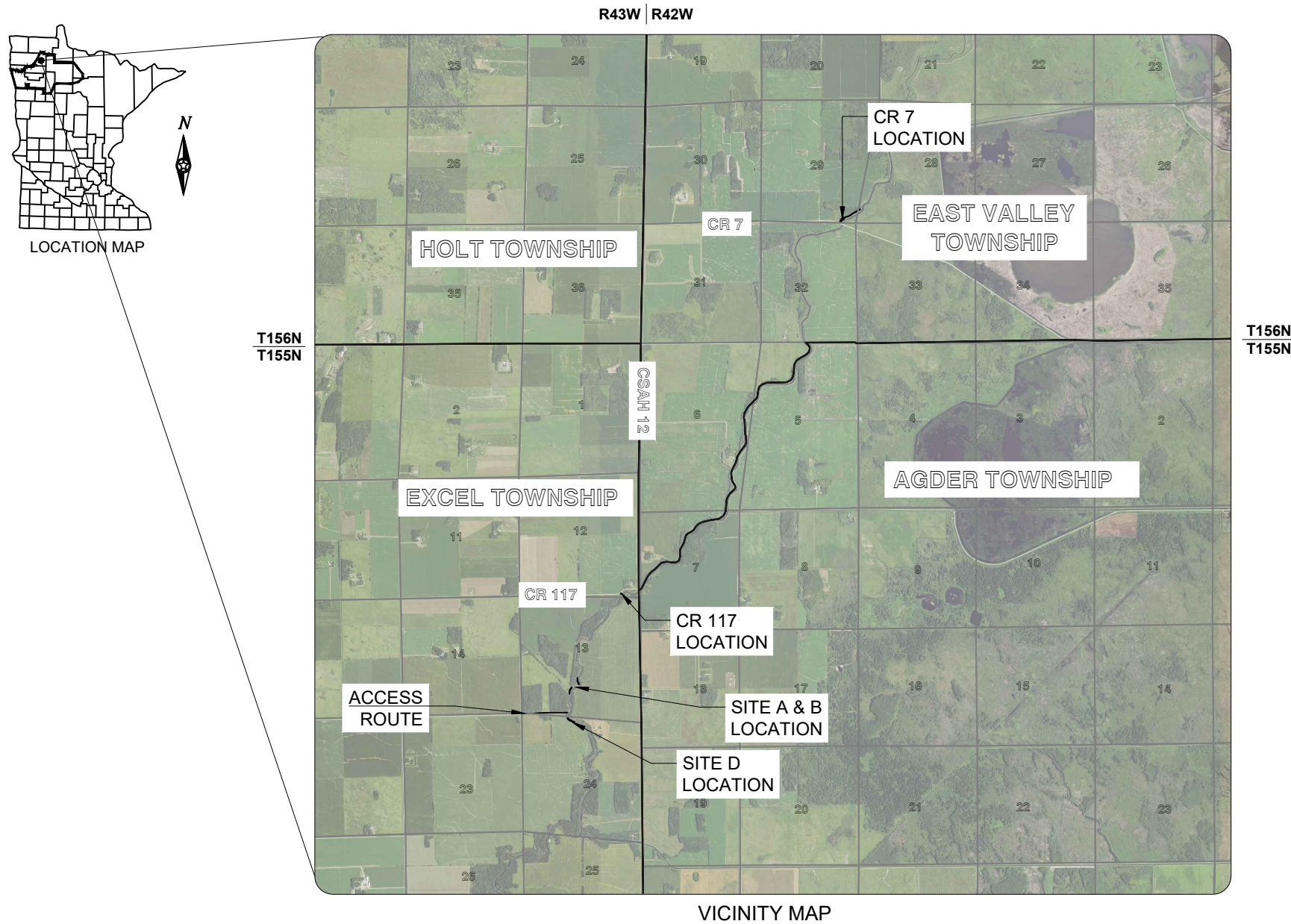
Total due by 05/25/2021	Shipping and Handling \$	0.00
Mail at least 7 business days before due date.	Total \$	80,849.15
	State Tax \$ 0.000 %	0.00
	County Tax \$ 0.000 %	0.00
	Local Tax \$ 0.000 %	0.00
	Other Tax1 \$ 0.000 %	0.00
	Other Tax2 \$ 0.000 %	0.00
	Other Tax3 \$ 0.000 %	0.00
	Tax Subtotal \$	0.00
	Net Invoice Amount \$	80,849.15

A finance charge of 1.5% per month or the maximum allowable by law whichever is greater, will be assessed if payment is not received by invoice due date.

To access BSE's Terms and Conditions of Sale, please go to <https://www.borderstateselectric.com>

Sign up for Border States all-new e-commerce platform!
Pay bills online, easy ordering anytime from any device
borderstates.com/enroll
ORIGINAL

CONSTRUCTION PLANS FOR RED LAKE WATERSHED DISTRICT THIEF RIVER STREAMBANK STABILIZATION PROJECTS EXCEL AND EAST VALLEY TWPS, MARSHALL COUNTY AUGUST, 2021



SHEET INDEX

- 1) COVER SHEET
- 2) ESTIMATED QUANTITIES AND CONSTRUCTION NOTES
- 3) TYPICAL SECTION DETAILS
- 4) SITE D PLAN AND PROFILE
- 5) SITE B PLAN & PROFILE
- 6) SITE A PLAN AND PROFILE
- 7) CR 117 PLAN AND PROFILE
- 8) CR 117 CROSS SECTIONS
- 9) CR 7 PLAN AND PROFILE
- 10) CR 7 CROSS SECTIONS

THIS PLAN CONTAINS 10 SHEETS

UTILITY NOTE:

UNDERGROUND UTILITIES WERE NOT LOCATED AS PART OF THE PRELIMINARY SURVEY OR DATA GATHERING FOR THIS SITE.

STATE LAW REQUIRES THE EXCAVATOR TO CONTACT GOPHER STATE ONE-CALL AT (800) 252-1166 FOR UTILITY LOCATION 48 HOURS PRIOR TO START OF EXCAVATION WORK.

GOVERNING SPECIFICATIONS:

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

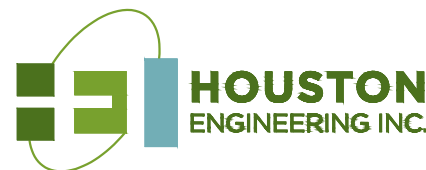
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Tony A. Nordby

Tony A. Nordby
License No. 51392

Date: 8/5/21

PREPARED BY:



THIEF RIVER FALLS, MINNESOTA

Notes	Item No.	Item	Unit	Quantity
	2021.501	MOBILIZATION	Lump Sum	1
	2101.501	CLEARING AND GRUBBING	Lump Sum	1
	2104.503	REMOVE PIPE CULVERTS	LF	60
(1) (2) (4)	2105.507	COMMON EXCAVATION (EV) (P)	CY	3,054
	2501.502	FLAP GATE FOR 18" CS PIPE	EACH	1
	2501.503	18" CS PIPE CULVERT	LF	60
(3)	2511.507	RANDOM RIPRAP CLASS III	CY	60
(5)	2575.501	TURF ESTABLISHMENT	Lump Sum	1
	2577.601	TOE-WOOD DEBRIS	CY	875
	2577.601	SOD MAT	SY	526

CONSTRUCTION NOTES:

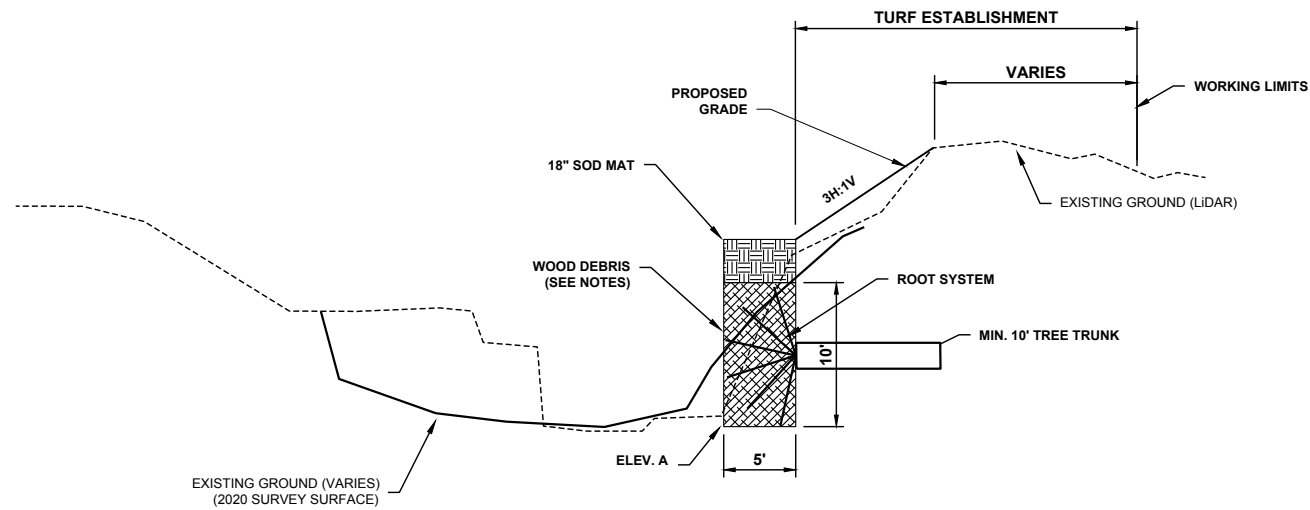
- (P) DENOTES A PLAN QUANTITY ITEM WITH NO ADDITIONAL COMPENSATION MADE.
- (EV) DENOTES AN EXCAVATED VOLUME.
- GEOTEXTILE FILTER, TYPE IV SHALL BE PLACED UNDER ALL RANDOM RIPRAP CLASS III AND CONSIDERED INCIDENTAL TO ITEM NO. 2511.507 "RANDOM RIPRAP CLASS III" AND NO ADDITIONAL PAYMENT WILL BE MADE THEREOF.
- ITEM NO. 2105.507 "COMMON EXCAVATION (EV) (P)" SHALL INCLUDE EXCAVATION OF ALL MATERIALS ENCOUNTERED TO THE LINE AND GRADE SHOWN IN THE PLANS INCLUDING, BUT NOT LIMITED TO, STRIPPING/STOCKPILING/PLACING TOPSOIL, AND DISPOSAL OF UNSUITABLE EMBANKMENT MATERIAL. ALL EXCAVATION REQUIRED TO PLACE RANDOM RIPRAP IS QUANTIFIED AND PAID FOR UNDER ITEM NO. 2105.507 "COMMON EXCAVATION (EV) (P)".
- ANY DISTURBED VEGETATED AREAS ARE REQUIRED TO BE SEEDED. ALL SEEDING, FERTILIZER, AND MULCHING SHALL BE PAID FOR UNDER ITEM NO 2575.501 "TURF ESTABLISHMENT".
- ALL ACCESS ROUTES ARE REQUIRED TO BE SEEDED DOWN AND REPAIRED TO A PRE-CONSTRUCTION STATE.
- DAMAGE CAUSED TO THE ROADWAYS DURING CONSTRUCTION SHALL BE REPAIRED TO A PRE-CONSTRUCTION STATE WITH NO ADDITIONAL PAYMENT MADE THEREOF.

BASIS OF ESTIMATED QUANTITIES	
SEED, MIXTURE 21-112	25 LB/ACRE
SEED, MIXTURE 25-141	59 LB/ACRE
FERTILIZER, TYPE 20-0-10	250 LB/ACRE
MULCH MATERIAL, TYPE 1	4,000 LB/ACRE

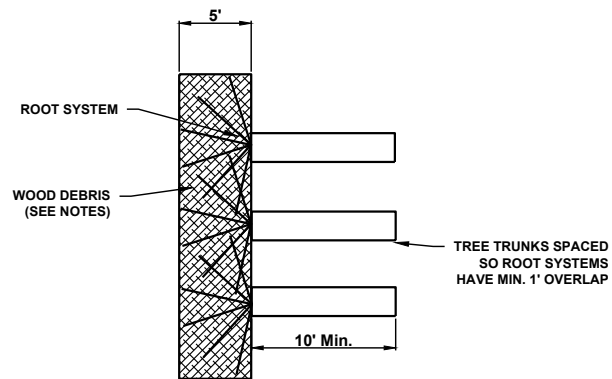
STANDARD PLATES	
THE FOLLOWING MN/DOT STANDARD PLATES, AS APPROVED BY THE FHWA, SHALL APPLY.	
3040F	CORRUGATED METAL PIPE CULVERT (2-2/3"x1/2" CORRUGATION)
3221C	CORRUGATED STEEL PIPE COUPLING BAND

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Toe-Wood and Sod Mat Estimated Quantities and Elevation			
Site	Elevation	Sod (SY)	Toe-Wood (CY)
D	1121.00	175	290
B	1122.00	198	330
A	1122.50	153	255



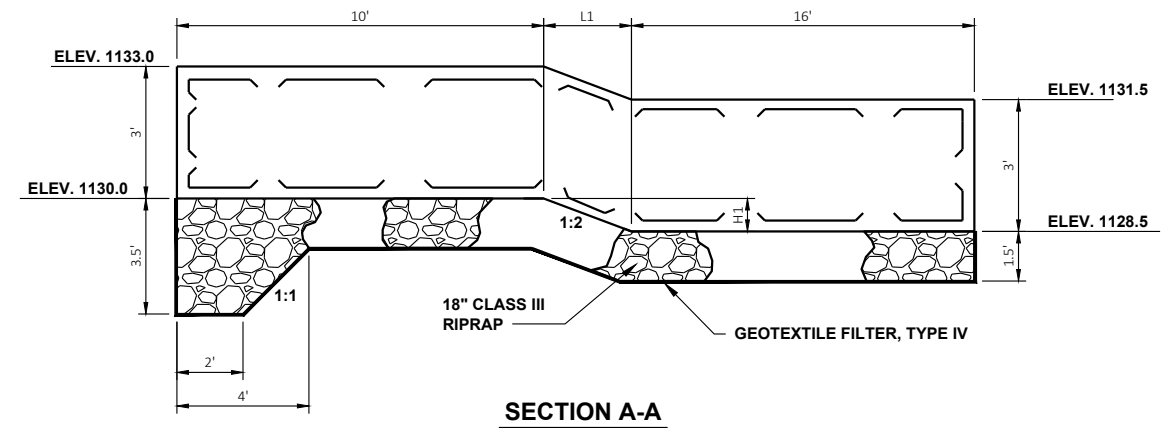
TOE-WOOD TYPICAL SECTION
NOT TO SCALE



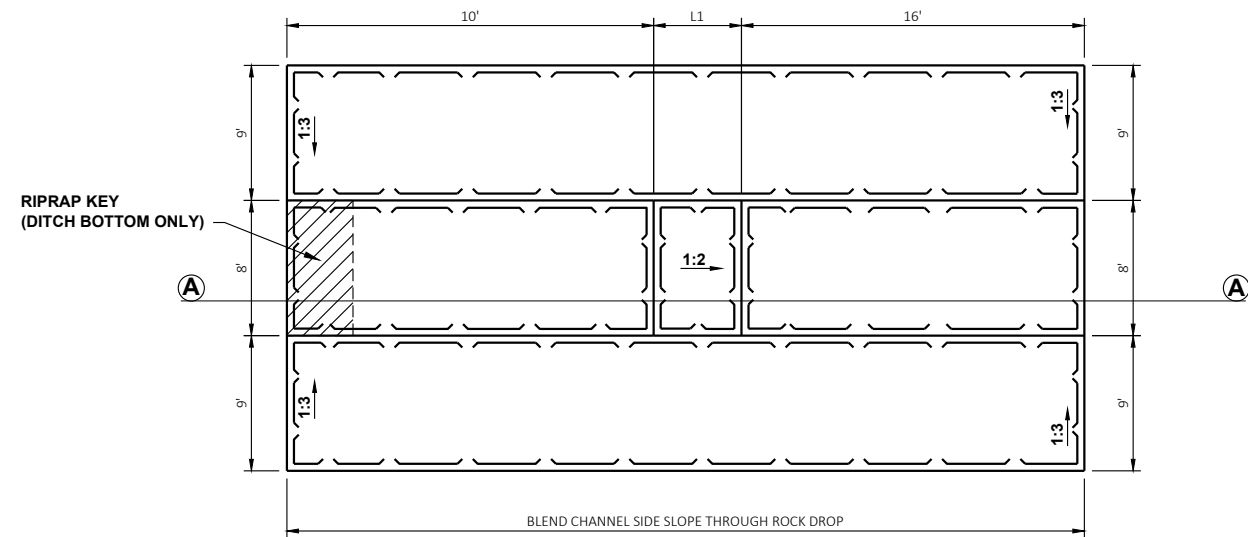
TOE-WOOD TYPICAL PLAN VIEW
NOT TO SCALE

NOTES:

1. THE TREE ROOT SYSTEM PORTION OF THE TOE-WOOD INSTALLATION IS TO BE INSTALLED 5 FT WIDE BY 5 FT IN DEPTH BELOW 18" SOD MAT.
2. TOE-WOOD SHALL CONSIST OF TREE ROOT SYSTEMS WITH A MINIMUM 10FT PORTION OF THE TRUNK STILL ATTACHED. THE ROOT SYSTEMS SHALL BE PLACED WITH A MINIMUM OVERLAP OF 1 FEET.
3. ADDITIONAL WOOD DEBRIS IS REQUIRED TO RAISE 5 FOOT WIDE BY 5 FOOT IN DEPTH BENCH TO SPECIFIED ELEVATION. ACCEPTABLE DEBRIS CONSISTS OF ANY WOOD MATERIAL THAT HAS SUFFICIENT LIMBS TO LINK TO TREE ROOTS/OTHER DEBRIS.
4. ACCEPTABLE WOOD DEBRIS SHALL BE DETERMINED BY THE ENGINEER OR FIELD REPRESENTATIVE.
5. COMPACTION OF WOOD DEBRIS IS REQUIRED. SUFFICIENT COMPACTION SHALL BE DETERMINED BY THE ENGINEER OR FIELD REPRESENTATIVE.
6. SOD MAT SHALL CONSIST OF SUFFICIENT PLANT GROWTH TO BIND THE SOD MAT TOGETHER. SOD MATS CONTAINING WILLOWS AND/OR DENSE STANDS OF GRASSES ARE CONSIDERED IDEAL. ACCEPTABLE SOD MATERIAL SHALL BE DETERMINED BY ENGINEER OR FIELD REPRESENTATIVE.
7. ENGINEER TO STAKE LIMITS OF TOE-WOOD DEBRIS BENCH.



SECTION A-A



CR 117 ROCK DROP STRUCTURE STA. 0+69.97
NOT TO SCALE

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No.	Revision	Date	By

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 By: *A. Nordby* Date: 8-5-21
 License No. 51392



Drawn by: NCS
 Date: 8-5-21
 Checked by: TAN
 Scale: AS SHOWN

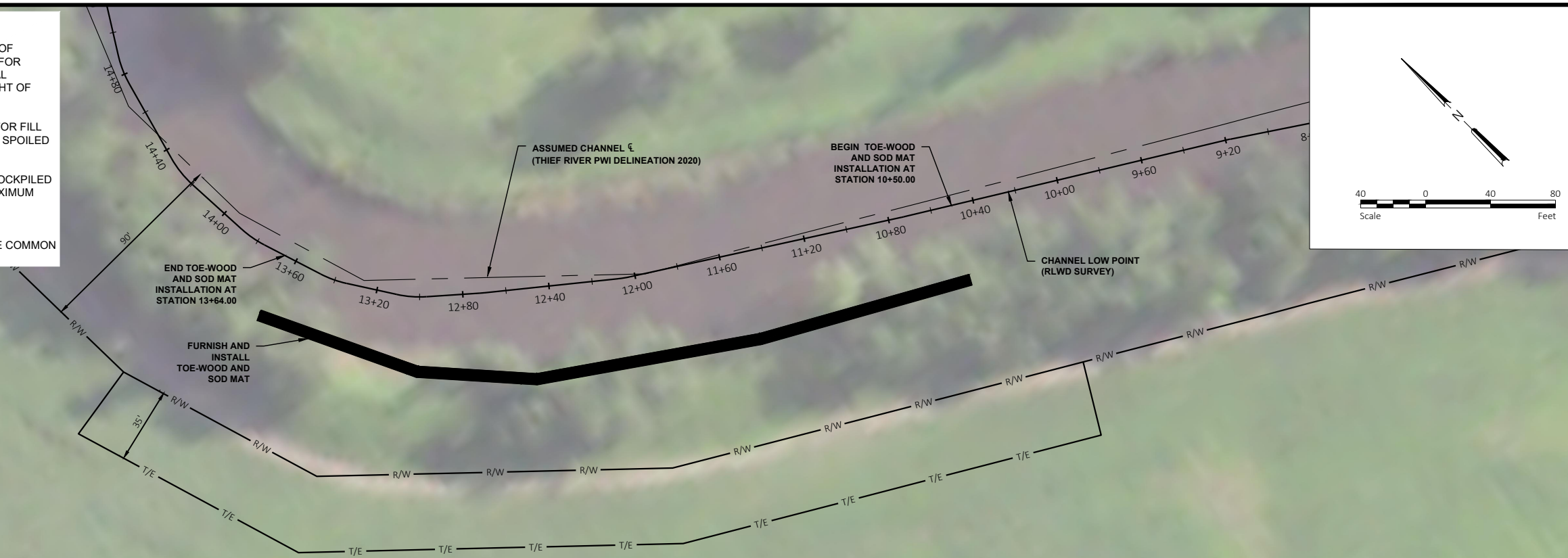
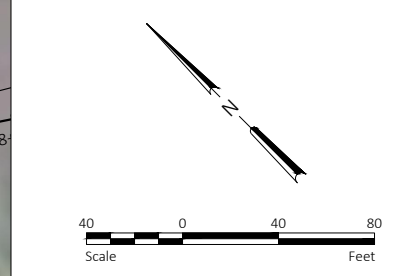
2021 THIEF RIVER STREAMBANK STABILIZATION PROJECTS
 RED LAKE WATERSHED DISTRICT
 MARSHALL COUNTY, MINNESOTA

TYPICAL SECTIONS
 PROJECT NO. 3655-0099

SHEET
 3 of 10

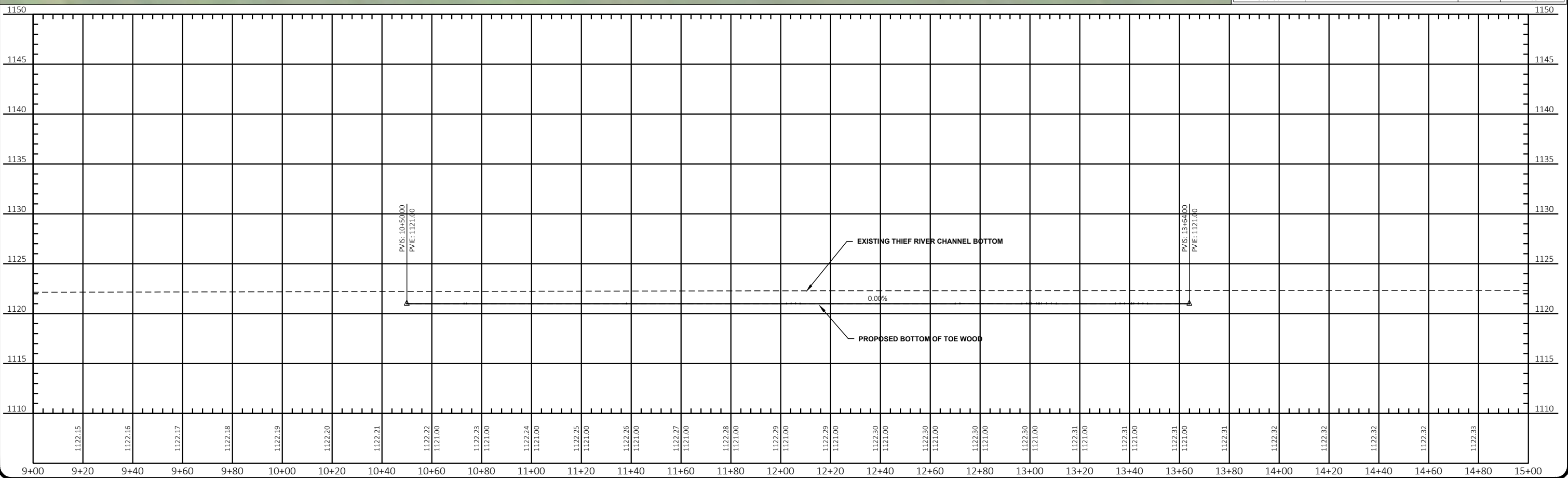
NOTE:

- CLEARING AND GRUBBING SHALL BE KEPT TO A MINIMUM FOR LOCATIONS OF TOE-WOOD INSTALLATION. ALL CLEARING AND GRUBBING SHALL BE USED FOR TOE-WOOD INSTALLATION. ADDITIONAL TOE-WOOD AND SOD MAT MATERIAL LOCATIONS SHALL BE FROM ONSITE LOCATIONS WITHIN THE EXISTING RIGHT OF WAY AS DETERMINED BY THE ENGINEER IN THE FIELD.
- APPROXIMATELY 200 CU. YDS. OF COMMON EXCAVATION SHALL BE USED FOR FILL WITHIN THE CHANNEL SLOPE AND APPROXIMATELY 542 CU. YDS. SHALL BE SPOILED BY THE CONTRACTOR WITHIN THE TEMPORARY CONSTRUCTION LIMITS.
- TEMPORARY EASEMENT AREA TO HAVE 12" OF TOPSOIL STRIPPED AND STOCKPILED ALONG THE WESTERLY LIMITS. MATERIAL SPOILED TO BE PLACED AT A MAXIMUM AVERAGE DEPTH OF 1.5'.
- APPROXIMATELY 385 CU. YDS. OF TOPSOIL STRIPPING, STOCKPILING, AND SPREADING WITHIN THE TEMPORARY EASEMENT AREA IS INCLUDED IN THE COMMON EXCAVATION QUANTITY.



SECTION 24
EXCEL TWP.

Site D Estimated Quantities			
Item No.	Item	Unit	Quantity
2105.507	Common Excavation (EV) (P)	CY	1,127
2577.601	Toe-Wood Debris	CY	290
2577.601	Sod Mat	SY	175



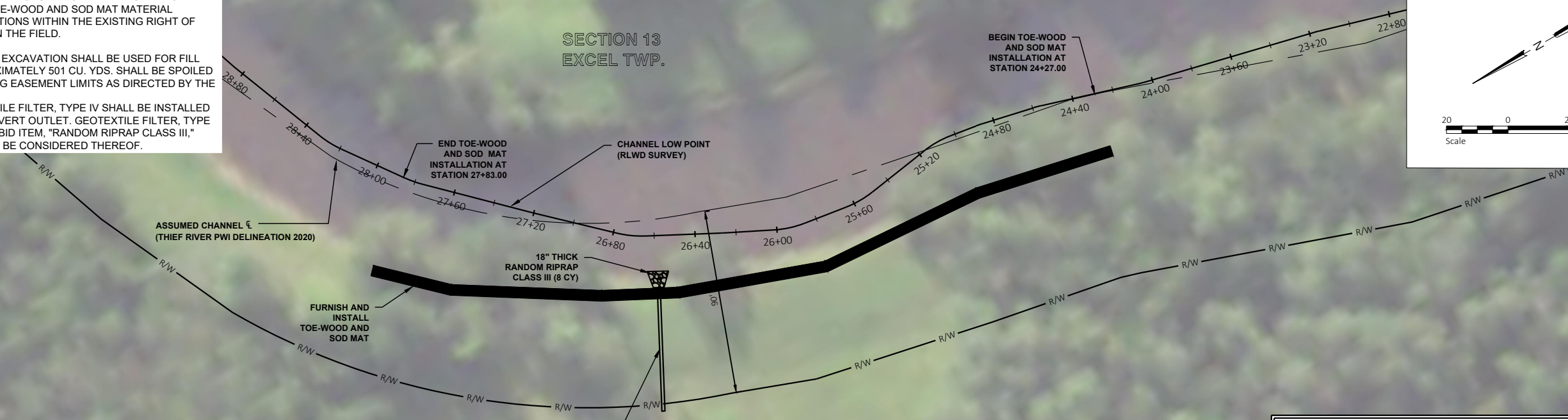
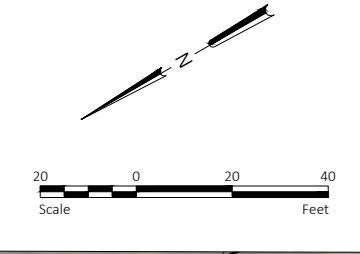
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<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>Revision</th> <th>Date</th> <th>By</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	No.	Revision	Date	By					<p>I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.</p> <p><i>Tom A. Nordby</i> Tom A. Nordby License No. 51392</p>	<p>8-5-21</p>	<p>HOUSTON engineering, inc.</p>	<p>Drawn by NCS</p> <p>Checked by TAN</p>	<p>Date 8-5-21</p> <p>Scale AS SHOWN</p>	<p>2021 THIEF RIVER STREAMBANK STABILIZATION PROJECTS RED LAKE WATERSHED DISTRICT MARSHALL COUNTY, MINNESOTA</p>	<p>SITE D PLAN AND PROFILE PROJECT NO. 3655-0099</p>	<p>SHEET 4 of 10</p>
No.	Revision	Date	By													

NOTE:

- CLEARING AND GRUBBING SHALL BE KEPT TO A MINIMUM FOR LOCATIONS OF TOE-WOOD INSTALLATION. ALL CLEARING AND GRUBBING SHALL BE USED FOR TOE-WOOD INSTALLATION. ADDITIONAL TOE-WOOD AND SOD MAT MATERIAL LOCATIONS SHALL BE FROM ONSITE LOCATIONS WITHIN THE EXISTING RIGHT OF WAY AS DETERMINED BY THE ENGINEER IN THE FIELD.
- APPROXIMATELY 36 CU. YDS. OF COMMON EXCAVATION SHALL BE USED FOR FILL WITHIN THE CHANNEL SLOPE AND APPROXIMATELY 501 CU. YDS. SHALL BE SPOILED BY THE CONTRACTOR WITHIN THE EXISTING EASEMENT LIMITS AS DIRECTED BY THE ENGINEER IN THE FIELD.
- APPROXIMATELY 18 SQ. YDS. OF GEOTEXTILE FILTER, TYPE IV SHALL BE INSTALLED UNDER RANDOM RIPRAP, CLASS III AT CULVERT OUTLET. GEOTEXTILE FILTER, TYPE IV SHALL BE CONSIDERED INCIDENTAL TO BID ITEM, "RANDOM RIPRAP CLASS III," AND NO ADDITIONAL COMPENSATION WILL BE CONSIDERED THEREOF.

**SECTION 13
EXCEL TWP.**



ASSUMED CHANNEL ξ
(THIEF RIVER PWI DELINEATION 2020)

END TOE-WOOD AND SOD MAT INSTALLATION AT STATION 27+83.00

CHANNEL LOW POINT (RLWD SURVEY)

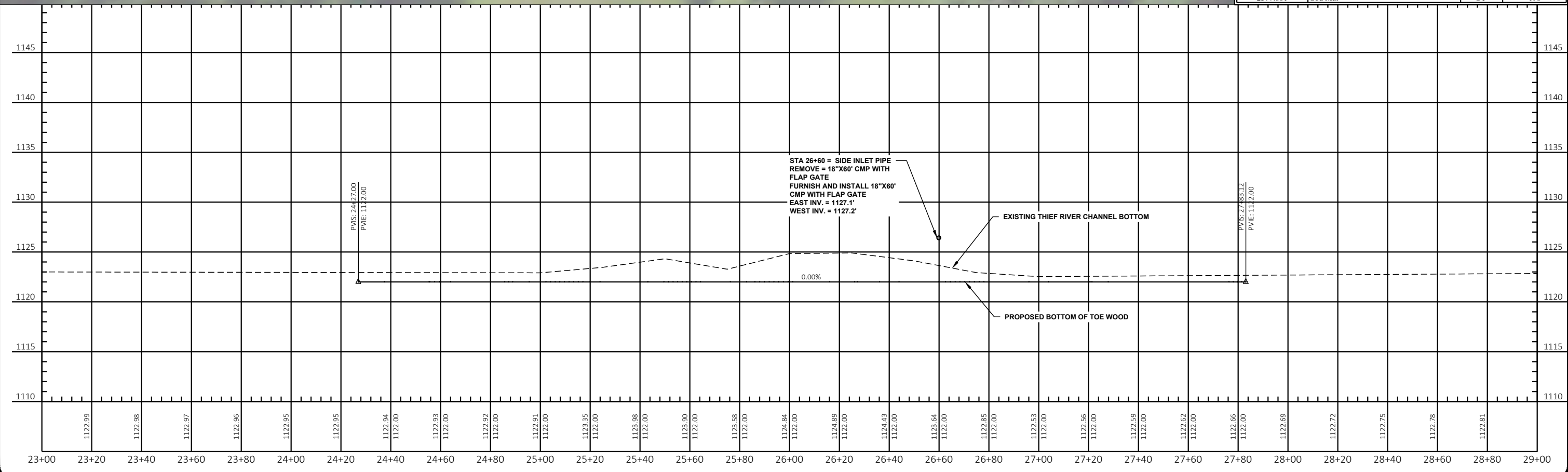
BEGIN TOE-WOOD AND SOD MAT INSTALLATION AT STATION 24+27.00

18" THICK RANDOM RIPRAP CLASS III (8 CY)

FURNISH AND INSTALL TOE-WOOD AND SOD MAT

STA 26+60 = SIDE INLET PIPE REMOVE = 18"X60' CMP WITH FLAP GATE FURNISH AND INSTALL 18"X60' CMP WITH FLAP GATE EAST INV. = 1127.1' WEST INV. = 1127.2'

Site B Estimated Quantities			
Item No.	Item	Unit	Quantity
2104.503	Remove Pipe Culvert	LF	60
2105.507	Common Excavation (EV) (P)	CY	537
2501.502	Flap Gate for 18" CS Pipe	EACH	1
2501.503	18" CS Pipe Culvert	LF	60
2511.507	Random Riprap Class III	CY	8
2577.601	Toe-Wood Debris	CY	330
2577.601	Sod Mat	SY	198



PWS: 24+27.00
PVE: 1127.00

STA 26+60 = SIDE INLET PIPE REMOVE = 18"X60' CMP WITH FLAP GATE FURNISH AND INSTALL 18"X60' CMP WITH FLAP GATE EAST INV. = 1127.1' WEST INV. = 1127.2'

EXISTING THIEF RIVER CHANNEL BOTTOM

PROPOSED BOTTOM OF TOE WOOD

PWS: 27+83.12
PVE: 1127.00

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 Date 8-5-21
 A. Nordby
 License No. 51392



Drawn by NCS
 Checked by TAN
 Date 8-5-21
 Scale AS SHOWN

2021 THIEF RIVER STREAMBANK STABILIZATION PROJECTS
 RED LAKE WATERSHED DISTRICT
 MARSHALL COUNTY, MINNESOTA

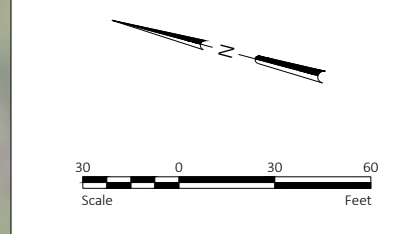
SITE B PLAN AND PROFILE
 PROJECT NO. 3655-0099

SHEET
 5 of 10

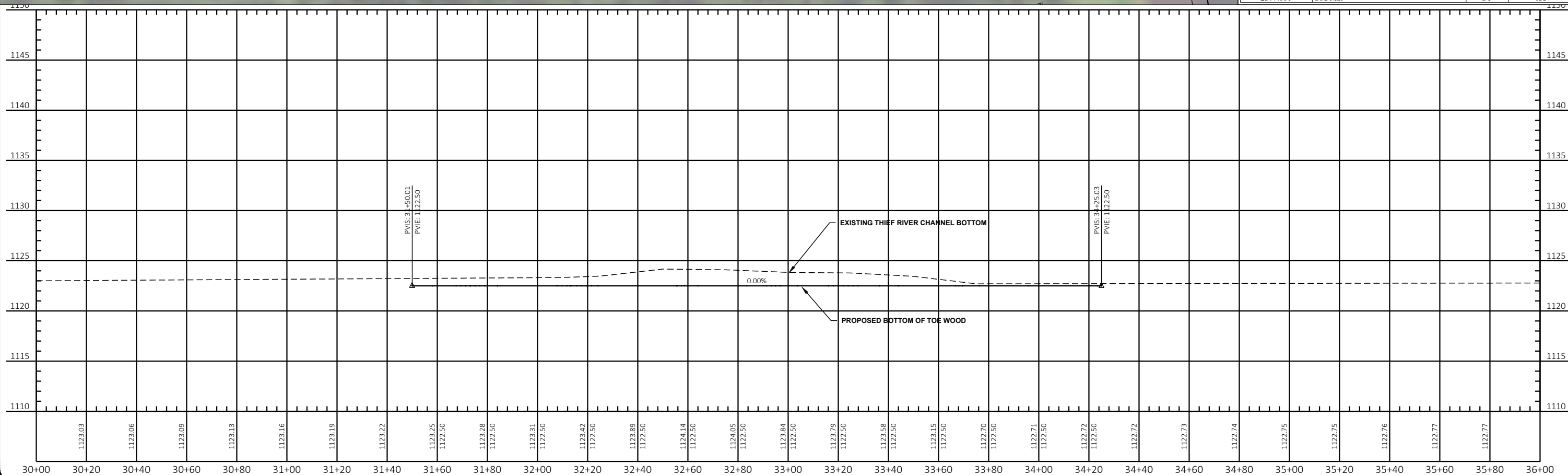
No.	Revision	Date	By

NOTE:

- CLEARING AND GRUBBING SHALL BE KEPT TO A MINIMUM FOR LOCATIONS OF TOE-WOOD INSTALLATION. ALL CLEARING AND GRUBBING SHALL BE USED FOR TOE-WOOD INSTALLATION. ADDITIONAL TOE-WOOD AND SOD MAT MATERIAL LOCATIONS SHALL BE FROM ONSITE LOCATIONS WITHIN THE EXISTING RIGHT-OF-WAY AS DETERMINED BY THE ENGINEER IN THE FIELD.
- APPROXIMATELY 123 CU. YDS. OF COMMON EXCAVATION SHALL BE USED FOR FILL WITHIN THE CHANNEL SLOPE AND APPROXIMATELY 430 CU. YDS. SHALL BE SPOILED OF BY THE CONTRACTOR WITHIN THE EXISTING EASEMENT LIMITS AS DIRECTED BY THE ENGINEER IN THE FIELD.



Site A Estimated Quantities			
Item No.	Item	Unit	Quantity
2105.507	Common Excavation (EV) (P)	CY	553
2577.601	Toe-Wood Debris	CY	255
2577.601	Sod Mat	SY	153



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No.	Revision	Date	By

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John A. Nordby
 John A. Nordby
 License No. 51392
 Date 8-5-21



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 Checked by TAN
 Date 8-5-21
 Scale AS SHOWN

2021 THIEF RIVER STREAMBANK STABILIZATION PROJECTS
 RED LAKE WATERSHED DISTRICT
 MARSHALL COUNTY, MINNESOTA

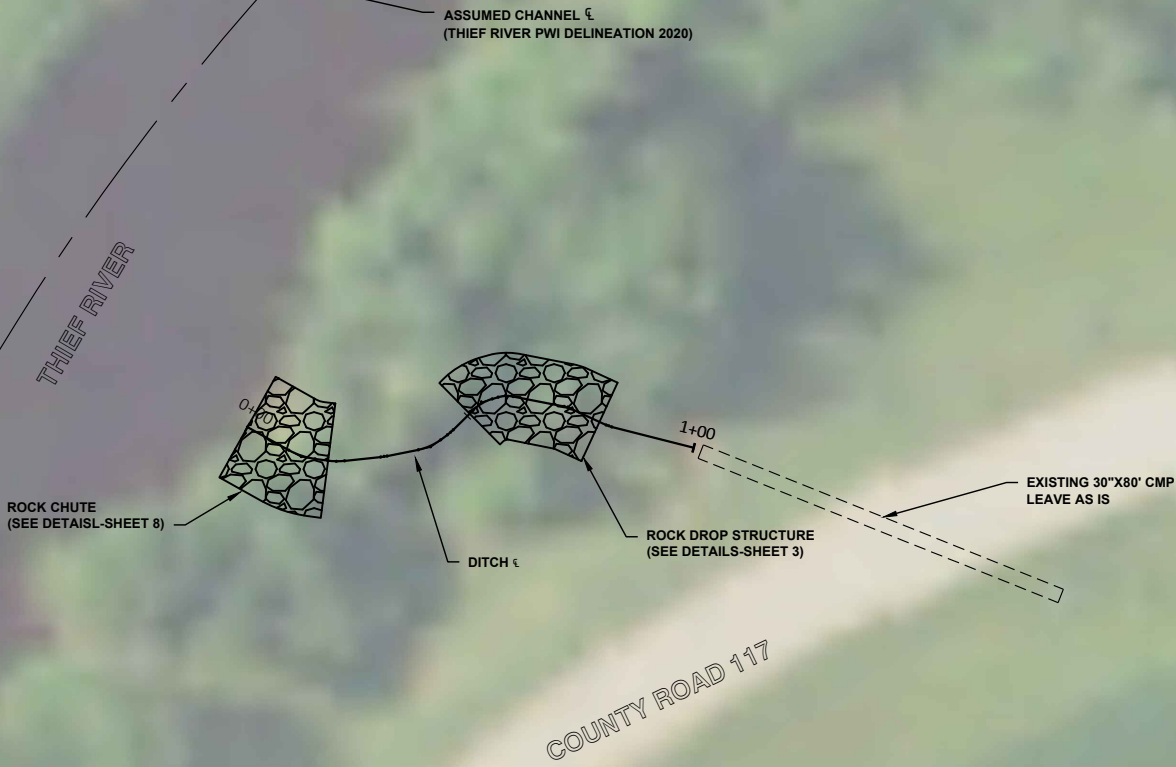
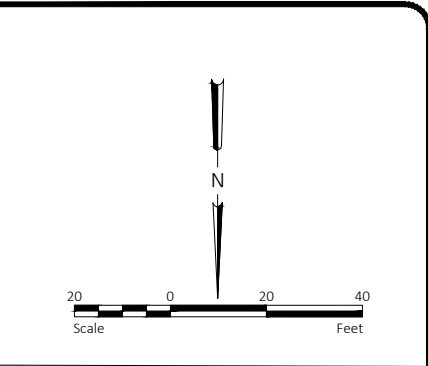
SITE A PLAN AND PROFILE
 PROJECT NO. 3655-0099

SHEET
 6 of 10

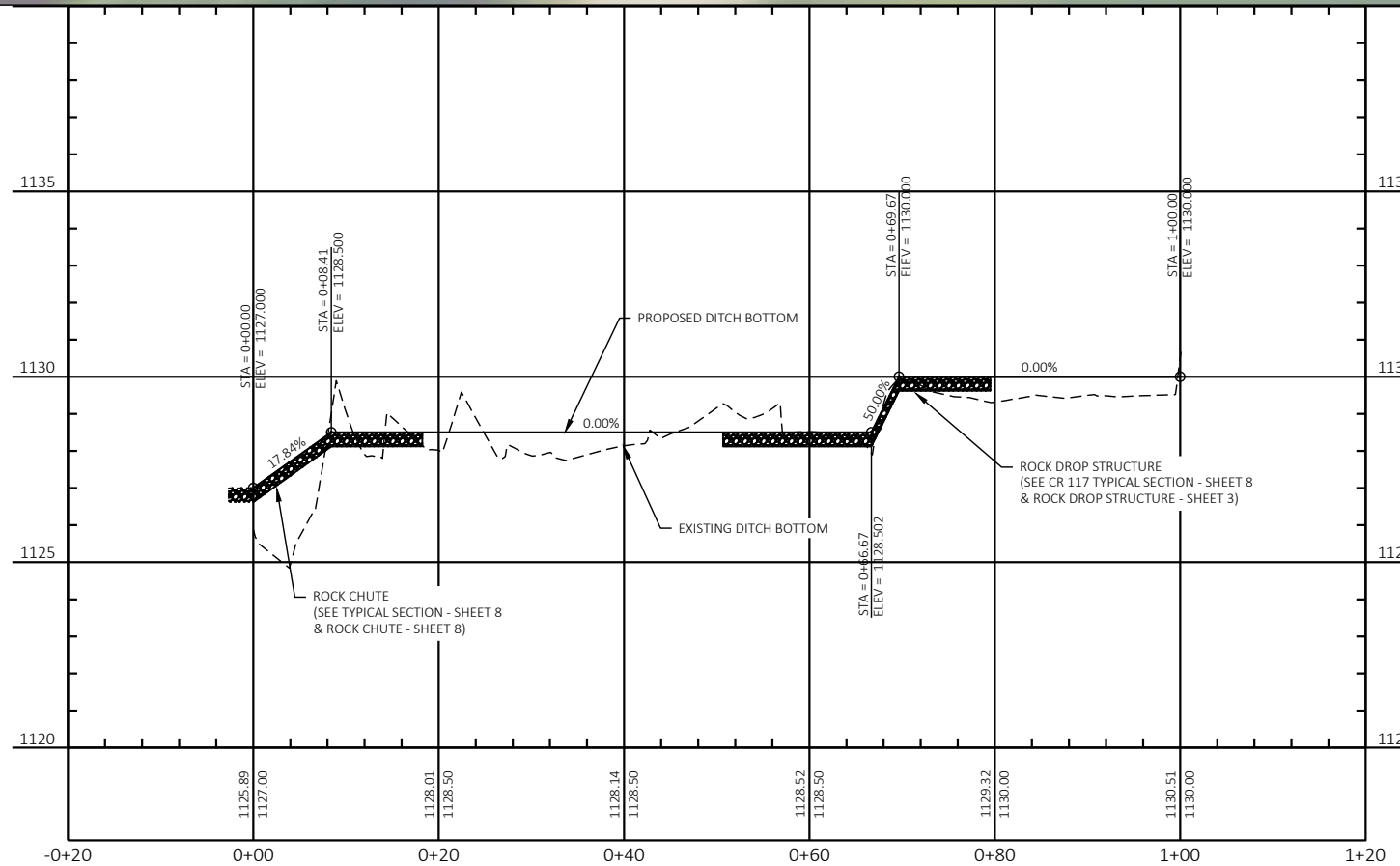
NOTE:

- APPROXIMATELY 17 CU. YDS. OF COMMON EXCAVATION SHALL BE USED FOR FILL WITHIN THE CHANNEL SLOPE AND APPROXIMATELY 200 CU. YDS. SHALL BE DISPOSED OF BY THE CONTRACTOR AS DIRECTED BY THE ENGINEER IN THE FIELD.
- APPROXIMATELY 118 SQ. YDS. OF GEOTEXTILE FILTER, TYPE IV SHALL BE INSTALLED UNDER ALL RANDOM RIPRAP CLASS III BETWEEN STATIONS 00+00 AND 00+18 AND STATIONS 00+51 AND 00+80. GEOTEXTILE FILTER, TYPE IV SHALL BE CONSIDERED INCIDENTAL TO BID ITEM, "RANDOM RIP RAP CLASS III," AND NO ADDITIONAL COMPENSATION WILL BE CONSIDERED THEREOF.

SECTION 12
EXCEL TWP.



CR 117 Estimated Quantities			
Item No.	Item	Unit	Quantity
2105.507	Common Excavation (EV) (P)	CY	217
2511.507	Random Riprap Class III	CY	52



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 Date: 8-5-21
 By: *Tom A. Nordby*
 License No. 51392



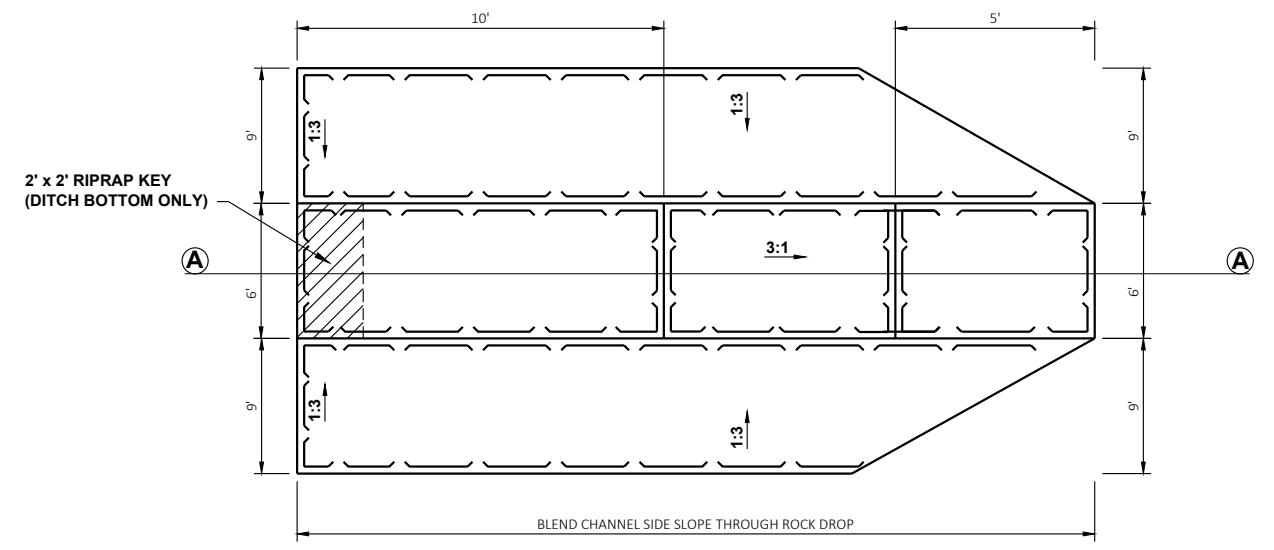
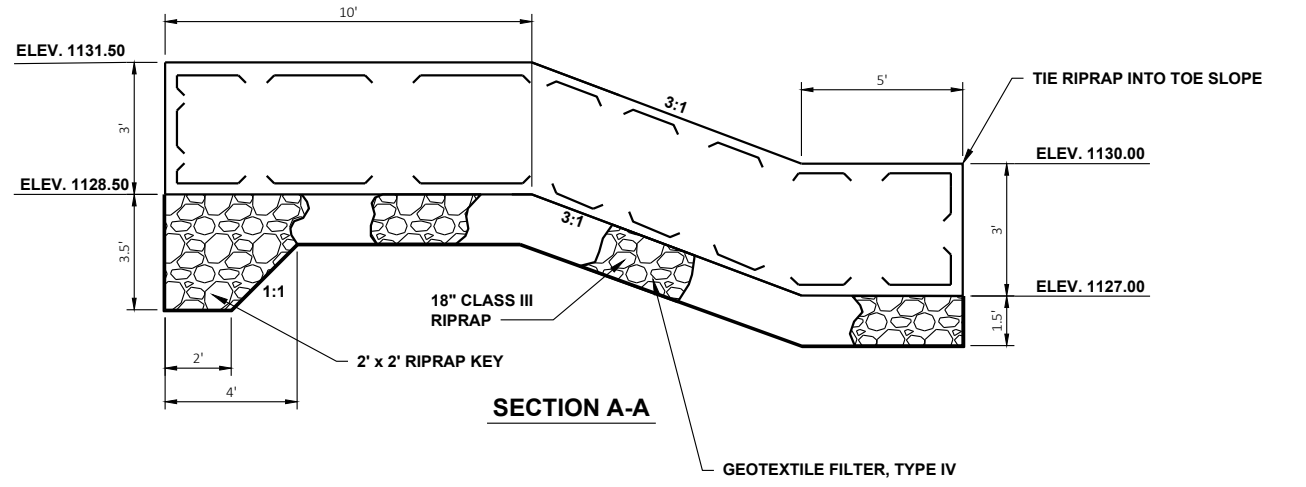
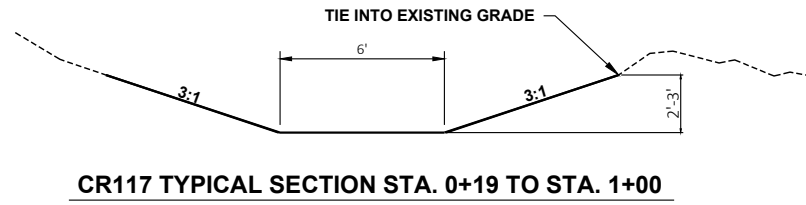
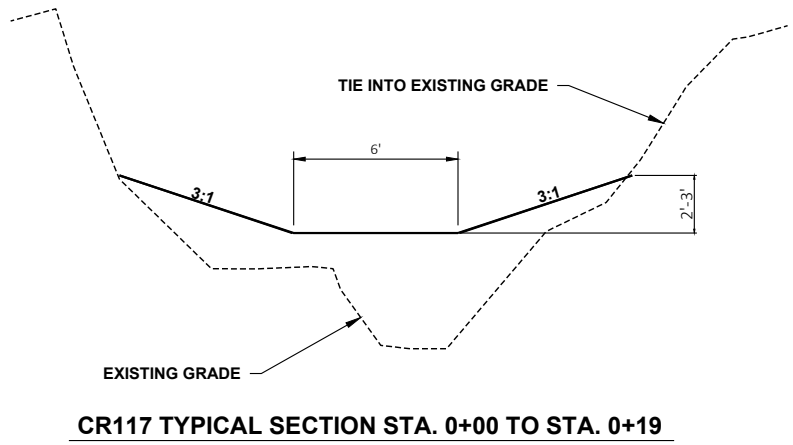
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 Date: 8-5-21
 Checked by: TAN
 Scale: AS SHOWN

2021 THIEF RIVER STREAMBANK STABILIZATION PROJECTS
 RED LAKE WATERSHED DISTRICT
 MARSHALL COUNTY, MINNESOTA

CR 117 PLAN AND PROFILE
 PROJECT NO. 3655-0099

SHEET
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A. Nordby
A. Nordby
License No. 51392

Date: 8-5-21



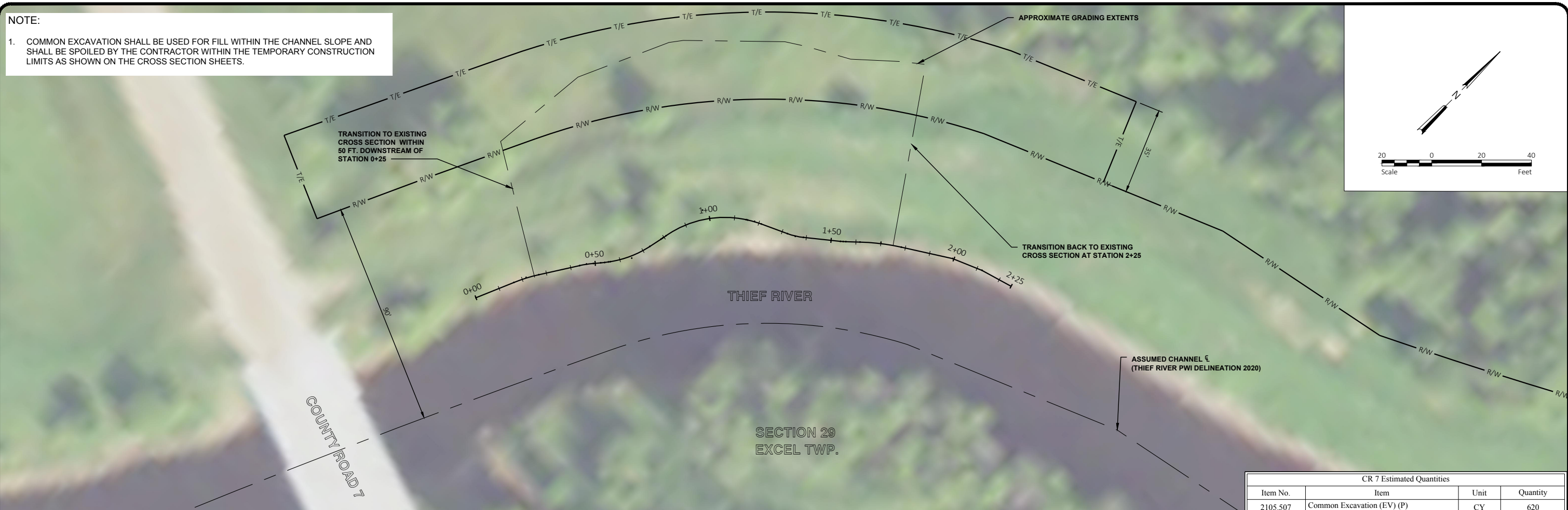
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Checked by: TAN
Date: 8-5-21
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2021 THIEF RIVER STREAMBANK STABILIZATION PROJECTS
RED LAKE WATERSHED DISTRICT
MARSHALL COUNTY, MINNESOTA

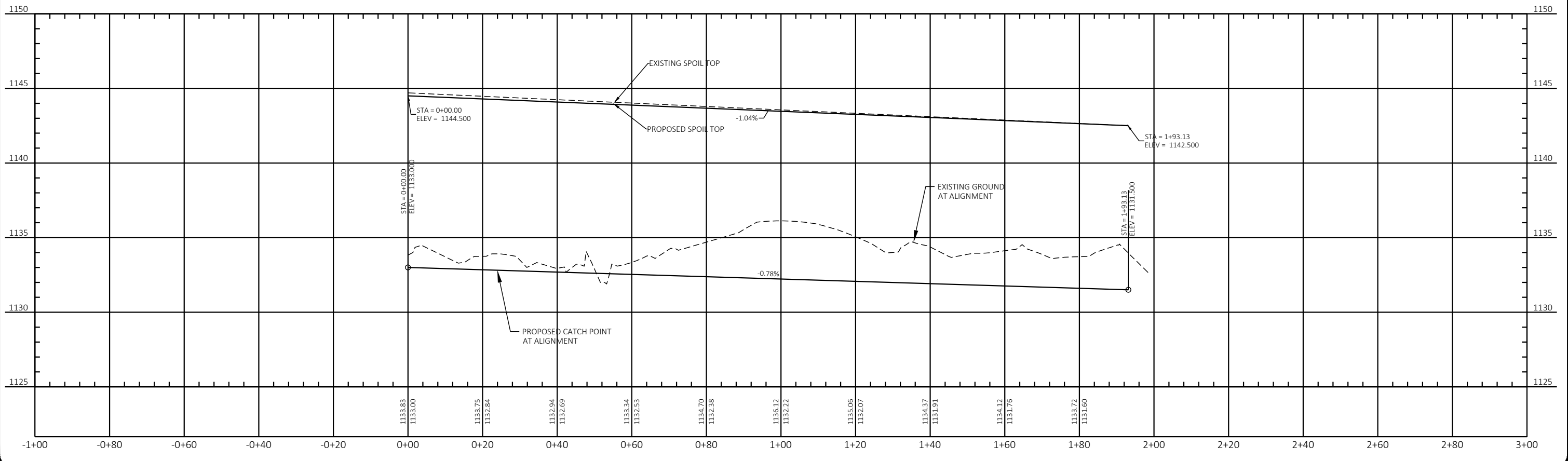
CR117 PLAN AND PROFILE -
CR117 TYPICAL SECTIONS
PROJECT NO. 3655-0099

SHEET
8 of 10

NOTE:
 1. COMMON EXCAVATION SHALL BE USED FOR FILL WITHIN THE CHANNEL SLOPE AND SHALL BE SPOILED BY THE CONTRACTOR WITHIN THE TEMPORARY CONSTRUCTION LIMITS AS SHOWN ON THE CROSS SECTION SHEETS.



CR 7 Estimated Quantities			
Item No.	Item	Unit	Quantity
2105.507	Common Excavation (EV) (P)	CY	620



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No.	Revision	Date	By

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 Tony A. Nordby
 License No. 51392
 Date 8-5-21



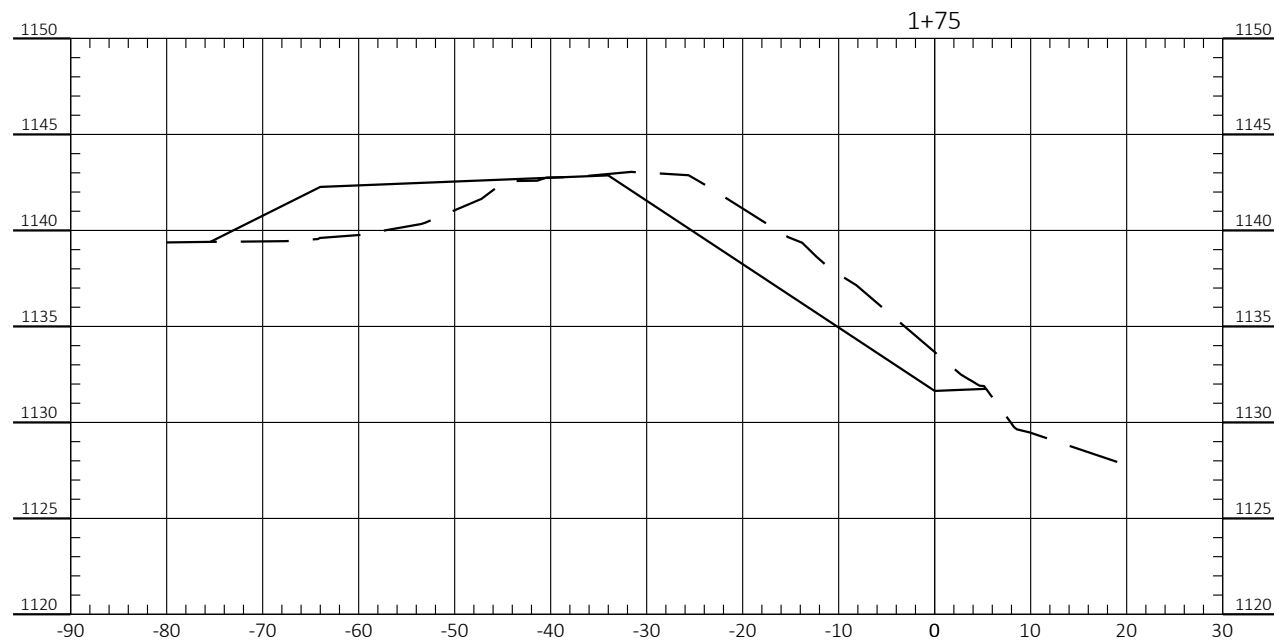
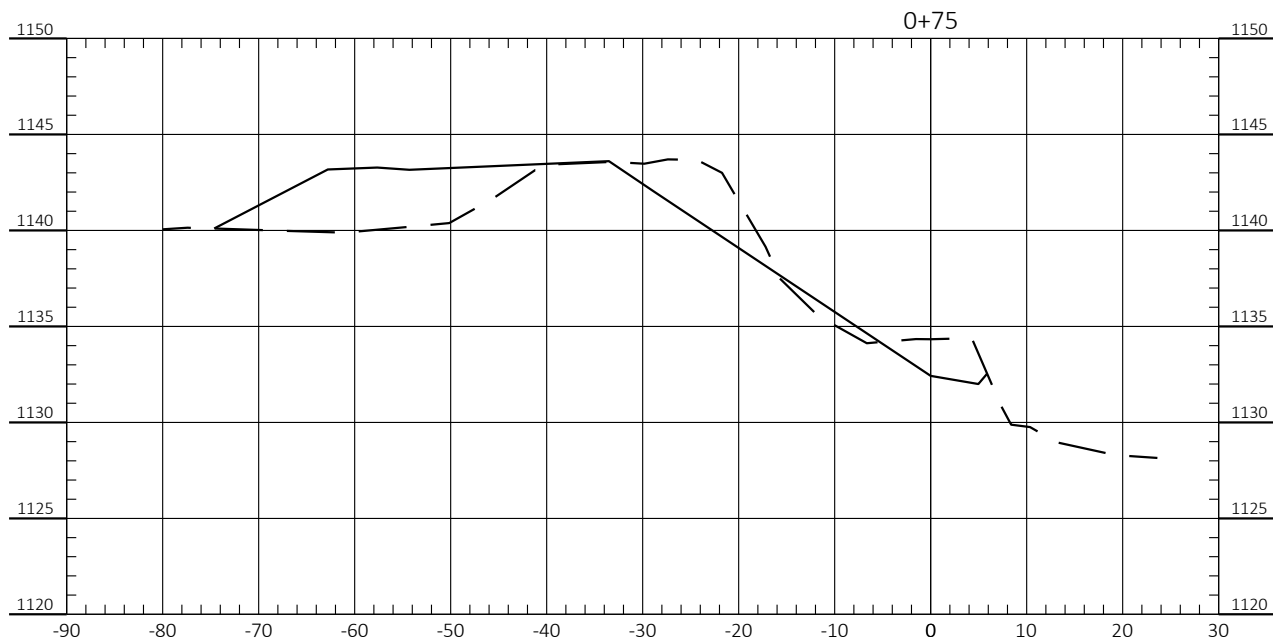
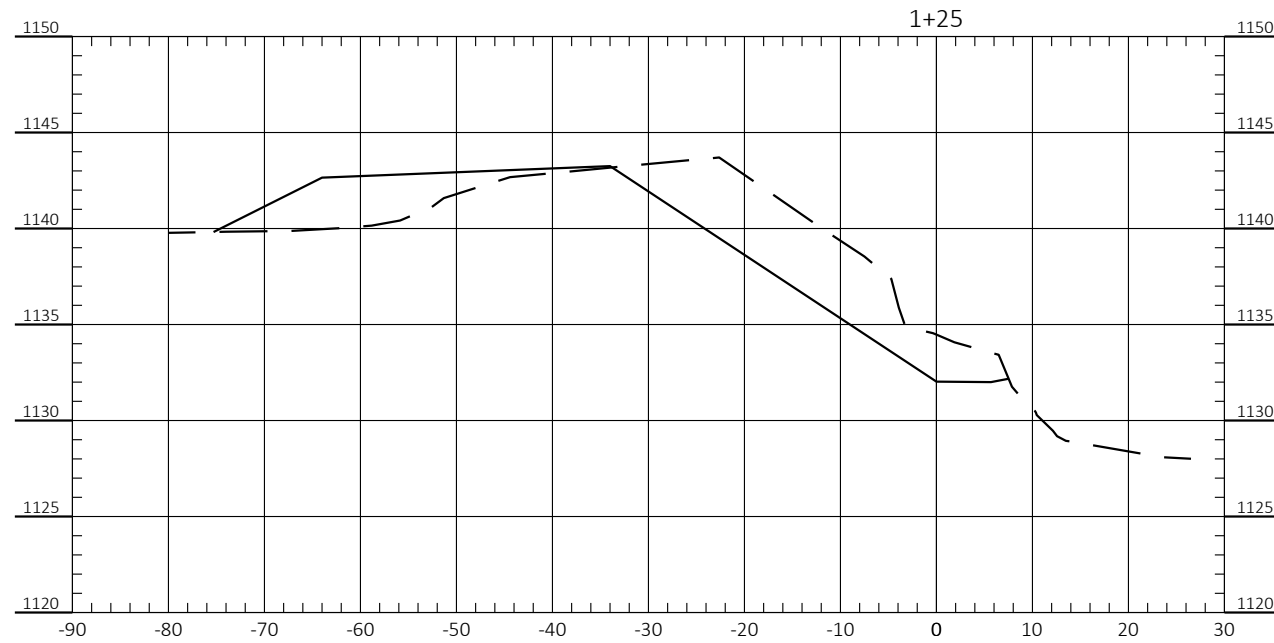
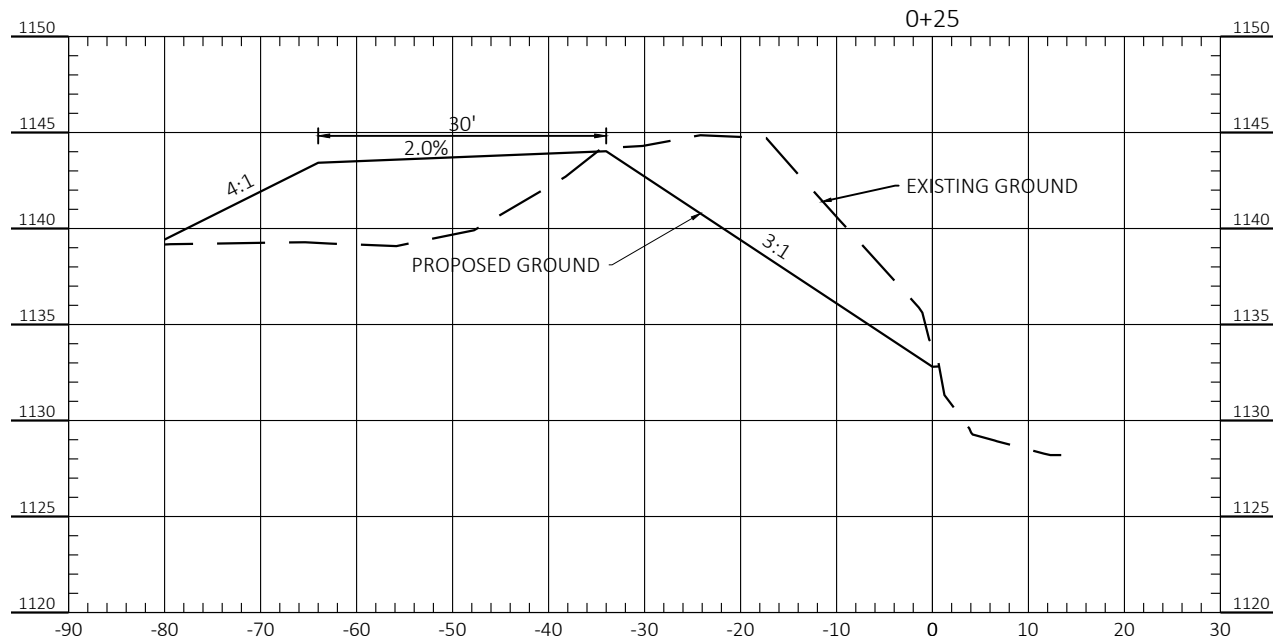
Drawn by NCS
 Checked by TAN
 Date 8-5-21
 Scale AS SHOWN

2021 THIEF RIVER STREAMBANK STABILIZATION PROJECTS
 RED LAKE WATERSHED DISTRICT
 MARSHALL COUNTY, MINNESOTA

CR 7 PLAN AND PROFILE
 PROJECT NO. 3655-0099

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 By: *Tony A. Nordby* Date: 8-5-21
 License No. 51392



Drawn by: NCS
 Date: 8-5-21
 Checked by: TAN
 Scale: AS SHOWN

2021 THIEF RIVER STREAMBANK STABILIZATION PROJECTS
 RED LAKE WATERSHED DISTRICT
 MARSHALL COUNTY, MINNESOTA

CR 7 CROSS SECTIONS
 PROJECT NO. 3655-0099

SHEET
 10 of 10

Work for repairs to the Thief Bay Water Control Structure, Agassiz NWR Wetland Habitat Quality and Management Enhance Grant, RLWD Project No. 180A. Motion carried.

RRWMB Executive Director, Rob Sip and Lobbyist, Lisa Frenette, appeared before the Board to discuss the legislative process and priorities for the RRWMB during the next legislative season. Sip discussed the RRWMB Strategic Plan, funding of FDR Projects and cost share policies. The RRWMB approved the 2019 Budget, which is approximately 9% less from the previous years budget. Sip stated that the RRWMB will continue to focus on reducing costs. Frenette stated that in the future she will do less project focus, and more emphasis on legislative issues. Discussion was held on how the duties of Ron Harnack were split between Sip and Frenette. Sip reaffirmed the levy reduction process, review and approval of the Internal Control document, development of a legislative committee, banking request for proposals and potential timeline for moving into their new office. Discussion was held on the Sand Hill River Watershed District leaving the RRWMB. Manager Dwight stated that he would like to see a legislative report similar to what Ron Harnack prepared. Discussion was held on the structure of the Drainage Work Group with all the new staff in place.

Administrator Jesme stated that due to the dry weather conditions, replacement of the structure at the Little Pine Lake WMA, RLWD Project No. 26A, has been going very well.

Administrator Jesme stated that the Final Engineers Report for RLWD Ditch 16, RLWD Project No. 177 is nearly complete. Viewers are working on the Viewers Report, with anticipated construction planned for next spring.

Administrator Jesme discussed a resolution the District needs to draft as it relates to the enforcement of the Buffer Law Implementation. Jesme reviewed Section 6.3 and 6.4 that pertains to violations, repeat offenders and fines/fees. Jesme asked the Board to review the document included in the Board packet, with further discussion at a future Board meeting.

Administrator Jesme stated that the East Polk SWCD is working on grant applications for the Clearwater River Watershed and Cameron Lake for the installation of sediment basins and potential of shoreline restoration projects. Modeling has been completed that shows the areas that have the highest sediment yields. Several lakes are impaired, others that are nearly impaired, and some that are nearly restored. Cameron Lake is currently impaired. The grant application requires a 25% match, which needs to be identified in the application. The grant application is due August 31, 2018. Motion by Sorenson, seconded by Tiedemann, to approve the submittal of Clean Water Fund Grant application from the East Polk WCD for the Clearwater River Watershed and that the District will be identified for the 25% match, with funds from the District's Water Quality Project, RLWD Project No. 46. Motion carried.

The Board reviewed the permits for approval. Motion by Torgerson, seconded by Ose, to approve the following permits with conditions stated on the permit: No. 18071, Earl Pederson, Badger Township, Polk Count; No. 18084, Wade Hrubby, Cloverleaf Township, Pennington County; No. 18085, Pennington County Highway Department, Smiley Township, Pennington County; No. 18086, Lee Farms Partnership, LLC, Badger Township, Polk County; No. 18087,



Permit # 21-018

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Elizabeth Berge		1657 107 Avenue SE Dazey, ND		tel:701-789-1741 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Onstad** Range: **45** Section: **18 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Install pattern tile with gravity outlet.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Improved drainage**

Status

Status	Notes	Date
Approved		Aug. 4, 2021
Tabled		April 6, 2021
Received	None	March 8, 2021

Conditions

The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'gravity' outlet. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet is visibly marked. Any damage caused by future ditch maintenance is the responsibility of the landowner. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ **Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.**

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Heater: Alex Engelstad
42819 180th Ave SW
Bellevue, MN 56517

218-280 0942
alex.engelstad@yahoo.com

RED LAKE WATERSHED DISTRICT
Subsurface Tile Drainage Application

Landowner Name: Elizabeth Boye Phone: 701-~~789~~ 789-1741

Address (Street, City, State, Zip): 1657-107 AVE SE, DAZEY ND 58429

Name of designer: Paul & Alex Engelstad Phone: 218 280 0940 (Paul)

Name of installer: Paul & Alex Engelstad Phone: 218 280 0942 (Alex)

Legal description and site map and/or GPS coordinates to accurate scale showing location of all tiles, surface water inlets, outlet(s), lift stations, pumps, and flow control devices; (attach maps):

Section # 18 Township (Name & #) Orsted 45 Range # 140 County Polk

Land area to be tiled (acres): 110

Type of tiling (circle) Pattern Tile Random Tile

Type of outlet (circle) Lift Station/Pump Gravity Other _____

Date proposed plan submitted: Month August Day 15 Year 2021

Pump/lift station outlet flow capacity (GPM) _____

- All subsurface tile drainage systems must protect from erosion and include RLWD approved erosion control measures.
- All subsurface tile outlets including lift station pumps, must be located out of a legal drainage system and governmental roadway right of way unless approved by District and must be visibly marked.
- It is recommended that after harvest, tile outlet controls, including lift station pumps, be opened or turned on to remove water from the system unless downstream culverts are freezing.
- Obtaining a permit from the RLWD Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law. (Ex: NRCS, SWCD, Township, County, State, etc.)
- Upon completion of the project, "As Built" plans must be provided to the District.
- Consideration must be made for turning off pumps for short period of times during the summer so maintenance can be performed on public, legal and private drainage ways, such as road ditches or private natural field drains.

EXHIBITS. The following exhibits may be requested to accompany the permit application. Two copies, (standard paper size of 8.5 inches by 11 inches), which include:

Signature of Owner Elizabeth Boye Date: 3/8/2021

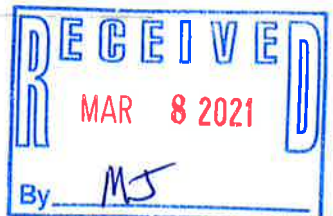
RLWD staff use:

Permit # 21-018 Date received: 3/8/21

Drain tile outlets to: Burnham Creek - RLWD Proj. 4313

Legal System (Benefited Area): Burnham Creek

Culvert size upstream and downstream of tile outlet: See Map





Permit # 21-018

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Elizabeth Berge		1657 107 Avenue SE Dazey, ND		tel:701-789-1741 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Onstad** Range: **45** Section: **18 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Install pattern tile with gravity outlet.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Improved drainage**

Status

Status	Notes	Date
Tabled		April 6, 2021
Received	None	March 8, 2021

Conditions

I recommend that this permit be "tabled", the applicant may revise the tile grid and outlet location. N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Select starting point

825' 8" main

1050' 10" main

320' 12" main

120' 12" dual well

850' 8" main

1650' 10" main

All laterals will be on 80' spacing and 4" pipe.

Burnham Creek

County Ditch Number Eleven

3D

+

-

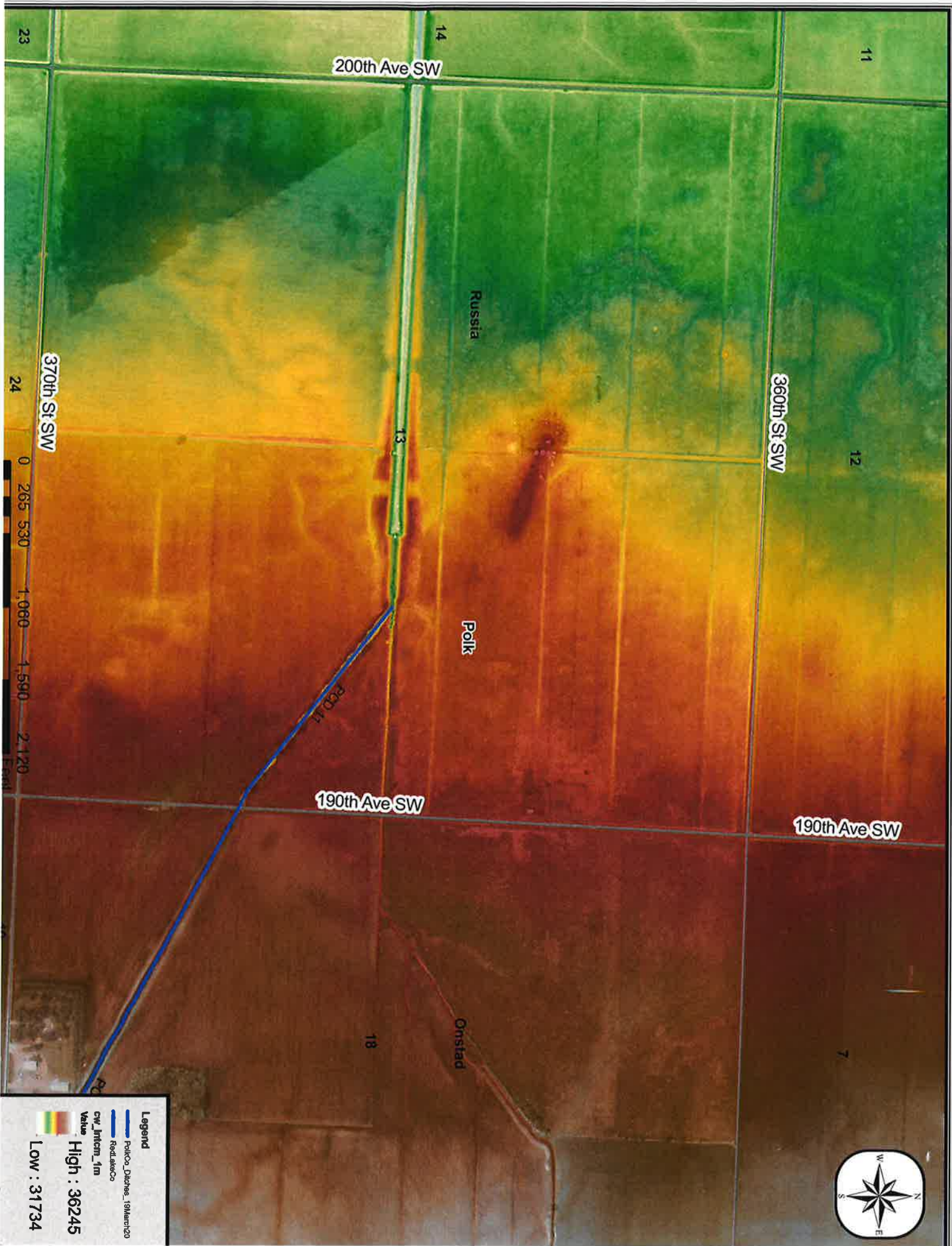
#21-018

3-11-21-2k JLF

Berge/Engelstad

190' ASW





Legend

- Polko Ditches_19Mar120
- cw_jntkm_1m
- RoadLstCo

Value

High : 36245

Low : 31734

0 265 530 1,060 1,590 2,120 Feet

200th Ave SW

360th St SW

190th Ave SW

370th St SW

Russia

Polk

Onstad

11

12

14

13

18

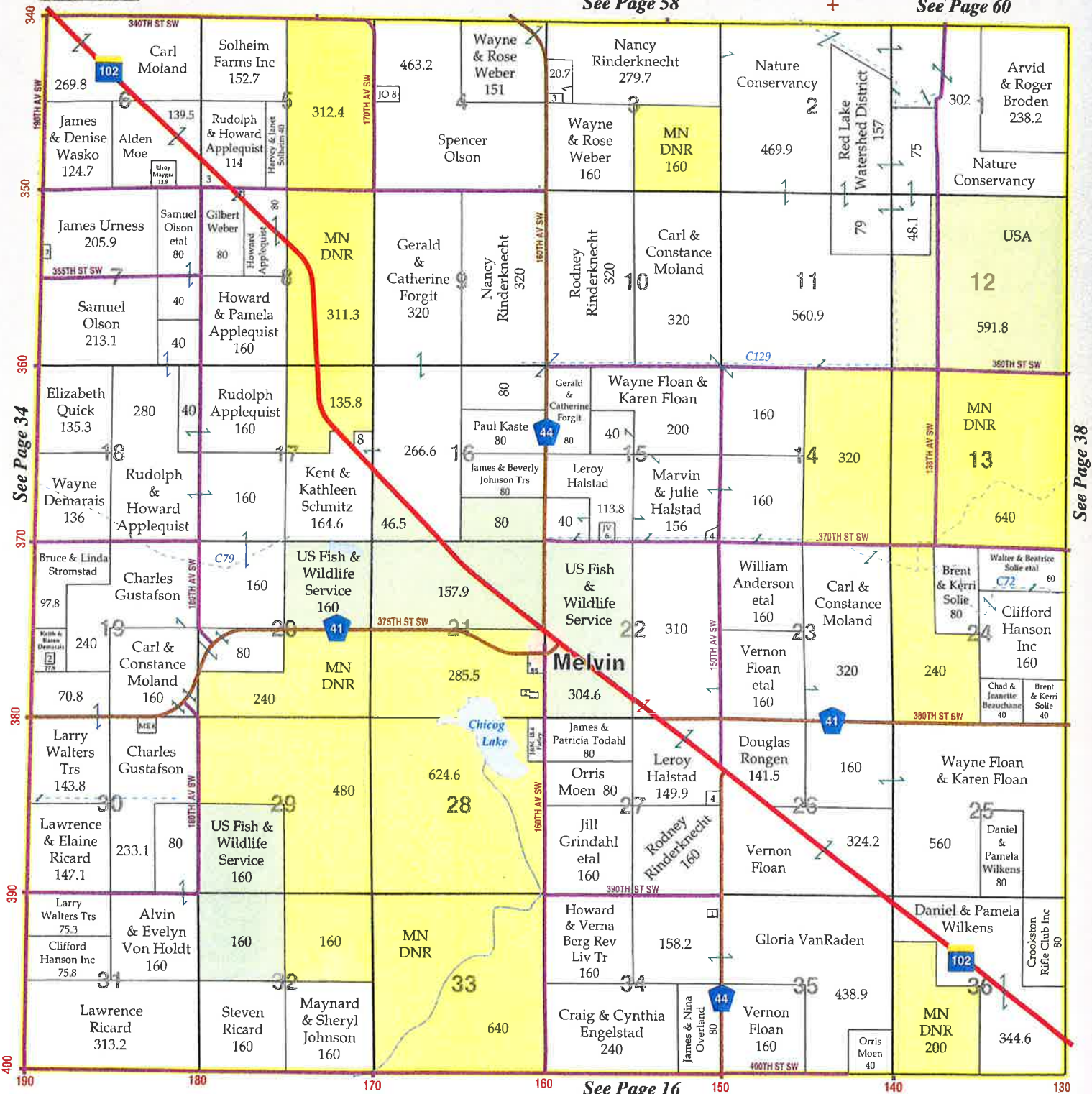
7

23

24

See Page 58

See Page 60



See Page 34

See Page 38

See Page 16

KROX

the Voice of the Valley
1260

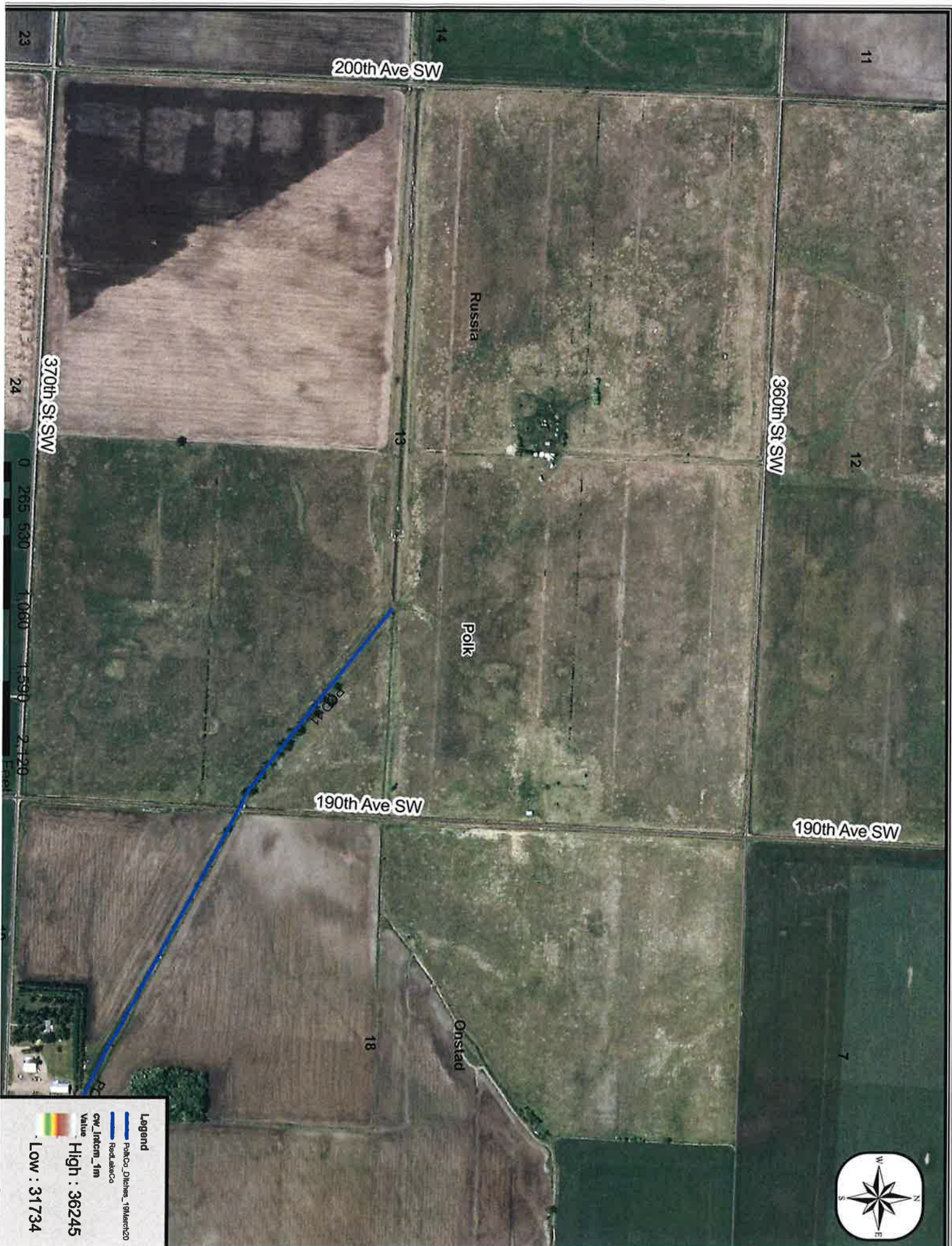
208 S Main PO Box 620
Crookston, MN 56716

Phone: 218-281-1140
Fax: 218-281-5036



www.kroxam.com

Polk, MN



200th Ave SW

11

14

Russia

360th St SW

12

370th St SW

23

24

13

Polk

190th Ave SW

190th Ave SW

18

Onstad

7

Legend

- PolkCo_Ditches_19MJan120
- RoodLsCo
- GW_Jntcom_1m

Value

High : 36245

Low : 31734



0 265 530 1,060 1,590 2,120 Feet



Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Elizabeth Berge		1659 109 Avenue SE Dazey, ND 58429		tel:701-789-1741 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Russia** Range: **46** Section: **13 1/4**:

(4) Describe in detail the work to be performed. **Install pattern tile with gravity outflow.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Drainage.**

Status

Status	Notes	Date
Tabled		April 5, 2021
Received		March 8, 2021

Conditions

I recommend that this permit be “tabled”, the applicant may revise the tile grid and outlet location. N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Applicant: Alex Engelstad
42819 180th Ave SW
Bellevue, MN 56517

218-280-0942
alex.engelstad@yahoo.com

RED LAKE WATERSHED DISTRICT
Subsurface Tile Drainage Application

Landowner Name: Elizabeth Boryx Phone: 701-789-7741

Address (Street, City, State, Zip): 1657-107 Ave SE, DAZEY, ND 58429

Name of designer: Paul & Alex Engelstad Phone: 218-280-0940 (Paul)

Name of installer: Paul & Alex Engelstad Phone: 218-280-0942 (Alex)

Legal description and site map and/or GPS coordinates to accurate scale showing location of all tiles, surface water inlets, outlet(s), lift stations, pumps, and flow control devices: (attach maps): _____

Section # 13 Township (Name & #) Russell Range # 148 County Polk

Land area to be tiled (acres): 320

Type of tiling (circle) Pattern Tile Random Tile

Type of outlet (circle) Lift Station/Pump Gravity Other _____

Date proposed plan submitted: Month August Day 15 Year 2021

Pump/lift station outlet flow capacity (GPM): _____

- All subsurface tile drainage systems must protect from erosion and include RLWD approved erosion control measures.
 - All subsurface tile outlets including lift station pumps, must be located out of a legal drainage system and governmental roadway right of way unless approved by District and must be visibly marked.
 - It is recommended that after harvest, tile outlet controls, including lift station pumps, be opened or turned on to remove water from the system unless downstream culverts are freezing.
 - Obtaining a permit from the RLWD Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law. (Ex: NRCS, SWCD, Township, County, State, etc.)
 - Upon completion of the project "As Built" plans must be provided to the District.
 - Consideration must be made for turning off pumps for short period of times during the summer so maintenance can be performed on public, legal and private drainage ways, such as road ditches or private natural field drains.
- EXHIBITS. The following exhibits may be requested to accompany the permit application. Two copies, (standard paper size of 8.5 inches by 11 inches), which include:

Signature of Owner: Elizabeth Boryx Date: 3/8/2021

RLWD staff use:
Permit # 21-017 Date received: 3/8/21

Drain tile outlets to: Bornham Creek RLWD Proj #2133

Legal System (Benefited Area): Bornham Creek

Culvert size upstream and downstream of tile outlet: See Map





Permit # 21-017

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Elizabeth Berge		1659 109 Avenue SE Dazey, ND 58429		tel:701-789-1741 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Russia** Range: **46** Section: **13** 1/4:

(4) Describe in detail the work to be performed. **Install pattern tile with gravity outflow.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Drainage.**

Status

Status	Notes	Date
Approved		Aug. 4, 2021
Tabled		April 5, 2021
Received		March 8, 2021

Conditions

The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'gravity' outlet. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet is visibly marked. Any damage caused by future ditch maintenance is the responsibility of the landowner. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

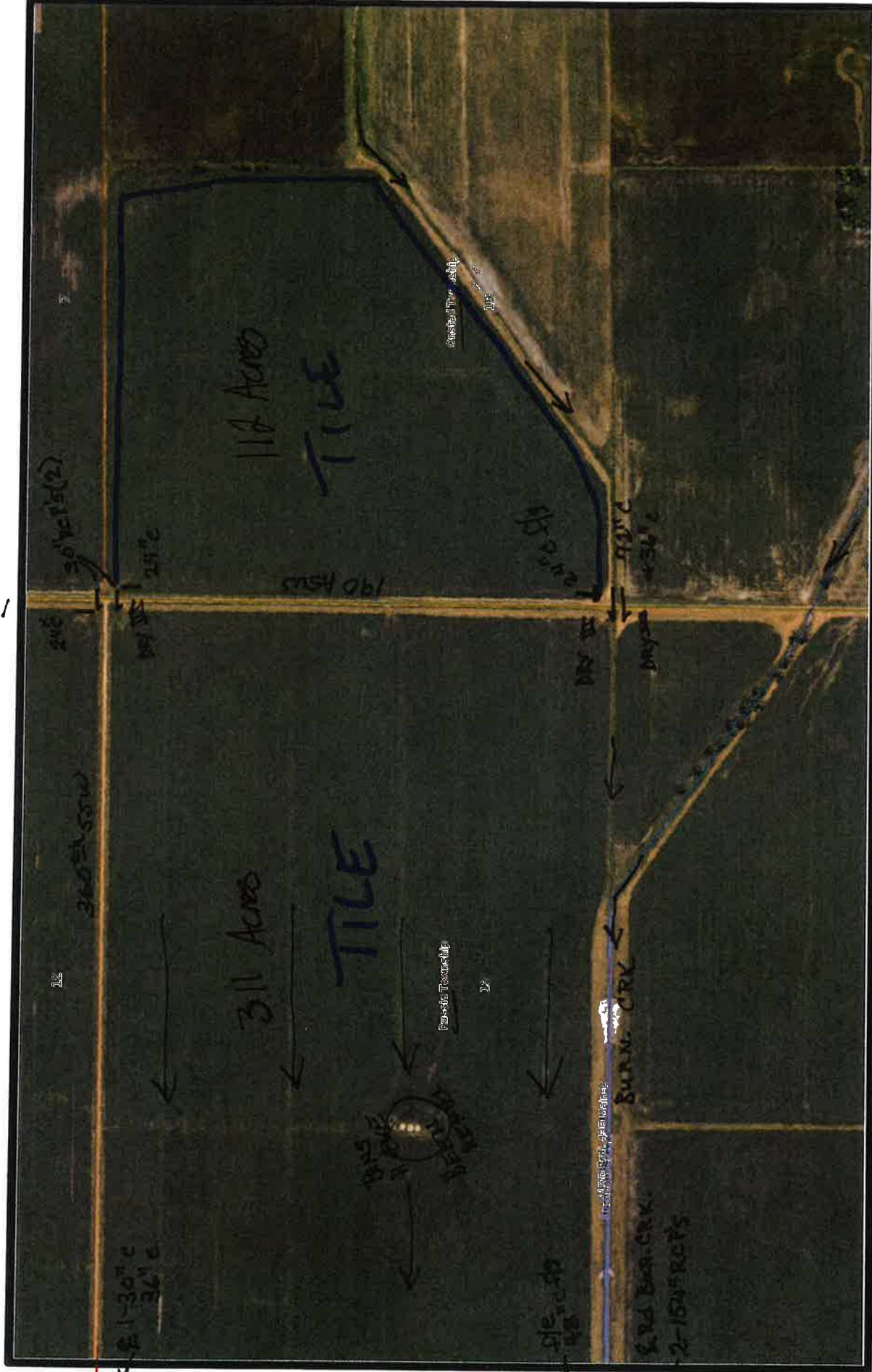


#21-018

3-11-21-th JLF

Berge/Engelstad

190th ASU

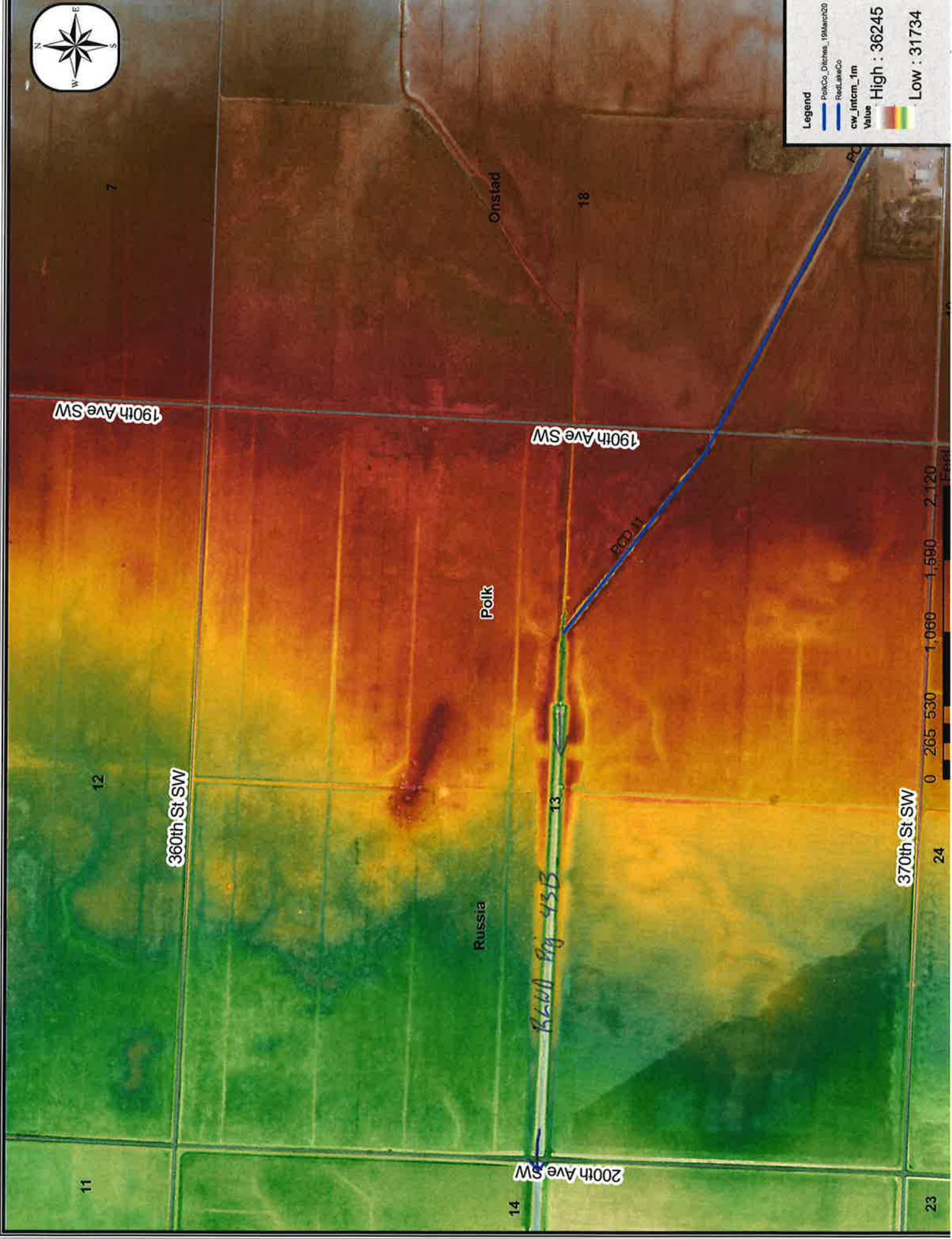




Legend

- PolkCo_Districts_19March20
- RectLineCo
- cw_intcm_1m
- Value

High : 36245
Low : 31734



190th Ave SW

190th Ave SW

360th St SW

200th Ave SW

370th St SW

Polk

Russia

Onstad

R2600 Pij 43B

P200 31



11

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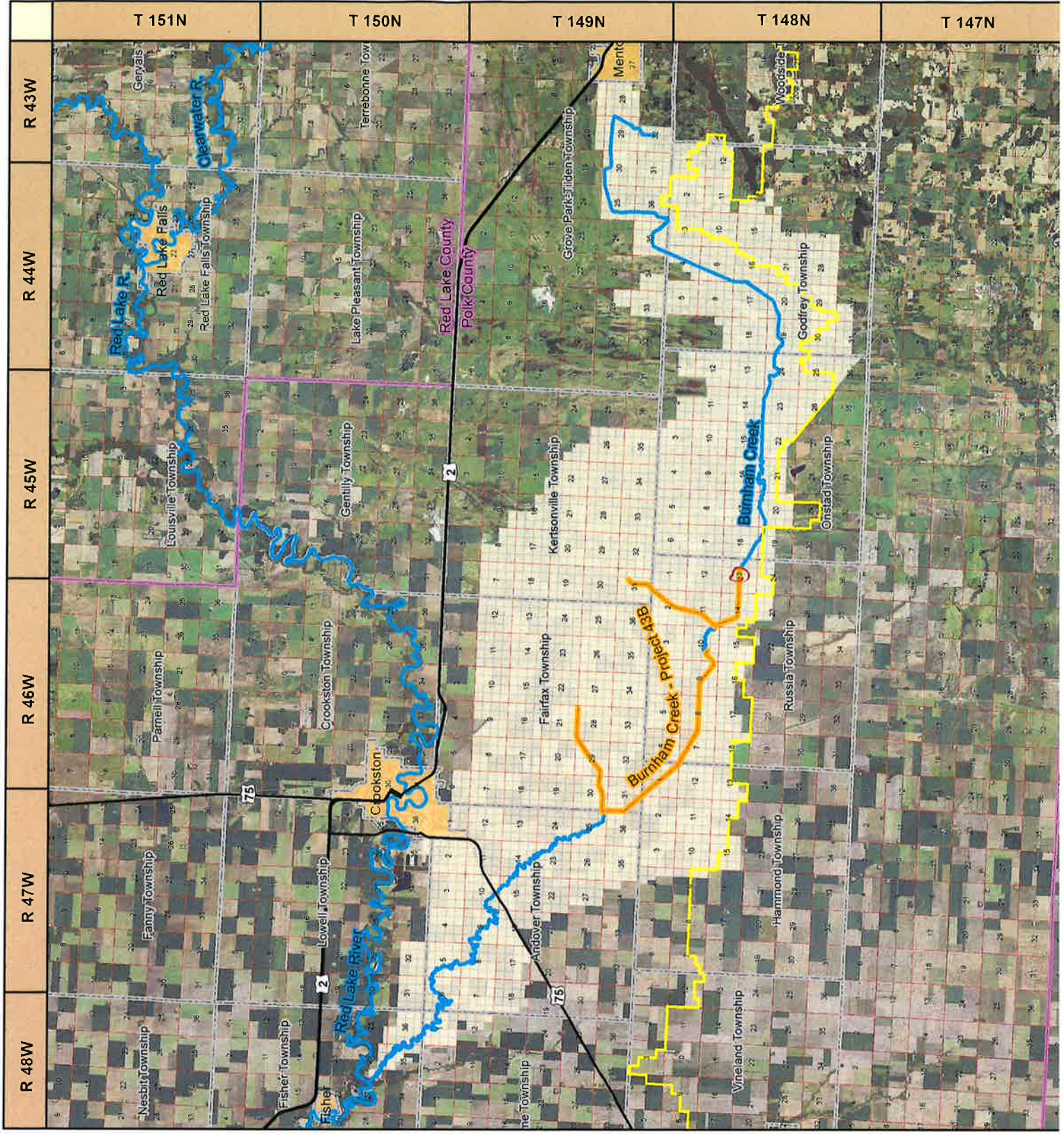
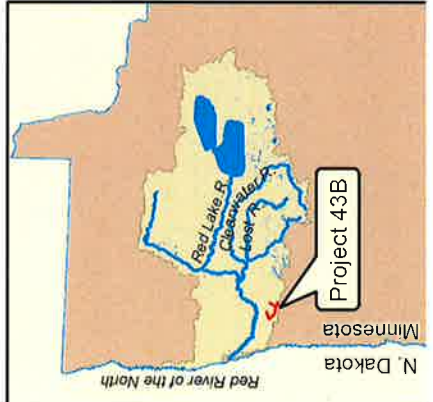
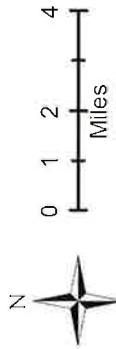
Red Lake Watershed District

RLWD Project 43B
Burnham Creek

Polk County

Red Lake River
Subwatershed

- Roads
- Project 43B
- RLWD Boundary
- River/Streams
- County
- Townships
- Sections
- Benefited Areas

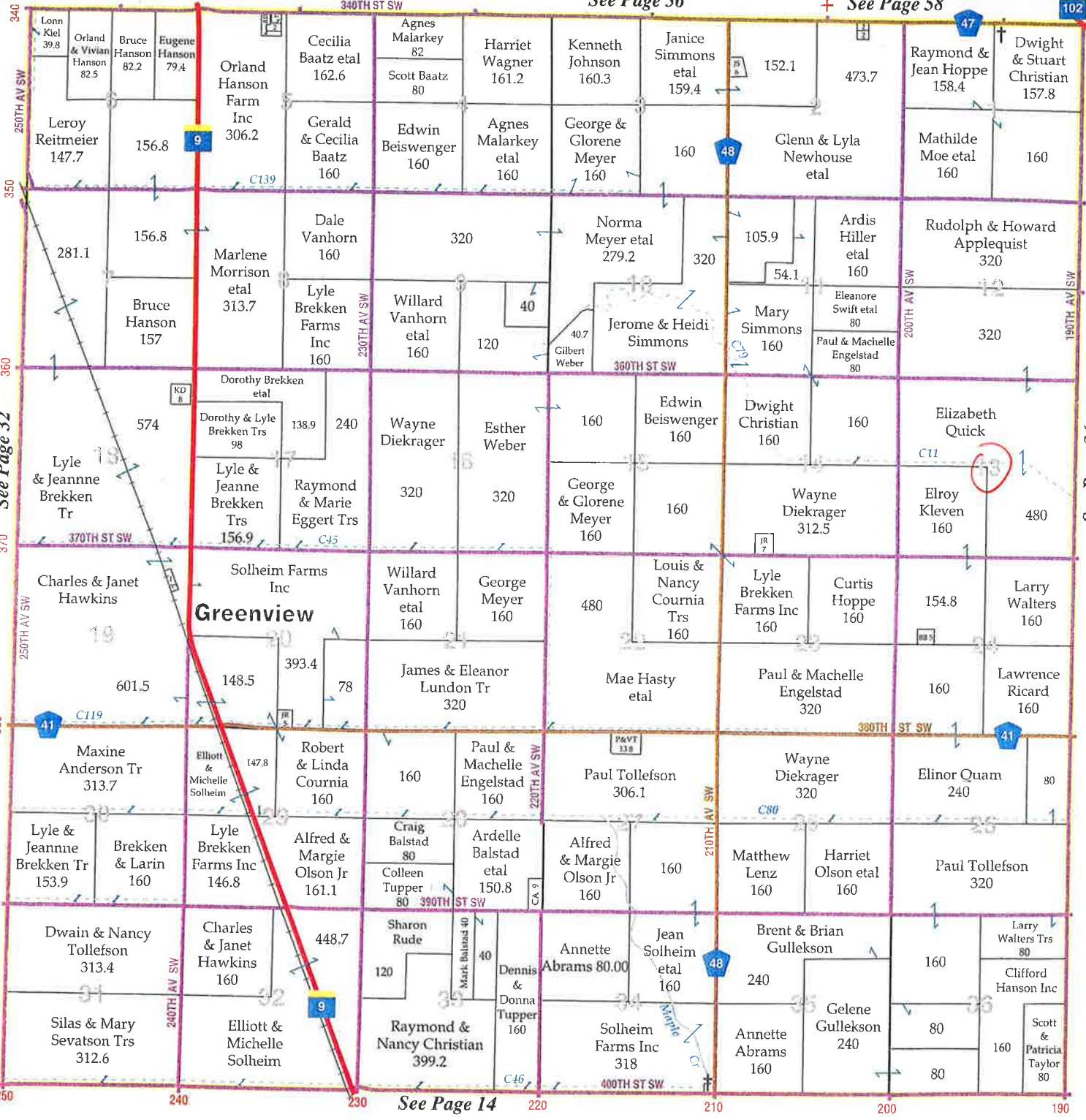


340TH ST SW

See Page 56

See Page 58

102



See Page 32

See Page 36

See Page 14



*H*eritage Village in East Grand Forks serves as an instrument to preserve the history of the Northern Red River Valley. During Heritage Days, the third week of every August, visitors can enjoy steam engine threshing machines, museum displays, demonstrations and much more. East Grand Forks is home to Casey Holt Junction, which was designed to resemble a train depot. It features a 32 by 17 foot room housing a model railroad layout.



Permit # 21-100

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Vince Desselier		PO Box 96 Oklee, MN 56742		tel:218-688-2343 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: **Garnes** Range: **41** Section: **12 1/4: SW1/4**

(4) Describe in detail the work to be performed. **Install random tile with lift station/pump**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Improved drainage.**

Status

Status	Notes	Date
Approved		Aug. 11, 2021
Received		July 9, 2021

Conditions

The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'pump' outlet. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Work shall not start until all lands in the tile grid are included into the Red Lake County Ditch #61 Benefitted Area. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Directly downstream of the tile and/or pump station(s) outlet, applicant shall ensure that adequate grade and drainage is provided. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. Applicant shall ensure that the tile outlet is visibly marked. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

RED LAKE WATERSHED DISTRICT
Subsurface Tile Drainage Application

Landowner Name: Vince Desselier Phone: 218-688-2343
Address (Street, City, State, Zip): PO Box 96 OKlee MN 56742
Name of designer: Field Drainage Phone: _____
Name of installer: Field Drainage Phone: _____

Legal description and site map and/or GPS coordinates to accurate scale showing location of all tiles, surface water inlets, outlet(s), lift stations, pumps, and flow control devices; (attach maps): 47.97060 -95.85492

Section # 12 Township (Name & #) Garnes Range # 151^{41W} County Red Lake

Land area to be tiled (acres): 110 Acres 151-41

Type of tiling (circle) Pattern Tile Random Tile

Type of outlet (circle) Lift Station/Pump Gravity Other _____

Date proposed plan submitted: Month August Day 1 Year 2021

Pump/lift station outlet flow capacity (GPM) _____

- All subsurface tile drainage systems must protect from erosion and include RLWD approved erosion control measures.
- All subsurface tile outlets including lift station pumps, must be located out of a legal drainage system and governmental roadway right of way unless approved by District and must be visibly marked.
- It is recommended that after harvest, tile outlet controls, including lift station pumps, be opened or turned on to remove water from the system unless downstream culverts are freezing.
- Obtaining a permit from the RLWD Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law. (Ex: NRCS, SWCD, Township, County, State, etc.)
- Upon completion of the project, "As Built" plans must be provided to the District.
- Consideration must be made for turning off pumps for short period of times during the summer so maintenance can be performed on public, legal and private drainage ways, such as road ditches or private natural field drains.

EXHIBITS. The following exhibits may be requested to accompany the permit application. Two copies, (standard paper size of 8.5 inches by 11 inches), which include:

Signature of Owner Vince Desselier Date: 7-7-2021

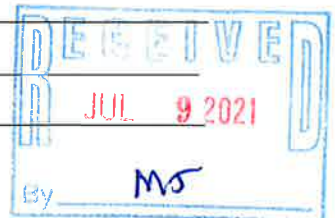
RLWD staff use:

Permit # 21-100 Date received: 7/9/21

Drain tile outlets to: County Highway 1 Road Ditch

Legal System (Benefited Area): RL CA 61

Culvert size upstream and downstream of tile outlet: See Map

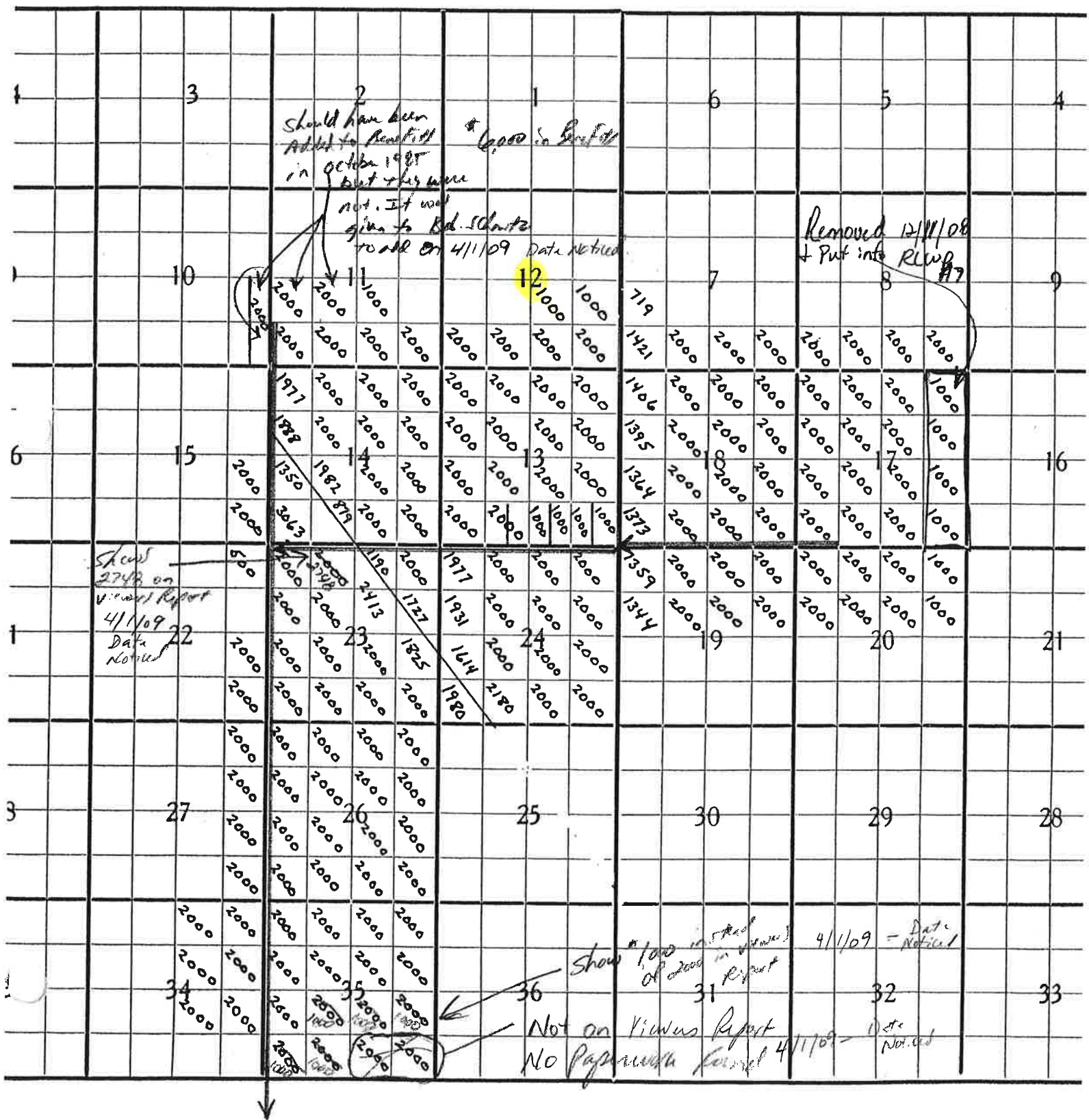


COUNTY DITCH # 61

BENEFITED AREA MAP

GARNES TOWNSHIP

EQUALITY TOWNSHIP



#21-100 (TILE/P)

Desselier

7-13-21-~~z~~ *yd*

(NO TILE AVAILABLE WHEN I PICKED UP PER.-



Garnes 12SW



Client: Field Drainage
Farm: Jeremiah Johnson
Field: Garnes 12SW
Name: Drainage - Planned

4 Inch Tile	28105.45
5 Inch Tile	1046.16
6 Inch Tile	479.53
8 Inch Tile	662.06
10 Inch Tile	628.68

Soil Map—Red Lake County, Minnesota



Map Scale: 1:11,300 if printed on A portrait (8.5" x 11") sheet.

0 150 300 600 900 Meters
0 500 1000 2000 3000 Feet

Map projection: Web Mercator Corner coordinates: WGS84 Edge tics: UTM Zone 15N WGS84



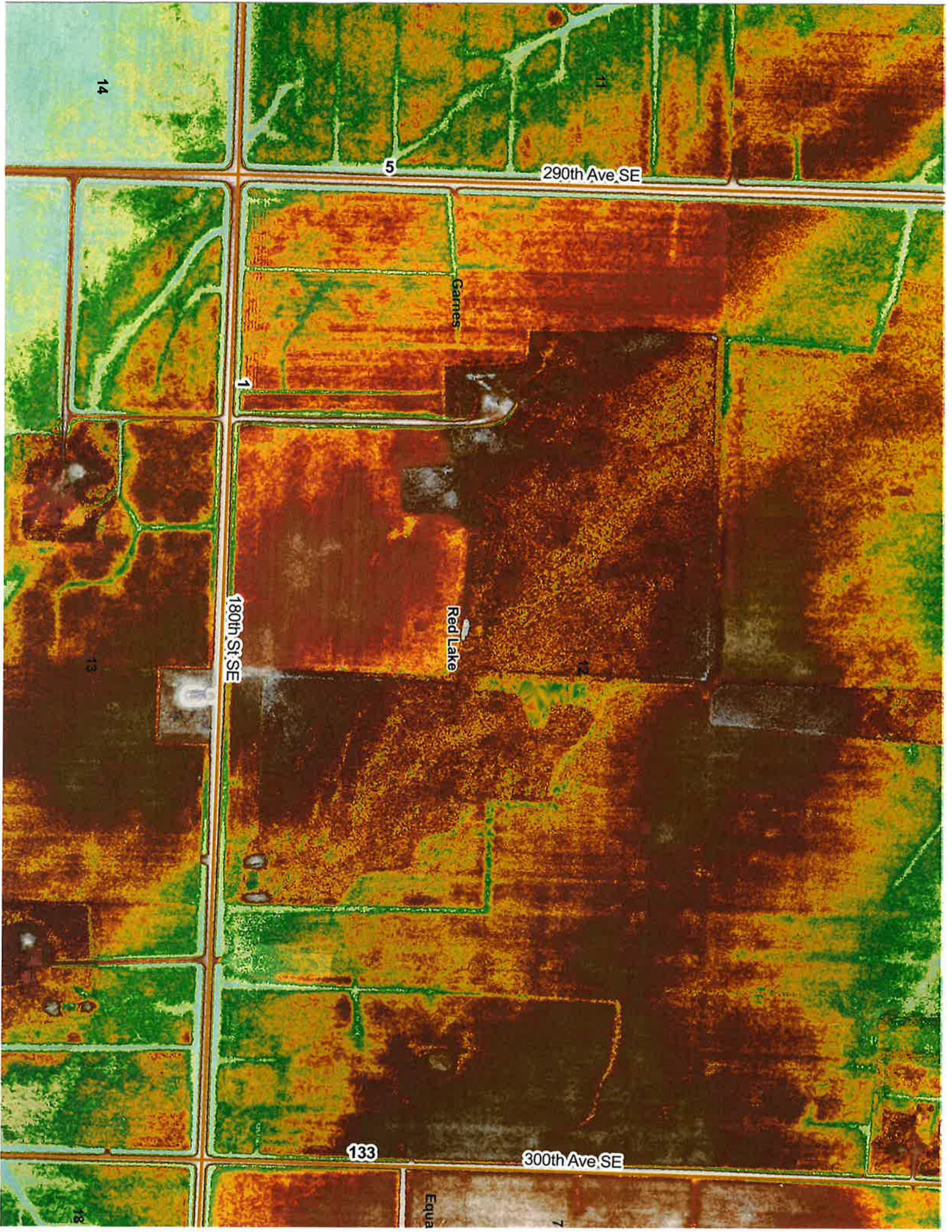
- Cowardin Classification**
- Aquatic Bed/Nonpersistent Emergent
 - Emergent
 - Forested
 - Moss/Lichen
 - Rock Bottom
 - Rocky Shore
 - Streambed (Intermittent)
 - Scrub-Shrub
 - Unconsolidated Bottom (Open Water)
 - Unconsolidated Shore (Banks & Sandbars)

- Public Waters Basins
- Public Water
- Watercourse
- Public Ditch/Altered Watercourse
- Natural Watercourse



Date Printed: 07/13/2021

This map is for general reference only. Neither the state of Minnesota nor the Minnesota Department of Natural Resources make any representations or warranties with respect to the use of or reliance on the data. There are no guarantees as to the accuracy, currency, completeness, suitability, or reliability of this data for any purpose.



14

5

290th Ave SE

Games

1

180th St SE

Red Lake

13

133

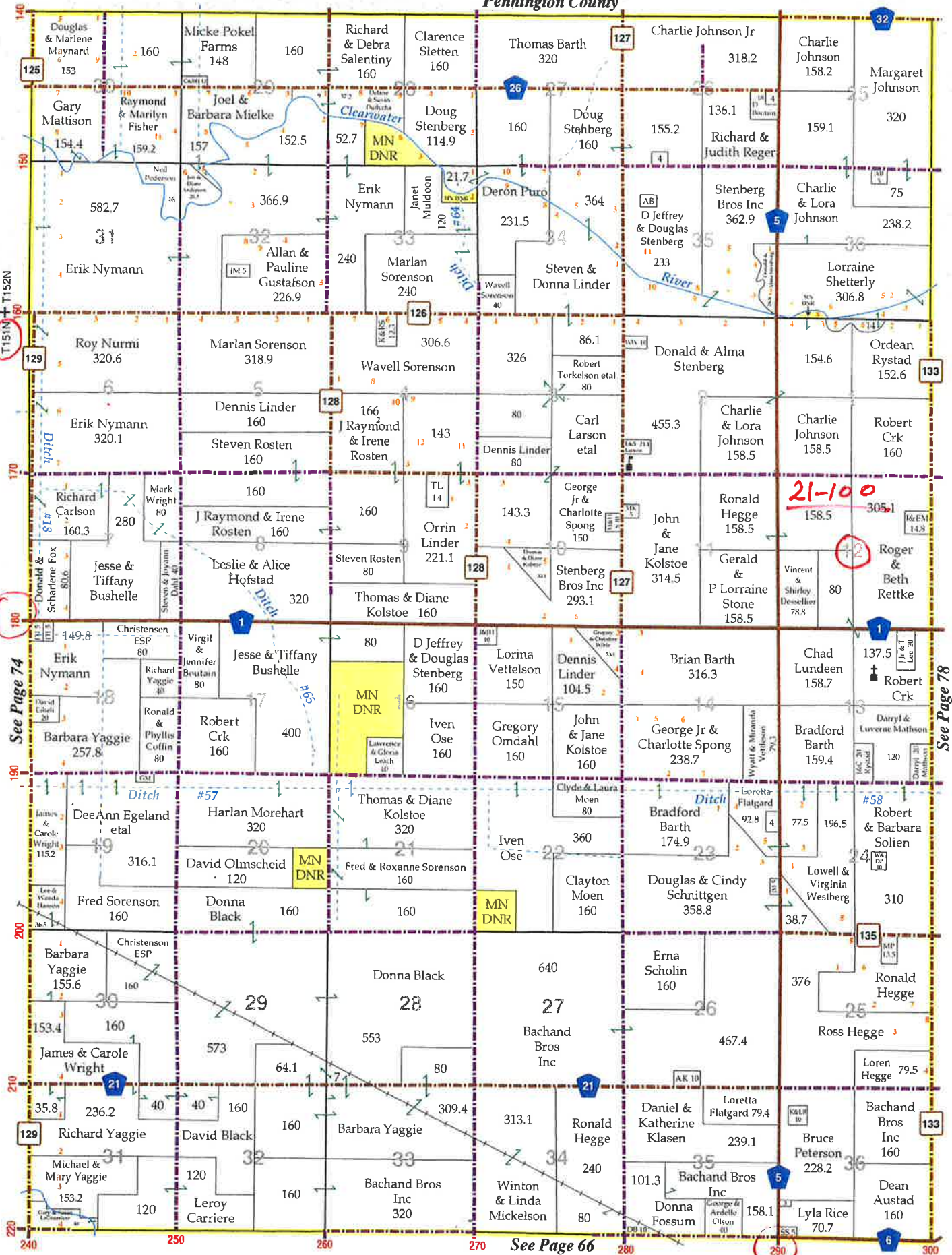
300th Ave SE

Equa

7

18

Pennington County



151N

See Page 74

Red Lake, MN

See Page 78

See Page 66



Permit # **21-104**

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Brady Lee		20711 310th Street SE Erskine, MN 56535		tel: mobile: 218-289-5587 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Badger** Range: **42** Section: **22 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Install culvert with apron and flapgate on field edge, not in township right of way, to meter flow of water leaving field to control erosion.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **NRCS planned water control structure.**

Status

Status	Notes	Date
Approved		Aug. 6, 2021
Received		July 14, 2021

Conditions

Red Lake Watershed District (RLWD) approval to install a side water inlet culvert, as per NRCS plans and specifications. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of permitted culvert to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-105

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Lewis Wallace		45313 240th Avenue NE Middle River, MN 56737		tel:218-222-3484 mobile: 218-689-7475 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Marshall** Township: **Thief Lake** Range: **41** Section: **5 1/4**:

(4) Describe in detail the work to be performed. **Install 24"x50' culvert and crossing.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Building a new home need driveway and crossing.**

Status

Status	Notes	Date
Approved		July 28, 2021
Received		July 14, 2021

Conditions

Red Lake Watershed District (RLWD) approval to install a new 24" diameter entrance culvert, as per approval of Marshall County Highway Department; permit is located within County #49 R/W. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of culverts in the cleaned areas to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./N.K.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-106

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Marshall County Highway Department	447 South Main Warren, MN 56762		tel: mobile: 218-201-1424 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Marshall** Township: **Rollis** Range: **40** Section: **23 1/4: SE1/4**

(4) Describe in detail the work to be performed. **Replace existing culvert.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Culvert failure**

Status

Status	Notes	Date
Approved		July 28, 2021
Received		July 16, 2021

Conditions

Red Lake Watershed District (RLWD) approval to remove and replace an existing 18" diameter entrance culvert, in kind. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of permit culvert to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.K.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-107

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Pennington County Highway Department	Thief River Falls, MN 56701		tel:218-683-7017 mobile: 218-689-0330 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Kratka** Range: **41** Section: **1/4**:

(4) Describe in detail the work to be performed. **Replacing culverts in field crossings and driveways along State Aid Hwy 6 between State Hwy. 22 and 24.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Preparing for road construction in 2022.**

Status

Status	Notes	Date
Approved		Aug. 4, 2021
Received		July 16, 2021

Conditions

Red Lake Watershed District (RLWD) approval to remove and replace culverts along CSAH #6, as per culvert schedule provided. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of culverts to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-108

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Peter Carslon		15764 120th Avenue NE Thief River Falls, MN 56701		tel: mobile: 218-686-3022 fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Pennington** Township: **Rocksbury** Range: **43** Section: **5 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Install pattern tile with gravity outlet.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Drainge.**

Status

Status	Notes	Date
Approved		Aug. 4, 2021
Received		July 19, 2021

Conditions

The Red Lake Watershed District (RLWD) approves the pattern tile project with multiple 'Gravity' outlets. If the applicant modifies planned side water inlet culverts on RLWD Project #178 for outlet purposes of the pattern tile project, all future maintenance costs will be the sole responsibility of the applicant. If any additional work or maintenance is required within a public road and/or project right-of-way, applicant shall contact the appropriate jurisdictional authority for their approval and must meet their specs/conditions. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1 at (1-800-252-1166) Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlets. Applicant shall ensure that the tile outlets are visibly marked. N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-109

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Tyler & Ryan Nelson		29839 Center Street East Oklee, MN 56742		tel:218-796-4543 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Pennington** Township: **Highland** Range: **40** Section: **31 1/4: SW1/4**

(4) Describe in detail the work to be performed. **Install pattern tile with lift station/pump.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Improved drainage.**

Status

Status	Notes	Date
Approved		July 28, 2021
Received		July 19, 2021

Conditions

The Red Lake Watershed District (RLWD) approves the pattern tile project tying into an existing 'pump' outlet. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Directly downstream of the tile and/or pump station(s) outlet, applicant shall ensure that adequate grade and drainage is provided. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlets. Applicant shall ensure that the tile outlets are visibly marked. ■ **Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.K.**

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-110

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Quinten Nelson		30223 Center Street East Oklee, MN 56742		tel: mobile: 218-686-4248 fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Pennington** Township: **Kratka** Range: **41** Section: **36** 1/4: **NE1/4**

(4) Describe in detail the work to be performed. **Install pattern tile with gravity outlet.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Improved drainage.**

Status

Status	Notes	Date
Approved		July 28, 2021
Received		July 19, 2021

Conditions

The Red Lake Watershed District (RLWD) approves the pattern tile project with multiple 'gravity' outlets. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Directly downstream of the tile and/or pump station(s) outlet, applicant shall ensure that adequate grade and drainage is provided. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlets. Applicant shall ensure that the tile outlets are visibly marked. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.K./N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-111

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Steven Sistad		75500 Hwy 89 NW Grygla, MN 56727		tel:218-242-9149 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Beltrami** Township: **None** Range: **36** Section: **32 1/4: SW1/4**

(4) Describe in detail the work to be performed. **Install crossing.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Access to property.**

Status

Status	Notes	Date
Approved		July 28, 2021
Received		July 21, 2021

Conditions

Red Lake Watershed District (RLWD) approval to install a new 60" diameter entrance culvert, as per approval of Beltrami County Highway Department; proposed culvert is within a Beltrami County legal ditch system. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of culverts in the cleaned areas to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.K.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-112

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Minnkota Power Cooperative, Inc.	Grand Forks, ND 58201		tel: 701-795-4000 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Sullivan** Range: **49** Section: **12 1/4: SE1/4 NE1/4**

(4) Describe in detail the work to be performed. **Relocating pole for substation project. Pole is proposed to be located in driveway, thus need to expand driveway. Driveway is high point in ditch.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Relocating pole for substation project.**

Status

Status	Notes	Date
Approved		Aug. 9, 2021
Received		July 22, 2021

Conditions

Red Lake Watershed District (RLWD) approval to extend an existing 15" diameter entrance culvert, as per approval of Sullivan Township; permit location is within township road right-of-way. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of culverts in the cleaned areas to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-113

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Lyle Hanson		112 Breezy Drive Thief River Falls, MN 56701		tel: mobile: 218-689-8227 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Highlanding** Range: **40** Section: **34 1/4: SE1/4**

(4) Describe in detail the work to be performed. **Install field entrance with 18" culvert.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **No current access.**

Status

Status	Notes	Date
Approved		Aug. 4, 2021
Received		July 23, 2021

Conditions

Red Lake Watershed District (RLWD) approval to install an 18" diameter field entrance culvert, as per approval of Pennington County Highway Department; proposed work is within County Road #94 right-of-way. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of the permit culvert to prevent erosion. N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-114

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
George Proulx		12655 260th Street SW Red Lake Falls, MN 56750		tel: mobile: fax:

General Information

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Lake Pleasant** Range: **44** Section: **18 1/4: S1/2**

(4) Describe in detail the work to be performed. **Clean silt out of County Road 14 (north side only). Remove and replace 24"x40'CMP at Station 9+65 LT at same elevation as existing.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Improved drainage.**

Status

Status	Notes	Date
Approved		Aug. 4, 2021
Received		July 23, 2021

Conditions

Red Lake Watershed District (RLWD) approval to clean the north and south side of Red Lake County Road #14, as per plan and profile sheets provided. The applicant may also remove and replace a 24" diameter field entrance culvert, in kind. The applicant shall contact Red Lake County Highway Department and meet all their specifications & conditions prior to the start of the work. Proposed work is within County Road #14 right-of-way. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of culverts in the cleaned areas to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-115

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Andrea Bexell		15291 180th Street NW Thief River Falls, MN 56701		tel: mobile: 612-240-1269 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Numedal** Range: **45** Section: **25 1/4: NE1/4**

(4) Describe in detail the work to be performed. **Install driveway entrance.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Access for semis.**

Status

Status	Notes	Date
Approved		Aug. 9, 2021
Received		July 29, 2021

Conditions

Red Lake Watershed District (RLWD) approval to install a "dry" crossing, as per approval of Numedal Township; permit location is within township road right-of-way. Applicant shall ensure that all disturbed areas are seeded. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-116

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Matt Schow		25522 390th Street SE McIntosh, MN 56556		tel: mobile: 218-230-8421 fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Knute** Range: **42** Section: **36 1/4: N1/2 NE1/4**

(4) Describe in detail the work to be performed. **Install pattern tile with lift station/pump.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Improved drainage.**

Status

Status	Notes	Date
Approved		Aug. 4, 2021
Received		Aug. 2, 2021

Conditions

The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'Gravity' outlet. If any work or maintenance is required within a public road and/or project right-of-way, applicant shall contact the appropriate jurisdictional authority for their approval and must meet their specs/conditions. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. Applicant shall ensure that the tile outlets are visibly marked. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1 at (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-117

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Pennington County Highway Department	Thief River Falls, MN 56701		tel:218-683-7017 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Kratka** Range: **41** Section: **31 1/4: SW1/4**

(4) Describe in detail the work to be performed. **Removing 2-60" culverts and replace with 95-67 arch pipe.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Culverts are rusting out.**

Status

Status	Notes	Date
Approved		Aug. 9, 2021
Received		Aug. 2, 2021

Conditions

Red Lake Watershed District (RLWD) approval to remove two lines of 60" diameter CMP and replace them with a single line of 103"X71" arch culvert. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of culverts to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-118

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Pennington County Highway Department	Thief River Falls, MN 56701		tel:218-683-7017 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Highlanding** Range: **40** Section: **25 1/4: SE1/4**

(4) Describe in detail the work to be performed. **Remove 60" pipe and replace with 60" pipe. Work is within County Ditch 38.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Pipe is rusting out and to short.**

Status

Status	Notes	Date
Approved		Aug. 9, 2021
Received		Aug. 2, 2021

Conditions

Red Lake Watershed District (RLWD) approval to remove and replace a 60" diameter CMP, in kind. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of culverts to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-119

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Pennington County Highway Department	Thief River Falls, MN 56701		tel:218-683-7017 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Deer Park** Range: **40** Section: **20 1/4: NE1/4**

(4) Describe in detail the work to be performed. **Remove centerline 18" pipe replacing with 24" pipe and flapgate.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Pipe is rusting out.**

Status

Status	Notes	Date
Approved		Aug. 9, 2021
Received		Aug. 2, 2021

Conditions

Red Lake Watershed District (RLWD) approval to remove an 18" diameter centerline culvert with flap-gate and replace it with a 24" diameter culvert with flap-gate. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of culverts to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-120

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Pennington County Highway Department	Thief River Falls, MN 56701		tel:218-683-7017 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Kratka** Range: **41** Section: **21 1/4**: **SW1/4**

(4) Describe in detail the work to be performed. **Remove centerline pipe in County Road 58 and replace with same size (88"x54")**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Pipe is rusting out.**

Status

Status	Notes	Date
Approved		Aug. 9, 2021
Received		Aug. 2, 2021

Conditions

Red Lake Watershed District (RLWD) approval to remove and replace a 83"X57" CMP-Arch, in kind. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of culvert to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 21-122

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Michael Gasper		27186 237th Ave SW Crookston, MN 56716		tel:218-289-0076 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk Township: Nesbit Range: 48 Section: 27 1/4:**

(4) Describe in detail the work to be performed. **Move crossing.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Safety.**

Status

Status	Notes	Date
Approved		Aug. 9, 2021
Received		Aug. 4, 2021

Conditions

Red Lake Watershed District (RLWD) approval to remove a 24" diameter field entrance culvert along 210th ST SW and install a 24" diameter culvert along County Road #60. Applicant shall contact the appropriate jurisdictional road authority for their approval and must meet their specs/conditions prior to the start of work. Applicant shall ensure that all disturbed areas are seeded. Consideration should be had regarding installation of rock riprap with filter fabric at the outlet end of the culvert to prevent erosion. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O./L.S.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

I have been asked to explain the taxing authority that has been given to the Red Lake Watershed District under Minnesota Statutes. I would like to mention that although there may be various funds the Red Lake Watershed District could maintain by Statutes, there are three individual major governmental funds that are maintained by the District and they are; Administrative/General Fund, Special Revenue Fund and the Administrative Construction/Capital Projects Fund. The Red Lake Watershed District adopts an annual appropriated budget for its Administrative/General Fund for Statutory/ Management purpose. Under MN Statutes 103D.905, the District may levy an ad valorem tax not to exceed 0.04836 percent of the taxable market value or \$250,000, whichever is less. Listed below are the Administrative/General Fund levies that have been approved by the Board over the last seven years. I think you will see based on the numbers listed below, that the District is very sensitive to the taxpayers of the Red Lake Watershed District based on the fact we have never reached the maximum allowed of \$250,000.

Tax Year Administrative/General Fund Budget

2003	\$144,260
2004	\$130,290
2005	\$155,000
2006	\$163,500
2007	\$178,600
2008	\$181,869
2009	\$177,300
2010	\$180,900
2011	\$178,900
2012	\$180,475
2013	\$181,250
2014	\$168,912
2015	\$157,200
2016	\$155,815
2017	\$164,600
2018	\$164,135
2019	\$120,388
2020	\$146,040
2021	\$145,337

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes (Ditch systems assessments etc.).

Administrative Construction/Capital Project Funds are funds that are generated from a levy collected by the Red River Watershed Management Board. This Board was established by a joint powers agreement in accordance with Minnesota Statutes, section 471.59, and may levy an ad valorem tax not to exceed 0.04836 percent of the taxable market value of all property within the district. This levy shall be in excess of any levy authorized by Minnesota Statutes, section 103D.905. The proceeds of one-half of this levy is credited to the district's Capital Project Fund and shall be used for the development, construction, and maintenance of projects and programs of benefit to the district. The proceeds of the remaining one-half of this levy shall be credited to the Red River Watershed Management Board and shall be used for funding of the development, construction, and maintenance of projects and programs of benefit to the Red River basin.

I hope this will clarify our position and assist you in your research of the question.

Sincerely,

Myron Jesme
Red Lake Watershed District/Administrator

GENERAL FUND EXPENDITURE ACCOUNT EXPLANATION

Managers fees and salaries: Manager's meeting fees charged for Board meetings, other meetings, etc.

Board of Manager's expense: Mileage and meal expense, goodies for meetings, meeting room expenses

Staff salaries: *Billable to General Fund account, not projects. Administrative work and all Holiday, Sick leave, and vacation pay.

Payroll taxes: All FICA (Social Security) and Medicare charged (7.65% of gross wages).

Employee benefits: Public Employees Retirement Association (PERA), Health, life, and dental insurance premiums

Travel and meetings: Expenses for staff to attend seminars and training (i.e. fee to attend, mileage, meals), mileage for personal vehicles when unable to use watershed vehicle

Audit: CPA annual audit of watershed financials

Legal fees: Legal services to attend Board meetings and associated expenses and monthly legal services retainer.

Office supplies: Miscellaneous supplies under \$500, i.e. paper, pencils, office chairs, files, safe deposit box rent, etc.

Office equipment: larger items purchased that are over \$500, i.e. desks, computers, computer software, etc.

Appraisers and Viewers: Training expense of appraisers/viewers.

Professional services: Contracted services- i.e. computer program support, etc.

Dues and subscriptions: MAWD dues, subscriptions to newspapers, NW Service Cooperative membership, etc.

Insurance and bonds: insurance for all aspects of the watershed to include building, vehicles, commercial liability, bonding, inland marine, etc.

Rent: Rental of storage unit(s) off RLWD premises

Repairs and maintenance-building: Cleaning of office, cleaning supplies, mow lawn, maintenance materials to maintain buildings, etc.. Over \$500 in bldg. equip. will also be in asset account and depreciated. Building payment.

Utilities: cost of electricity, garbage pickup, sewer, water, heating, etc.

Advertising and Publications: Cost of ads in newspapers for General Fund budget, other ads in newspapers and trade magazines, permitting fees, etc.

Telephone: All telephone expense for the watershed, including cell phone, and internet.

Vehicle expense: Expenses for each vehicle, i.e. gas for vehicle, washes, oil changes, repairs, etc.

Engineering supplies: Incidental items (under \$500) such as survey lathes, engineering books, small tools, misc. surveying items, etc.

Engineering equipment: Larger depreciable equipment—vehicles, four wheelers, etc. (over \$500)

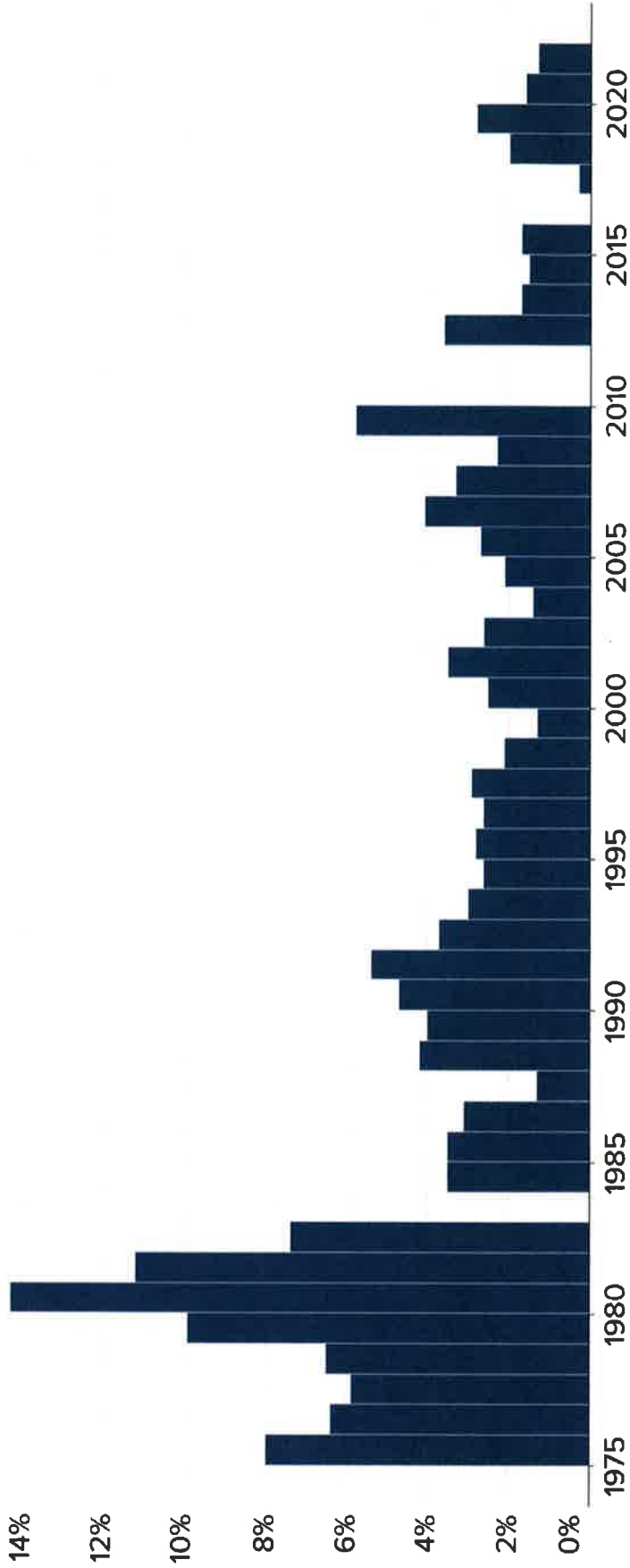
Unemployment benefits paid to ex-employees.

Interest: Interest allocated to General Fund

* Staff Salaries: The salary of each staff person multiplied by 2.5 (Board of Managers are not included in the 2.5 multiplier)

Cost-of-living adjustments since 1975

2021 adjustment: 1.3%



SOURCE: Social Security Administration



2022 Red Lake Watershed District Salary Structure

Position	Minimum	Maximum											2022
	Salary	Salary	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Hourly rate
*Administrator	\$58,272	\$96,149	\$62,060	\$65,848	\$69,635	\$73,423	\$77,211	\$80,998	\$84,786	\$88,574	\$92,361	\$96,149	\$46.226
*Accounting Officer	\$44,294	\$65,285	\$46,393	\$48,493	\$50,592	\$52,691	\$54,790	\$56,889	\$58,988	\$61,087	\$63,186	\$65,285	\$31.387
*Administrative Assistant/Office Manager	\$41,648	\$60,246	\$43,508	\$45,368	\$47,227	\$49,087	\$50,947	\$52,807	\$54,667	\$56,527	\$58,387	\$60,246	\$28.965
Natural Resource Technician	\$39,429	\$56,028	\$41,089	\$42,748	\$44,408	\$46,068	\$47,728	\$49,388	\$51,048	\$52,708	\$54,368	\$56,028	\$26.138
Ditch Inspector/Technician II	\$39,429	\$56,028	\$41,089	\$42,748	\$44,408	\$46,068	\$47,728	\$49,388	\$51,048	\$52,708	\$54,368	\$56,028	\$22.148
Engineering Senior/Hydro II	\$52,499	\$77,242	\$54,974	\$57,448	\$59,922	\$62,396	\$64,871	\$67,345	\$69,819	\$72,293	\$74,768	\$77,242	\$31.188
Engineering Specialist	\$44,168	\$61,835	\$45,935	\$47,702	\$49,468	\$51,235	\$53,002	\$54,768	\$56,535	\$58,302	\$60,776	\$62,543	\$28.030
*Water Quality Program Coordinator	\$52,499	\$71,954	\$54,445	\$56,390	\$58,336	\$60,281	\$62,227	\$64,172	\$66,118	\$68,063	\$70,009	\$71,954	\$34.593

* All staff that have reached their 10 year step received a raise of 2.5% COLA for 2022
 Used a multiplier of 2.5% COLA to the 2021 Minimum and Maximum Salary of all employees.

2022 GENERAL FUND BUDGET

Proposed

	2022 BUDGET
Manager's fees, salaries	40,000.00
Board of Manager's expense	24,200.00
Staff salaries	567,000.00
Payroll taxes	43,375.50
Employee benefits	87,500.00
Travel and meetings(inc. mileage & exp.)	5,000.00
Audit	9,450.00
Legal	16,000.00
Office supplies	20,000.00
Office equipment	30,000.00
Appraiser/Viewer Expense	2,000.00
Professional services (inc. Eng. Fees)	20,000.00
Dues and subscriptions	10,000.00
Insurance and bonds	30,000.00
Repairs and maintenance-Building	15,000.00
Utilities	12,000.00
Advertising and publications	4,000.00
Telephone	11,000.00
Vehicle expense and maintenance	14,000.00
Engineering supplies	3,000.00
Engineering equipment	40,000.00
Interest	0.00
TOTAL	1,003,525.50
Less: Overhead	850,500.00
Less: Miscellaneous revenue	5,000.00
General Fund Budget	148,025.50

Red Lake Watershed District - Administrators Report

August 12, 2021

Red River Watershed Management Board – LeRoy will attend the RRWMB at 10:00 am August 17, 2021, in Wheaton. The meeting will be from 10:00 to 12:00, lunch will be served then a bus tour will follow. I am going to attend via Teams meeting so will not be attending in person.

I have included the agenda for this meeting in your packet as well as the RRWMB approved 2022 operating and program budget and 2022 project spending plan.

Red River Basin Watershed District Administrators Coffee Chat Drainage Law – Folks from BWSR asked me to participate on a drainage law 101 conference at 8:00 am August 20th via Teams. With all the new Watershed District Administrators up and down the valley, BWSR thought it would be a good time to hold a basic question and answer session concerning drainage law and implementation of drainage projects.

Pennington County TEP – July 29th I attended a Technical Evaluation Panel meeting via zoom with permitting folks from the USCOE, MnDNR, BWSR and local Pennington SWCD to review the proposal of a floodplain project on the Thief River Golf Course. It is still not clear what the district's roll will be in this project was asked to attend. I will monitor this project as it proceeds to determine if any permitting is needed from the District.

Clearwater Rice Wild Rice Appropriation Project – Tammy and I met with Rod Skoe August 2nd to discuss this petitioned project and how it relates to the DNR pulling their water appropriation permits. Rod feels this project already takes into effect low flows, water supply and natural resources concerns. He would like the District to contact the DNR to assure all new employees are aware of this project and to get a better idea how they may be able to fill their rice patties in the fall.

Clearwater River Watershed PWG – Clearwater River Watershed PWG will meet at 9:00 August 18 in preparation for the Policy Committee meeting which will be held at 1:00 pm August 25 in Bagley.

Thief River Westside FDR Project – August 2nd at 11:00 am Arlene and I attended a telephone conference with Pat Lynch to discuss the requirements from MMB for the additional funding request in the amount of \$240,000. I will keep the Board updated on the progress of this request.

Judicial Ditch 72 and SD 61 Consolidation Hearing Meeting – August 9th at 9:00 am, Kurt Deter, Rich Sanders, Michelle Cote, Arlene Novack, Tony Olson and I had a telephone conference to discuss the scheduling for proposed consolidation hearing which is scheduled for September 28th. Polk County will mail notices for SD 61 and Polk County landowners on JD 72 and the District staff will mail notice to the Clearwater County landowners.

There will be a JD 72 Joint meeting held at 11:00 am August 24th at the Polk County Board Room. This meeting will update the Board on the process for the consolidation hearing as well as setting the hearing date, time and location.

Red River Basin Commission Tour – Gene, Brian, Tom and I attended RRBC held July 21, 2021. The tour covered various projects in the RLWD which included TRF Westside/Project 178, TRF Flood Damage Reduction/Project 170A, Agassiz National Wildlife Refuge, Black River, Euclid East and Brandt Impoundments.

RED RIVER WATERSHED MANAGEMENT BOARD

PROPOSED AGENDA – REGULAR BOARD MEETING

TUESDAY, AUGUST 17, 2021 – 10:00 a.m.

Meeting Participation Information:

[Click here to join the meeting](#)

Telephone: 1-701-404-1699 • Conference ID: 440 667 706#

	AGENDA ITEM	TYPE OF AGENDA ITEM	MEETING PACKET PAGE NUMBER
1	Verification of Quorum and Call to Order		
2	Pledge of Allegiance		
3	Meeting Additions and Adoption of Agenda	DECISION ITEM	
4	Approval of July 20, 2021 Draft Regular Meeting Minutes:		1-16
	A. Dispense Reading of Draft Meeting Minutes	DECISION ITEM	
	B. Approval of Draft Meeting Minutes	DECISION ITEM	
5	Financial Reporting, Fiscal Matters, and Funding Requests:		
	A. Treasurer's Draft Report: July 2021	DECISION ITEM	17-29
	B. Review and Approve Current Bills and Manager Vouchers	DECISION ITEM	30-32
	C. Review Funding Commitments	Information Item	33-35
	D. Tethrippon Consulting LLC Contract	DECISION ITEM	36-47
6	Technical Advisory Committee Recommendations – Lilac Ridge Project Water Management Project (JD 14) Step 1	DECISION ITEM	48-51
7	USACE Presentation – Lake Traverse/Mud Lake	Information Item	52-53
8	Committee, Manager, and Staff Activity/Updates	Information Item	54-55
9	2020 RRWMB Annual Report	DECISION ITEM	56-134
10	Partner Reports: Written Only This Month	Information Item	135-146
11	RRWMB 45 TH Anniversary	Information Item	147-148
12	Adjourn	DECISION ITEM	149-151
13	Lunch 12:00 p.m. to 12:30 p.m.	NA	
14	Tour – Board Bus at 12:30 p.m.	NA	

- **Next RRWMB Meeting:** September 21, 2021 at 10:00 a.m. at the RRWMB Office in Ada, Minnesota.
- **Other Partner Meetings:** Refer to the RRWMB Calendar for additional meeting dates. All meeting dates are posted at the RRWMB office in Ada, MN and on the RRWMB website at: www.rrwmb.org
- **NOTE:** For individuals needing this information in an alternative format, please contact the RRWMB for assistance by calling the main office telephone number at 218-784-9500 or by emailing RRWMB Executive Director Robert Sip at: rob.sip@rrwmb.org



APPROVED 2022 OPERATING AND PROGRAM BUDGET AND 2022 PROJECT SPENDING PLAN

The Red River Watershed Management Board (RRWMB) Managers approved the 2022 Operating and Program Budget and 2022 Project Spending Plan on July 20, 2021. Detailed information about the 2022 Budget and Spending Plan are illustrated in the table below and a pie chart is attached further depicting this information.

RRWMB Mission:

To institute, coordinate, and finance projects and programs to alleviate flooding and assure the beneficial use of water in the watershed of the Red River of the North and its tributaries.

Contact Information:

11 5th Avenue East
Suite B
Ada, MN 56510
Phone: 218-784-9500
Fax: 218-784-9502

Robert L. Sip
Executive Director
Rob.sip@rrwmb.org
218-474-1084 (Cell)

Nikki Swenson
Executive Assistant
Nikki.swenson@rrwmb.org
218-784-9500 (Office)

Website:

www.rrwmb.org

Find us on Facebook:

<https://www.facebook.com/RedRiverWatershedManagementBoard>

NOTE: Contact RRWMB staff to obtain more detailed information about the 2022 Operating and Program Budget and Project Spending Plan.

July 22, 2021

2022 Operating and Program Budget	Approved Amount	% of Total
Payroll Taxes	\$ 19,500.00	0.12 %
Administrative – Executive Payroll	\$ 247,167.70	1.51 %
Employee Expenses	\$ 19,800.00	0.12 %
Manager Expenses	\$ 74,100.00	0.45 %
Office Operations	\$ 77,175.00	0.47 %
Coordinating Services ¹	\$ 45,000.00	0.27 %
Mediation Expenses ²	\$ 279,000.00	1.70 %
Professional Services ³	\$ 233,000.00	1.42 %
Program Funding ⁴	\$ 605,000.00	3.70 %
Public Relations	\$ 50,000.00	0.31 %
Technical Expense ⁵	\$ 2,037,000.00	12.45 %
Subtotal	\$ 3,686,742.70	22.52 %
2022 Project Spending Plan	Approved Amount	% of Total
Flood Damage Reduction Projects	\$ 9,691,682.66	59.20 %
Farmstead Ring Dikes	\$ 150,000.00	0.92 %
Water Quality Projects – Competitive	\$ 2,241,700.00	13.69 %
Water Quality Projects – Base	\$ 600,000.00	3.67 %
Subtotal	\$ 12,683,382.66	77.48 %
Total 2022 Approved Expenditures	\$ 16,370,125.36	100.00 %

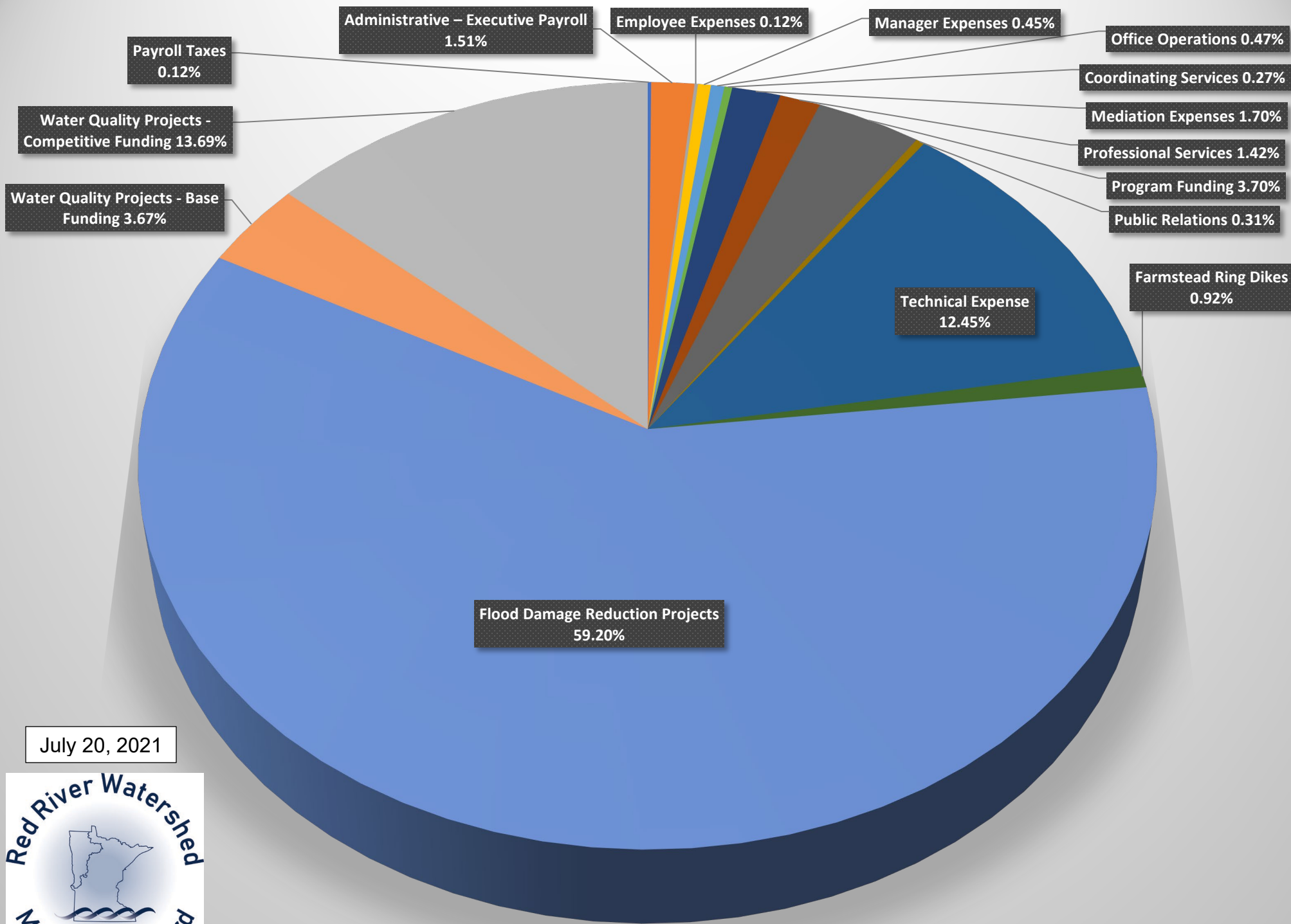
¹Coordinating Services is the annual allocation to the Red River Retention Authority (RRRA) and the RRWMB is part of the RRRA via a joint power's agreement along with the Red River Joint Water Resource District in North Dakota.

²Mediation Expenses are the funds allocated by the Minnesota Legislature to the Flood Damage Reduction Work Group (FDRWG) for Project Team Support and Project Acceleration Grants. The RRWMB is the fiscal agent for the FDRWG and the FDRWG oversees implementation of the 1998 Flood Mediation Agreement.

³Professional Services includes legal counsel, legislative services, other consulting fees, and the RRWMB allocation for the shared Red River Basin Coordinator position with the Minnesota Department of Natural Resources.

⁴Program Funding is for the River Watch Program, USGS stream gaging efforts, and annual allocations to the Red River Basin Commission and the International Water Institute for the River Watch Program.

⁵Technical Expense is primarily for LiDAR data acquisition. Regular activities of the RRWMB Technical Advisory Committee are also included in Technical Expense.

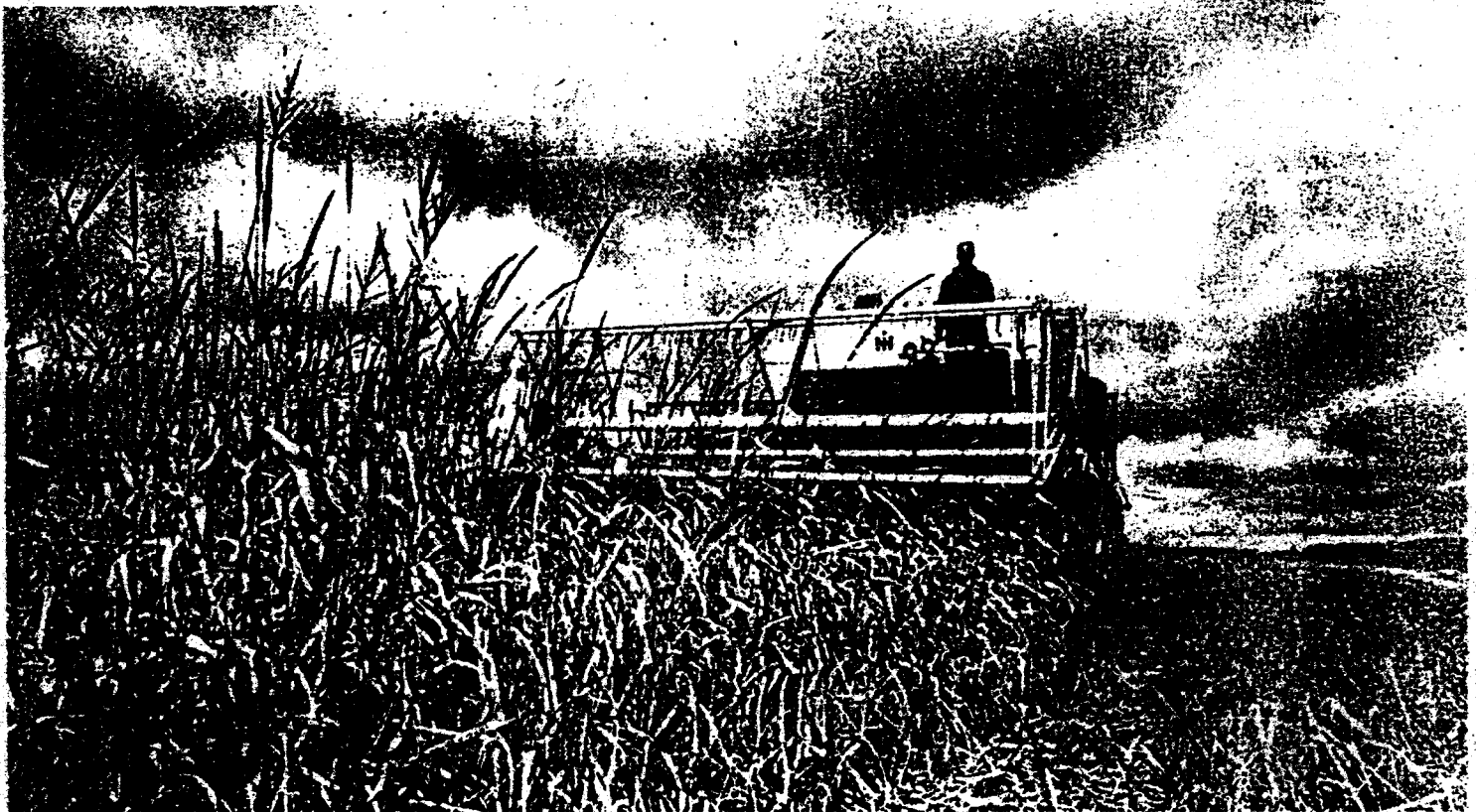


July 20, 2021



Approved 2022 RRWMB Operating/Program Budget and Project Spending Plan

CLEARWATER RIVER
WILD RICE WATER
ALLOCATION PROJECT



RED LAKE WATERSHED
DISTRICT
PROJECT NO. 45
APRIL 1988

ENGINEERING OFFICE:
216 SOUTH MAIN
CROOKSTON, MN 56716
PHONE: (218) 281-1182

DISTRICT OFFICE:
102 NORTH MAIN
THIEF RIVER FALLS, MN 56701
PHONE: (218) 681-5800

Filed in District Court

STATE OF MINNESOTA
COUNTY OF POLK

State of Minnesota

IN DISTRICT COURT
NINTH JUDICIAL DISTRICT

Sullivan, Jennifer
Aug 4 2021 11:03 AM

In the Matter of Keystone Township,
Owen Peterson, Lamont Peterson,
Curt Vanek, Mark and Charlene Holy,
John Giese, James Pulkrabek,
Peter Giese, J-P, Inc., David Straus,
Dan and Donna Driscoll, Tim Kozel,
Peter Cieklinski, Tom Kozel, Curtis
Amundson, Suzie Larson, Tami Neilson,
Donna Driscoll, Stanley Hotvedt,
Norma Lacano Hotvedt, Charles Hotvedt,
Marvin Zak, Dorothy and Robert Jerik,
and Brad Owens,

**ORDER DENYING
PETITIONER-RESPONDENT'S
AND APPELLEE'S MOTION
TO DISMISS**

Appellants,

File No. 60-CV-20-1387

vs.

Red Lake Watershed District,

Appellee.

The above-entitled matter came on for hearing before the undersigned Judge of the District Court on May 7, 2021, via Zoom, at the Polk County Justice Center, Crookston, Minnesota, upon Petitioner-Respondent's and Appellee's Motion to Dismiss. The hearing was conducted through the Virtual Courtroom, given the protocols for the Coronavirus (COVID-19) Pandemic established by the Minnesota Judicial Branch.

Mr. Mark Grainger, Attorney at Law, East Grand Forks, Minnesota, appeared on behalf of Appellants.

Mr. John Kolb, Attorney at Law, St. Cloud, Minnesota, appeared on behalf of Petitioner-Respondents.


Mr. Delray Sparby, Attorney at Law, Thief River Falls, Minnesota, appeared on behalf of Appellee.

The Court heard the arguments of counsel and took the matter under advisement the same day. Based upon all the records and files herein, the submitted pleadings, arguments of counsel, and the applicable law, the Court makes the following:

ORDER

1. The Petitioner-Respondent's and Appellee's Motion to Dismiss is **DENIED**.
2. The attached Memorandum of Law is incorporated herein.
3. The **Pretrial Conference** in this matter shall remain scheduled for **August 20, 2021 at 1:00 p.m., via Zoom.**
4. The **Court Trial** of this case shall remain scheduled for **9:00 a.m. on October 7, 2021, via Zoom or in person to be determined by the parties,** at the Polk County Justice Center, Crookston, Minnesota. (It is anticipated it will take one (1) day to try this case.

Dated this 4th day of August 2021.

 Harbott, Corey
2021.08.04
10:53:26 -05'00'

Corey A. Harbott
Judge of District Court

MEMORANDUM

Introduction

Petitioner-Respondents, Paul Novacek, Ronald and Patricia Novacek, Kyle and Rebecca Novacek, Douglas Peterson, Glenn Hanson, and Folsom Farm Corporation (“Petitioner-Respondents”), and Appellee made a Motion to Dismiss Appellants’ appeal with prejudice alleging that the court lacks jurisdiction because Rule 4 of the Minnesota Rules of Civil Procedure applies to the initiation of a drainage appeal under Minnesota Statutes chapter 103E, and the Appellants failed to secure a valid waiver of personal service pursuant to Rule 4.05 of the Minnesota Rules of Civil Procedure.

Appellants contend that service was properly effectuated, but even if it was not, Appellants make two alternative arguments as to why the matter should not be dismissed. First, that the 30-day statute of limitations was suspended due to the COVID-19 pandemic, and that while the statute of limitations was still suspended, personal service was properly made on March 22, 2021. Secondly, if the Court finds that service was not proper, to grant Appellants’ Rule 60.02 Motion for Relief from Judgment.

Statement of Undisputed Facts

At a meeting on July 24, 2020, the Red Lake Watershed District voted to approve the petitioned improvement of Polk County Ditch 39. A final order was entered on August 13, 2020 and filed on August 18, 2020.

On August 18, 2020, Tiffany Hrcir, a paralegal at the law firm that represents Appellants, contacted the Polk County Auditor-Treasurer, Michelle Cote. The nature of the discussion is disputed, but it is undisputed that this call was made while the COVID-19 pandemic was still ongoing. On August 21, 2020, an email from Appellants’ attorney delivered a copy of a Notice of Appeal of the final order to Michelle Cote. Ms. Cote then contacted Polk County Attorney, Greg Widseth. Mr. Widseth sent an email to counsel for the Appellants on August 25, 2020 asking why Appellants were attempting to serve Polk County. Appellants’ counsel responded that Polk County was not being sought to be included as a party but was required pursuant to Minnesota Statute 103E.091, subd. 2(a) and (b), for filing an appeal. Mr. Widseth responded: “Understood. I believe Ms. Cote signed and mailed back acknowledgment.” In an affidavit, Mr. Widseth noted that

he acknowledged the purpose of the attempted service but did not waive the service requirements of Rule 4 of the Minnesota Rules of Civil Procedure.

On March 22, 2021, the notice of Appeal was personally served upon Michelle Cote.

Standard for Summary Judgment

Minn. R. Civ. P. 56 sets forth the standard for granting summary judgment. It provides, in part, that “[t]he court shall grant summary judgment if the movant shows there is no genuine issue of material fact and the movant is entitled to judgment as a matter of law.” Minn. R. Civ. P. 56.01. In addition,

A party asserting that there is no genuine issue as to any material fact must support the assertion by: (1) citing to particular parts of materials in the record, including depositions, documents, electronically stored information, affidavits, stipulations (including those made for purposes of the motion only), admissions, interrogatory answers, or other materials; or (2) showing that the materials cited do not establish the absence or presence of a genuine issue for trial, or that an adverse party cannot produce evidence to support the fact.

Minn. R. Civ. P. 56.03; Anderson v. State, Dep’t of Nat. Res., 693 N.W.2d 181, 191 (Minn. 2005).

Appellants do not dispute that Rule 4 of the Minnesota Rules of Civil Procedure applies in this action to commence the drainage appeal, nor do they dispute that Rule 4.03(a) of the Rules of Civil Procedure requires personal service and that Ms. Cote was not personally served. There is also no dispute that Rule 4.05 allows for a waiver of personal service. The dispute between the parties relates to whether service was perfected either through a waiver of personal service pursuant to Rule 4.05 or whether the statute of limitations was extended during a pandemic event by an executive order and was then properly personally served.

Analysis

Petitioner-Respondents and Appellee argue that they are entitled to summary judgment as a matter of law because Appellants have not properly served the matter as they did not complete personal service within the 30-day statute of limitations nor did they comply with Rule 4.05 allowing for waiver of personal service. Also, the emergency

executive order of the Governor of Minnesota extending the statute of limitations does not apply in this matter. The Appellants had already sought to start the action and, having done so improperly, they availed themselves to the jurisdiction. Having done so incorrectly does not allow them to file again during the period of waiver of statute of limitations.

Appellants argue that they did comply with Rule 4.05 allowing for waiver of personal service. They point to the email messages between Appellants' counsel and Mr. Widseth, Polk County Attorney. In the alternative, Appellants argue that the Governor of Minnesota, in Executive Order 20-01 issued on March 13, 2020, suspended all statutory deadlines and statute of limitations and that it was clarified/expanded in Chapter 74-H.F. No. 4556, and that the expiration extended beyond the time that the Appellants personally served Ms. Cote on March 22, 2021.

The Court finds Appellants' argument that this situation must be viewed through the lens of a global pandemic compelling. The changes that occurred in everyday life certainly affected the service of this appeal. However, even with all the changes brought on by the global pandemic, the email correspondence between Appellants' counsel and Mr. Widseth is sufficient to establish alternative service. DeCook v. Olmstead Med. Ctr., Inc., 875 N.W.2d 263 (Minn. 2016), is applicable in this case. Ms. Cote contacted Mr. Widseth explaining that she had received documents for this appeal, including an admission of service. Mr. Widseth then emailed Appellants' counsel and informed them that Polk County would not sign the admission of service unless they could explain how Polk County is involved in the litigation. Appellants' counsel responded with the statutory language contained in Minn. Stat. 103E.091, subd. 2(a) and (b). Mr. Widseth responded that he understood, and that Ms. Cote had signed and mailed back the acknowledgment. The discussion was about attempting service through an admission of service, which was signed and mailed back.

However, even if the Court did not find that alternative service had been completed, this occurred during a global pandemic that changed all phases of everyday life, including waiving the statute of limitations for filing the appeal in this matter. The Court does not find the argument of Petitioner-Respondents and Appellee reasonable in that because Appellants tried to serve the appeal during a global pandemic and may not

have perfected the appeal, that they are then precluded from correcting service while the statute of limitations is waived.

The Court will not address Appellants' final request for relief under Rule 60.02 as it is moot with the above findings.

Conclusion

Petitioner-Respondents and Appellee are not entitled to summary judgment based on their argument that the court lacks jurisdiction because of Appellants' improper service of the appeal. The appeal was properly served by alternative service or properly served during the waiver of the statute of limitations. As such, their motion for summary judgment is DENIED.

CAH